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6-9-2008

## 2008 June 9 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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Agenda
Staff Senate Meeting
June 9, 2008
Forum Room
2:30 p.m.

Note to Senators: Please share the Senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at <a href="http://www.etsu.edu/stsenate/default.asp">http://www.etsu.edu/stsenate/default.asp</a>

- 1. Call to Order
- 2. Approval of Minutes May 12, 2008
- 3. Treasurer's Report (please note the balance in treasury is \$117.17 as of May 28, 2008 per Senator Jamie Simmons)
- 4. Guest Speakers:
  - Dr. Fisher
- 5. Committee Reports: (written reports to be given)
  - Staff Development and Evaluations
  - Staff Concerns and Grievances
  - Committee on Committees
  - Committee on Elections
  - Thanksgiving Food Committee
  - Picnic Committee
  - Blood Drive Committee
- 6. Old Business
  - Parking update Chuck Patton
  - Comments regarding the tour of the Gray Fossil Site
- 7. New Business
  - Update on the upcoming Staff Senate election
- 8. Open Floor for New Agenda Items/Concerns
- 9. Adjournment

Please note: Next meeting Monday, June 9, 2008, Forum Room, Culp Center, 2:30 p.m.Please send notices of non-attendance to Queen Brown (browng@etsu.edu or 9-6146) Staff Senate Secretary and agenda items to Lisa Blackbum, Staff Senate President.

# Agenda Staff Senate Meeting June 9, 2008 Forum Room 2:30 p.m.

Note to Senators: Please share the Senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to all staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at http://www.etsu.edu/stsenate/default.asp

**Present:** James Batchelder, Lisa Blackburn, Carolyn Bond, Angela Brewer, Queen Brown, Robert Calkins, Cindy Canter, David Collins, Renee Couch, Tim Dills, Corintha Duncan, Charles Forrester, Joy Fulkerson, Linda Greenwell, Angela Haire, Linda Lett, Donna Murphy, Stephanie Nave, Debbie Parks, Chuck Patton, Wanda Richardson, David Robinson, Sue Russell, John Sanders, Patricia Stafford, Vanessa Stephens, Carla Warner

**Absent**: Constance Alexander (excused), Kim Blevins (excused), Deanna Bryant (excused), Sandra Bundy (resigned), Denise Dunn (excused), Dilawar Grewal, Alison Johnson, Betty Ann Proffitt (excused), E Shea Renfro, Jamie Simmons (excused), Kathy Smith (excused), Debbie Starnes, Karen Sullivan

The meeting was called to order by President Lisa Blackburn at 2:30 p.m.

**Minutes:** Senate Linda Greenwell made motion to approve the minutes of May 12, 2008 as amended. The motion was seconded by Senator Tim Dills and was approved.

**Treasurer's Report:** Senator Jamie Simmons was absent, therefore, advised the balance in treasury as \$117.17 as of May 28, 2008.

Dr. Fisher was the guest speaker. Dr. Fisher presented information regarding benefits when selecting the TCRS maximum retirement income option plan for any person hired after July 1, 1981. Dr. Fisher stated that any state/HE (Higher Education) employee who joins TCRS

July 1, 1981 or after in non-contributory, therefore, there is no employee account balance.

The funds remain with the employer. Another scenario presented is as an active employee

the member should not select estate as the beneficiary since there is no account balance.

The member should select a spouse (if there is one) or one other person. The employee should not select multiple beneficiaries.

Dr. Fisher handed out the Benefit Program Statistics report dated October 31 and the State Insurance Plan premium increase effective January 1, 2008.

There was a question and answer session afterwards.

#### **Committee Report:**

- Staff Development and Evaluation Senator Kim Blevins was absent and present report later.
- Staff Concerns and Grievances no report
- Committee on Committees Senator Carla Warner will present report later.
- Committee on Elections Senator Tim Dills deferred report to later.
- Thanksgiving Food Committee Senator Jamie Simmons was absent and present report later.
- Picnic Committee Senator Carolyn Bond stated the May picnic was the best. She received several positive comments. The most comments regarded the free appetizers prizes and the door prizes. Senator Bond mentioned more participation by all senators is required and thanked all those who participated to make this year's picnic a success. Senator Bond expressed appreciation to Senator Linda Lett for her valuable participation in acquiring a majority of the door prizes. Next year a survey will be e-mailed to indicate when the annual staff picnic should be held.
- Blood Drive Committee Senator Angela Haire reported the Blood Drive had 43 persons to participate and the goal was met. There was discussion regarding when to have the annual blood drive for next year so there will be more participation.

