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Staff Senate Agendas and Minutes

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7-14-2008

### 2008 July 14 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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**Agenda  
Staff Senate Meeting  
July 14, 2008  
CPA Rope Course  
2:00 p.m.**

Note to Senators: Please share the Senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to **all** staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at <http://www.etsu.edu/stsenate/default.asp>

- 1. Call to Order**
- 2. Approval of Minutes – June 9, 2008**
- 3. Treasurer's Report**
- 4. Committee Reports:**
  - Staff Development and Evaluations
  - Staff Concerns and Grievances
  - Committee on Committees
  - Committee on Elections
  - Thanksgiving Food Committee
  - Picnic Committee
  - Blood Drive Committee
- 5. Old Business**
  - **Parking update – Chuck Patton**
- 6. New Business**
  - **Update on the upcoming Staff Senate election**
  - **Recycling Committee request volunteer from Staff Senate**
- 7. Open Floor for New Agenda Items/Concerns**
- 8. Adjournment**

*Please note: Next meeting Monday, August 11, 2008, Forum Room, Culp Center, 2:30 p.m.*

*Please send notices of non-attendance to Queen Brown ([browng@etsu.edu](mailto:browng@etsu.edu) or 9-6146) Staff Senate Secretary and agenda items to Lisa Blackburn, Staff Senate President.*

**Minutes  
Staff Senate Meeting  
July 14, 2008  
CPA Ropes Course  
2:00 p.m.**

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**Present:** Constance Alexander, James Batchelder, Lisa Blackburn, Queen Brown, Robert Calkins, Cindy Canter, Renee Couch, Tim Dills, Corintha Duncan, Denise Dunn, Joy Fulkerson, Linda Greenwell, Linda Lett, Donna Murphy, Stephanie, Nave, Debbie Parks, Betty Ann Profitt, David Robinson, Sue Russell, Diana McClay, Jamie Simmons, Kathy Smith, Debbie Starnes, Vanessa Stephens, Carla Warner

**Absent:** Kim Blevins (excused), Carolyn Bond (excused), Angela Brewer (excused), Deanna Bryant (excused), Sandy Bundy (resigned), David Collins (excused), Charles Forrester (excused), Dilawar Grewal (resigned), Angela Haire (excused), Alison Johnson (resigned), Chuck Patton (excused), E. Shea Renfro (excused), Wanda Richardson (excused), Patricia Stafford (excused), Karen Sullivan (excused)

**The meeting was called to order by President Lisa Blackburn at 2:00 p.m.**

**Minutes:** Senate David Robinson made motion to approve the minutes of June 9, 2008 as amended. The motion was seconded by Senator Donna Murphy and Corintha Duncan as approved.

**Treasurer's Report:** Senator Jamie Simmons made the treasurer's report.

**Committee Reports:**

- Staff Development and Evaluations - none
- Staff Concerns and Grievances - none
- Committee on Committees – Senator Carla Warner stated the annual report will be sent later. Also, the opening on the committee has been filled and sent to the President Office.
- Committee on Elections – Senator Tim Dills will send report later.
- Thanksgiving Food Committee - none
- Picnic Committee - none
- Blood Drive Committee -none

**Old Business:**

Senator Chuck Patton was not present. Senator Jamie Simmons gave a summary of the parking situation. The full report will be made later.

**New Business:**

Update on the upcoming Staff Senate election – Senator Tim Dills has sent the ballot for Staff Senate three year term beginning September 2008. The deadline to return the ballot to Staff Senate is August 11, 2008.

Recycling Committee request volunteer from Staff Senate – President Blackburn stated the Recycling Committee is requesting a volunteer from the Staff Senate. The committee will meet monthly. President Blackburn will speak with Kathleen Moore to obtain the purpose, duties and responsibilities. Also, anyone interested should contact Senator Carla Warner or President Lisa Blackburn.

**Open Floor for New Agenda Items/Concerns:**

Senator Debbie Parks presented a question regarding a four-day work week as a result of the high cost of gas and if there has been any discussion to implement a four-day work week. After further discussion, it was determined that TBR approval is required.

