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Graduate Council Meeting Minutes and Reports

6-8-2015

2015 June 8 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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Graduate Council – Minutes
East Tennessee State University
June 8, 2015 1:15 p.m.
President’s Conference Room – Dossett Hall 206

Present: Dr. David Currie, Dr. Wendy Doucette, Ms. LaDonna Hutchins, Ms. Billie Lancaster, Dr. Michelle Lee, Dr. Lori Marks, Ms. Sierra Maxwell, Dr. Celia McIntosh, Dr. Martha M. Pointer, Dr. Evelyn Roach, Dr. Janna Scarborough, Dr. Marie Tedesco, Dr. Brittany Wilkins

Guests: Dr. Chris Ayres, Dr. Jim Lampley, Dr. Ardis Nelson, Dr. Mike Ramsey

Absent: Ms. Jennifer Barber, Dr. Karin Bartoszuk, Dr. Stacy D. Brown, Ms. Maria D. Costa, Dr. William R. Duncan, Dr. Marsh Grube, Dr. Brian Maxson, Dr. Phillip Musich, Dr. Robert Pack, Dr. Nicole Prior, Dr. Mitch Robinson, Dr. Paul Trogen, Dr. Florence M. Weierbach

A. Approval of April 27, 2015 Minutes

- a. The motion was made, seconded, and approved to accept the April 2015 minutes with no changes

B. Curriculum Subcommittee Report – Dr. Wendy Doucette

- a. **New Course Proposal: ELPA, 7120, History of American Higher Education. Presented by Dr. Lampley**
http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=6&Instance=7775

- i. Motion was made to accept with following changes:
1. Correct snapshot to reflect that this is not required for the degree
 2. Correct semesters previously offered experimentally to reflect actual numbers
 3. Purpose and Goals, 3rd sentence: It “may include the impact of politics...”
 4. Purpose and Goals, last sentence: “to encourage”
 5. Learning Outcomes, 1st sentence: students “are”
 6. Learning Outcomes, 4th bullet: “their” institution
 7. Learning Outcomes should be tied more closely to the Purpose and Goals of the course
 8. Major Assignments: Please provide more description regarding depth and length of assignments
 9. Grade Assignments: Please reconsider reallocating points towards more substantial assignments.
 10. Required Textbooks and Required Readings are the same.
- ii. Motion to accept with changes listed was seconded and carried.

- b. **New Course Proposal: PEXS 5100, Practicum in Applied Sport Science. Presented by Dr. Ramsey**
http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=6&Instance=8387

- i. Motion was made to accept with following changes:
1. Under Rationale, remove “presented in courses” from the final sentence
 2. Catalog Description: May the course be repeated for 6 credit hours or must it be?
 3. Grade cannot be pass/fail
 4. Under Faculty, Dr. Sato is listed twice
 5. Change max credit hours to N/A
 6. Restate Catalog Description to “Supervised practical experiences in applied sport science under the supervision of the Center...” Catalog Description, last sentence: replace “will be” with “must”/“may”
 7. Purpose and Goals, 3rd bullet: add “professional” before “task”
 8. Purpose and Goals, 4th bullet: remove “self-reflect and”
 9. Learning Outcomes should be strengthened
 10. Major Assignments: Remove “bi-monthly” from the 1st line
 11. Major Assignments: Move Final Supervisor Evaluation from Major Assignments to Grade Assignments
 12. Major Assignments: Is there a penalty if work hours are not completed?

13. Academic Misconduct statement is taken from the undergraduate catalog (should be from the graduate catalog)
14. Bibliography: This section is listed twice in bold (remove one)
15. Bibliography: strike all listings after “students can find research materials...” because they are too general
16. Committee requests a copy of all forms assigned to this course. More differentiation needed between PEXS 5100 and 5120.

ii. Motion to accept with changes listed was seconded and carried.

c. TBR Proposal to Establish a New Academic Degree from an Existing Concentration (MS in Sport Management)