Senator Carla Warner stated there will be a news release regarding sharing a ride. This is open to faculty and staff. Further details will be sent soon.

President Blackburn stated the committee year end reports are due. The reports will be sent by e-mail as an attachment with the July/August meeting.

**Adjournment:**

There was no further business to discuss. Senator Linda Lett made a motion to adjourn. Senator Debbie Parks seconded the motion. Team building exercises on the Ropes Course followed the meeting.

*Please note: Next meeting Monday, August 11, 2008, Forum Room, Culp Center, 2:30 p.m.*

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# **Parking Brief**

**Joint Subcommittee on Parking  
Faculty/Staff Senates and  
Student Government Association**

**2008**

# Presenters

- Dr. Paul Trogen
- Mr. Tim Dills
- Ms. Corintha Duncan
- Mr. Charles Patton
- Ms. Jamie Simmons



# Opening Remarks

# Mission

- To explore an alternative to the plan developed by Desman Associates.
- To explore an alternative to the proposed parking fee increase by the ETSU administration.



# Parking at TBR Institutions

	MTSU	UM	ETSU	TNTECH	APSU	TSU
Total Enrollment	22,554	20,379	12,738	10,321	9,094	9,038
Total Parking Spaces	12,900	9,041	6,726	4,517	Unknown	4,895
Cost of Parking Permits	\$125 Empl \$75 Student	\$131 Emp/Stu \$144 Pri/Stu \$327 Pri/Emp \$50 Res/Stu	\$30 Student \$50 Employee	Stud/Fac/Adm \$30F/\$20Sp/ \$10Su Clerical/Sup \$10F/\$7Sp/ \$5Su	\$61 Emp/Stu	\$65 Emp/Stu
Parking Office	Yes 10 Empl	Yes 14 Empl	In Prog 4 Empl	No Public Safety	No Public Safety	No Public Safety

# Fiscal Considerations

	Status Quo	Administration	COA
<b>Permit Costs</b>			
Cost of Employee Permit	\$50	\$80	\$50
Cost of Student Permit	\$30	\$50	\$50
<b>Revenues</b>			
Employee (1748)	\$87,400	\$139,840	\$87,400
Student (12,736)	\$382,080	\$686,800	\$686,800
SubTotal	\$469,480	\$826,640	\$774,200
Parking Fines	\$299,776	\$299,776	\$299,776
<b>Total</b>	<b>\$769,256</b>	<b>\$1,126,416</b>	<b>\$1,073,976</b>
<b>Expenses</b>			
Salaries	\$64,080	\$129,285	\$102,145
Benefits	\$20,505	\$41,371	\$32,686
Misc Expenses	\$2,500	\$8,700	\$8,700
Capital Expenses	\$0	\$169,800	\$169,800
BucShot	\$36,000	\$190,620	\$190,620
Projected Maintenance	\$200,000	\$200,000	\$200,000
<b>Total</b>	<b>\$323,085</b>	<b>\$739,776</b>	<b>\$703,951</b>
Revenues - Expenses (1st Year)	\$446,171	\$386,640	\$370,025
Revenues - Expenses (Subsequent Years)	\$446,171	\$577,260	\$560,645
		23% Increase	21% Increase

# **Suggested Course of Action**

- **\$50 parking fee for students**
  - TBR has already approved the fee increase.
  - Will pay for the increase of service for BucShot which is an improvement for student transportation.
- **\$50 for parking fee for faculty/staff.**
- **Step up parking enforcement.**
- **Suspend the search for a Parking Director.**
  - Assign an Assistant Manager of Parking.
  - Hire a Technical Clerk or Secretary 3. (Level 5)
  - Hire one more Parking Attendant. (Level 3)
  - Assistant Manager of Parking will administratively be under the purview of the Director of Auxiliary Services.

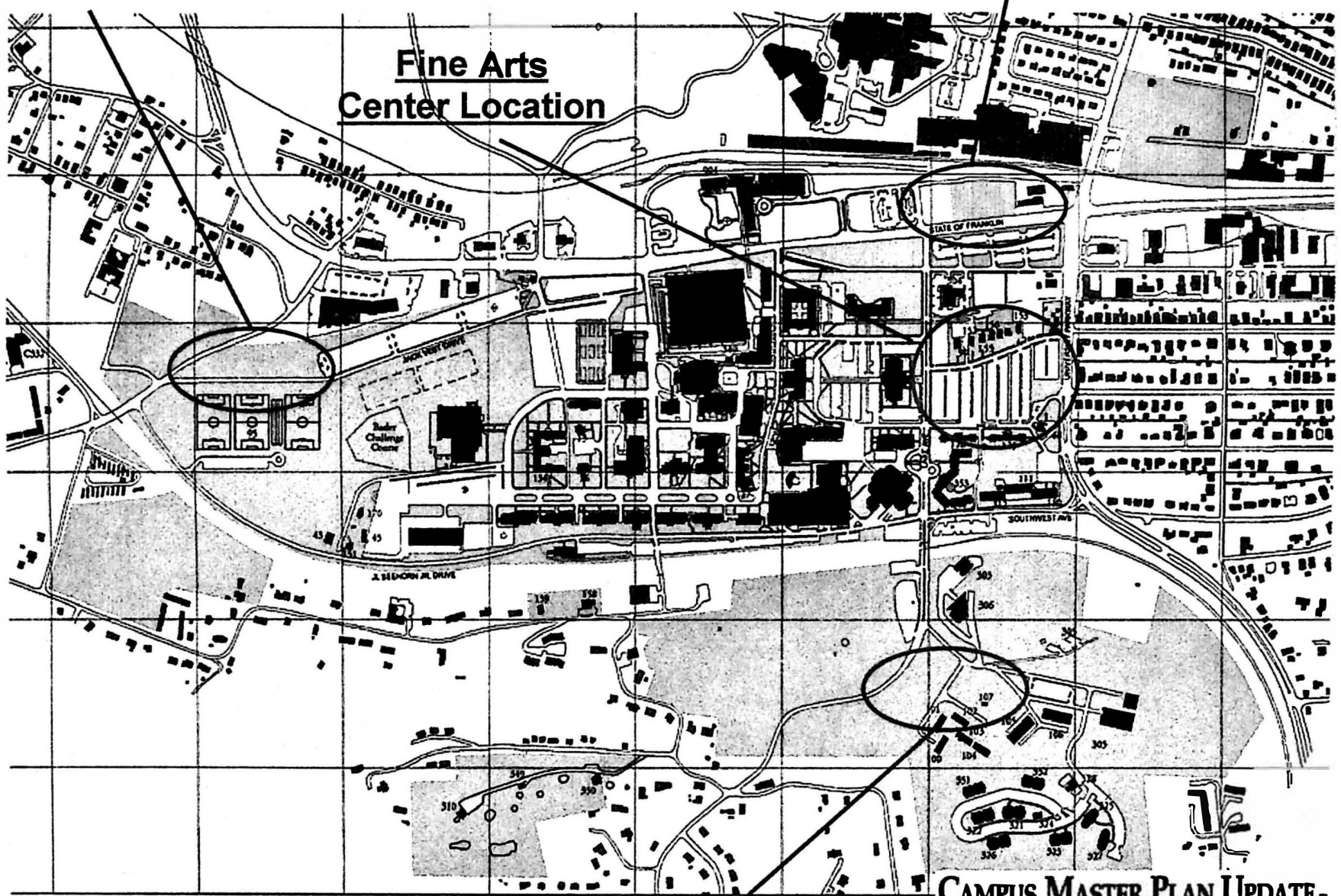
# Future Considerations

<b>Comparison of Options</b>	<b>Desman Plan</b>	<b>Committee Plan</b>
<b>Existing Spaces Lost</b>		
Fine Arts Center Across from Dossett	-664	
Fine Arts Center between Maple & Walnut		-297
Garage between Maple & Walnut	-297	
<b>New Spaces Added</b>		
Parking Garage	1175	
Surface Lot A		480
Alternate Surface Lot B	72	72
<b>Net Gain of Parking Spaces</b>	<b>286</b>	<b>255</b>
<b>Cost</b>		
Parking Garage	\$18,940,900	
Surface Lot A		\$2,000,000
Alternate Surface Lot B	400,000	400,000
<b>Total Cost</b>	<b>\$19,340,900</b>	<b>\$2,400,000</b>
<b>Cost per Parking Space Gained</b>	<b>\$67,626</b>	<b>\$9,412</b>