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=11&Instance=8257

- i. Motion made to accept with following changes:
 1. Change proposed implementation date to “upon approval” of the new M.S. in Sport Science and Coach Education
 2. Purpose: the last sentence should read “delineates changes to the current degree and”
 3. Need/Impact, 1st sentence: “substantiate the conversion to a degree program (see data)”
 4. Need/Impact, last sentence: “the only curricular difference”
 5. Need/Impact, 3rd paragraph: remove references to badges
 6. Need/Impact, 4th paragraph: add “can often” after assistantships
 7. Impact: un-capitalize “More”
 8. Plans for Accreditation, 2nd paragraph: “notified about the division”
 9. Appendix A: Please clarify total credits for each option (non-thesis, internship, thesis)
 10. Appendix B: Remove #5 and restate #4 as when students who were accepted into the program before the change, but who have not yet matriculated, need to declare which degree designation/catalog of record they will pursue.
 11. Appendix C, paragraph 1, 2nd sentence: “students’ scheduling issues”
 12. Appendix C, paragraph 3, 2nd sentence: “will meet”
- ii. Motion to accept with changes listed was seconded and carried.

d. TBR Proposal to Revise an Existing Program or Policy (Master of Public Health)

- i. Curriculum committee tabled the proposal so that the program can discuss comments/suggestion therefore Graduate Council did not discuss. Will be reconsidered in August meeting.

e. TBR Proposal to Terminate an Existing Program or Policy (Graduate Certificate Program in Health Care Translation and Interpreting) Presented by Dr. Ardis Nelson

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_9&FormID=11&Instance=8333

- i. Motion made to accept. No changes were made. Motion was seconded and carried.

f. Proposal to Modify an Existing Course (SPAN 4137, Applied Spanish: Translation and Community Outreach) and Proposal to Modify an Existing Course (SPAN 4147, Applied Spanish: Interpretation and Community Outreach) Proposer Dr. Ardis Nelson.

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_3&FormID=10&Instance=8130
http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_3&FormID=10&Instance=8131

- i. Motion made to accept both proposals with no changes was made, seconded, and carried.

C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins.

- i. Motion made to accept the following appointments and reappointments:

Appointment	-	-
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
Joseph J. Smaldino	Audiology & Speech-Language Pathology	Member

Kemaly Suzanne Parr	Allied Health Sciences	Member
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Reappointment	-	-	-
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
Faith Wurm Akin	Audiology & Speech-Language Pathology	Member	Member
Prasun Bhattacharjee	Economics & Finance	Affiliate	Affiliate
Shirley Jean Cherry	Allied Health Sciences	Affiliate	Member
Patrick Joseph Cronin	Communication & Performance	Member	Member
M Wayne Dyer	Art & Design	Senior	Senior
Octavia Lynne Flanagan	Nursing Graduate Programs	Temporary	Member
Isabel Gomez Sobrino	Literature & Language	Temporary	Member
Jameson K Hirsch	Psychology	Senior	Senior
Thomas Charles Jones	Biological Sciences	Senior	Senior
Robert A Justice	Management & Marketing	Affiliate	Affiliate
Kevin S Keene	Allied Health Sciences	Member	Member
Jane Blair MacMorran	Appalachian Studies	Temporary	Affiliate
Hadii Mohammed Mamudu	Health Services Management & Policy	Member	Member
Darrell James Moore	Biological Sciences	Senior	Senior
Edward Michieka Onyango	Health Sciences	Member	Member
George Douglas Poole	Mathematics & Statistics	Member	Member
Michelle C Reece	Health Services Management & Policy	Temporary	Affiliate
Krishna Singh	Biomedical Sciences - COM	Senior	Senior

- ii. Motion to accept was seconded and carried.

D. Report from Academic Council – Dr. Marks

- i. Academic Council has not met since last Graduate Council meeting, therefore no report.

E. Old Business

a. Accelerated Fast-Track Bachelor's to Master's Policy: Dr. McIntosh

- i. Email was sent to Graduate Coordinators, and a campus-wide email was sent to faculty, staff, and students. Dr. McIntosh is working on a press release.
- ii. Policy is on the agenda for the Graduate Coordinator meeting in August and the Academic Advisory Council meeting on June 23rd.
- iii. Was presented at Dean's Council last week
 1. Emphasize that it is an option, not a mandate.
- iv. Undergraduate recruiter meeting is planned for June 15th to discuss the policy.

F. New Business

- a. Discussions are in process on whether or not the Graduate Council should vote on courses proposed for deletion. Tabled until Dr. Grube is present for discussion**
- b. There will be more discussion in the future regarding GA/TS fee scholarship that is being finalized for first offering in Fall 2016.**

G. Adjournment: 2:00 p.m.