**Site A Parking**

**Alternative Parking Garage Location**

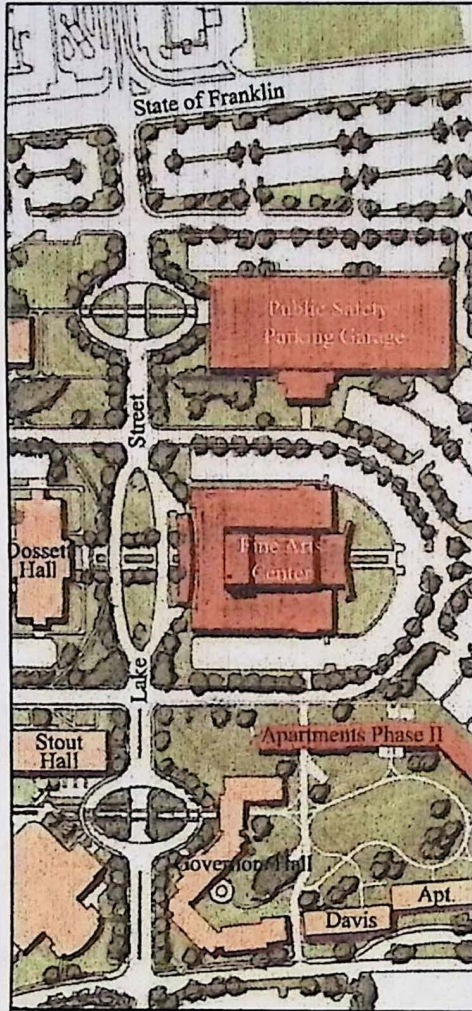
**Fine Arts  
Center Location**



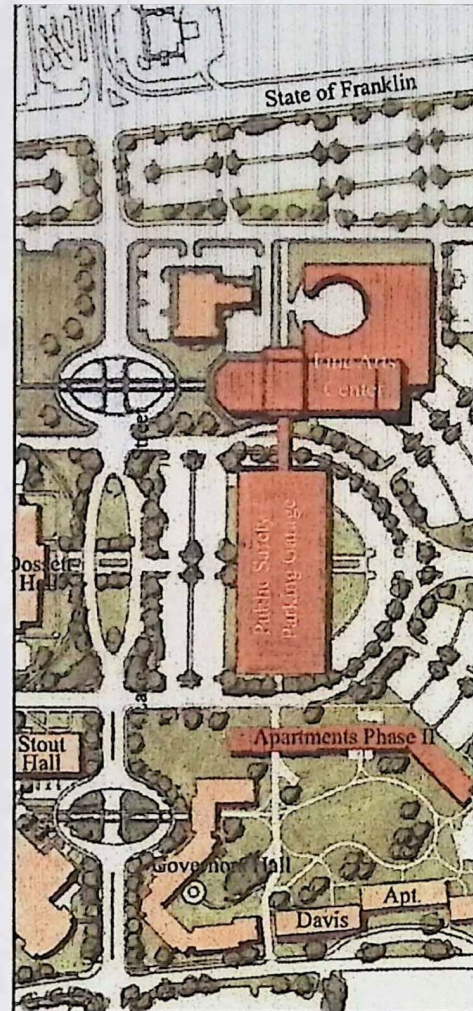
**CAMPUS MASTER PLAN UPDATE-**

**Site B Parking**

# Fine Arts Center Options

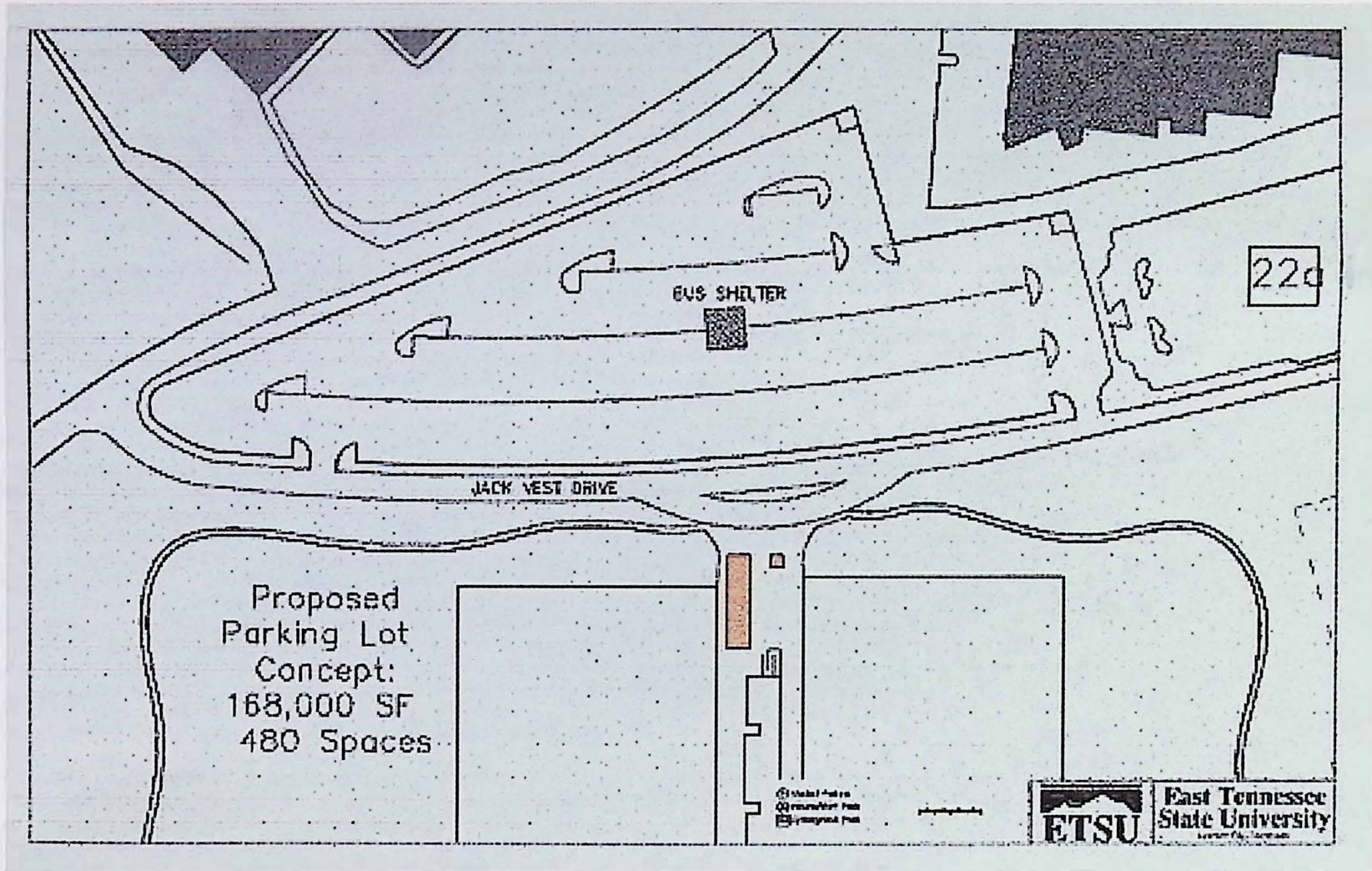


Option A

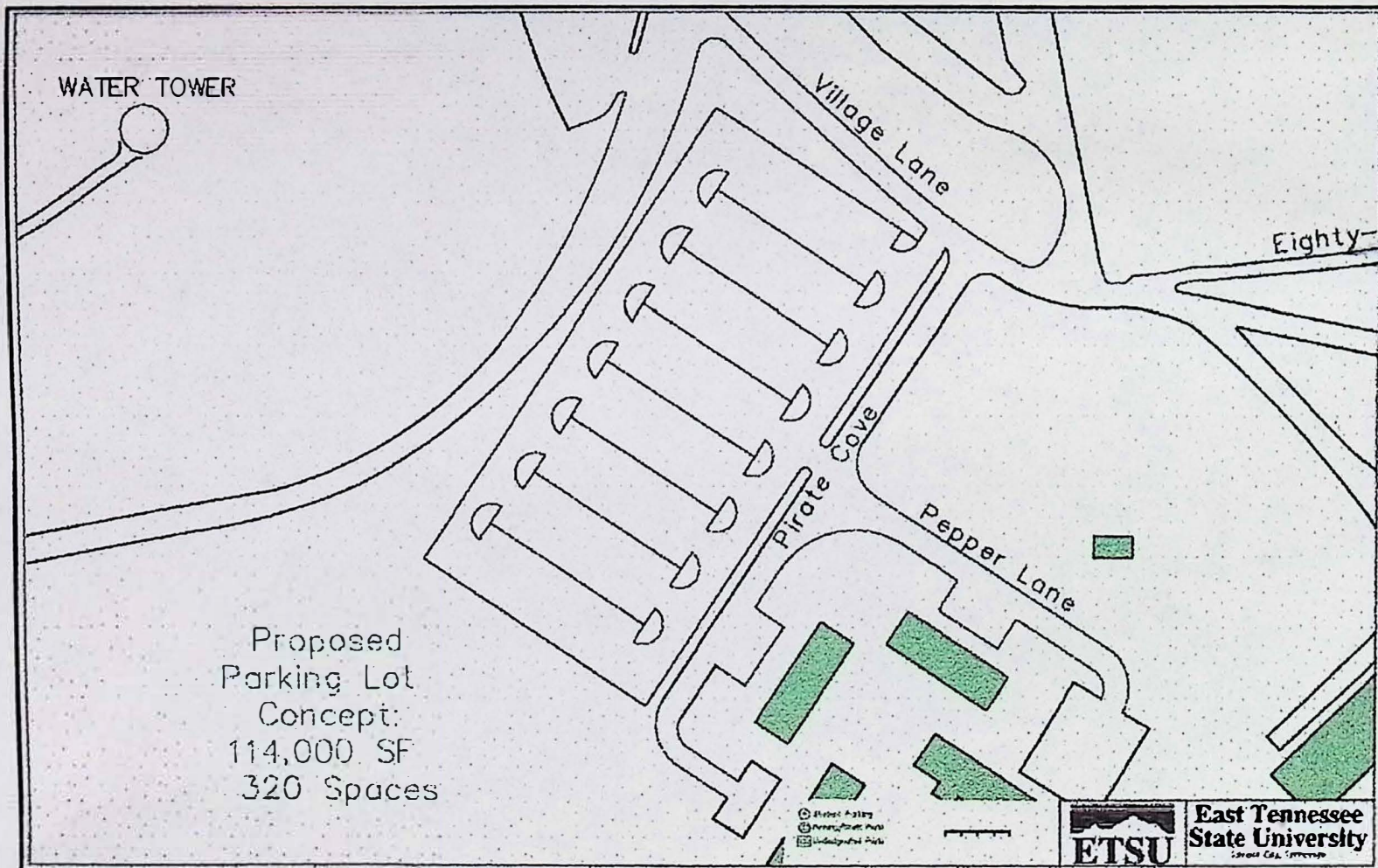


Option B

# Site A Parking



# Site B Parking







# Conclusions

- Currently there is not a parking problem.
- With the construction of Sites A & B there will be ample parking for the foreseeable future.
- That our course of action is a reasonable alternative to both Desman's and the ETSU Administration's Plans.



Questions?