#### **New Business:**

Senator Tim Dills stated there are 13 college appointees under the EEOC categories. The senators whose term will expire are Senators Kim Blevins, Tim Dills, Denise Dunn, Patricia Stafford, Karen Sullivan, Charles Forrester, and Carla Warner. An e-mail will be sent along with a list of the EEOC 5 and 6 categories.

#### **Old Business:**

Senator Chuck Patton presented a brief summary of the parking committee. Dr. Collins met with the Johnson City transit to discuss BuShot options for the university and will be reported on later. Dr. Trogen completed a budget alternative and will present a report. The parking fees being this fall semester will be \$50 for student and \$80 for faculty and staff. Senator Patton asked for a show of hands who wanted him to continue to pursue the \$50 instead of the \$80 increase. The senators voted to continue to pursue.

President Blackburn stated a thank you letter was sent to the Gray Fossil Site.

#### **Open Floor for New Agenda Items/Concerns:**

President Blackburn requested suggestions for any future tours. Those items mentioned are the Governor's Hall, VA campus Pharmacy College, and the newly renovated Culp Center.

Dr. Collins stated this will be John Sanders last meeting. Mr. Sanders will be leaving the university on June 20<sup>th</sup>. He took a position at College of Wooster in the Ohio area.

**Adjournment** – There was no further business to discuss. Senator Joy Fulkerson made a motion to adjourn. Senator David Robinson seconded the motion.

Please note: Next meeting Monday, July 14, 2008, CPA Ropes Course, at 2:00 p.m.

Please send notices of non-attendance to Queen Brown (browng@etsu.edu or 9-6146) Staff Senate Secretary and agenda items to Lisa Blackburn, Staff Senate President.

# BENEEIT PROGRAM STATISTICS - October 31 Payroll Database

-					_			_		1
5197	7464	7346	LSTT	2200	2263	\$607	1502	1935	<b>\$161</b>	Total Program Participants
LE	8£	9€	Lε	04	<b>6E</b>	43	91	IS	0\$	Spending Accounts Dependent Daycare Reimbursement Flexible Spending
341	451	398	348	302	374	667	067	253	797	Medical Reimbursement Flexible
882	128	<b>LO1</b>	18	84	58	6L	LL	7L	7L	Dental Premium, pretaz
6 <b>†</b> 61	1847	1837	1641	0841	· S181	<b>\$</b> 191	1638	6551	1230	Medical Premium, pretax
×										Flexible Benefit Program Fringe Benefits Mgt. Co. Provider
SÞ	75	43	64	97	12					Employee Participants October 31
6Þ	**	84	6E	74	ε					457 Plan Employee Participants January 1
LTSI .	9441	1392	1561	1202	8811	1124	1145	\$\$01.1k	906	Employee Participants October 31
<b>\$</b> L\$I	1390	1288	1540	1504	0/11	1162	\$801	756	019	TBR Contribution renewed 7/1/98 Employee Participants January 1
X								<b>L</b> S		Deferred Compensation Program Great West Retirement 401 Plan Institutional \$50.00 match 7/1/07 TBR Contribution ended 6/30/96
SLS	89‡	437	950	875	<b>Þ6</b> Þ	878	619	583	169	otal number of ALL company participants
										77
6	11	13	13	Lī	Lī	Lī	LT	87	32	3. DELTA LIFE
Idd	6 <b>†</b> I	851	<i>L</i> 91	SLI	163	124	148	951	LSI	2. TIAA – CREF
148	991	941	761	777	LIZ	730	882	7.1.7	283	I. AIG-VALIC
										Top Three Company Member Participants)
17	17	74	73	97	32	57	32	32	67	Tax Deferred Annuity Program (403b plan) Total Number of Companies
867	597	557	167	20€	324	615	330	328	155	T Hartford = Open 01/96 Staff & Others
726	616	876	£06	<b>824</b>	<b>1</b> 98	832	918	062	092	Long Term Disability Insurance Program TIAA - CREF (Faculty & Admin only)
I þ L	675	415	<b>∠0€</b>	967	197	SIZ	۷02	961	202	Total Program Participants
£L9	991	333	177	212	681	†SI	SÞI	LII	SII	cimbursement Plan Assurant
89	£8	6L	98	<b>78</b>	7L	19	79	79	69	elta Dental PPO Provider Prepaid Plan
										Dental Insurance Program
0261	1681	1681	1842	0881	£98I	LLLI	9141	<b>LE91</b>	0491	- Total Number of Participants
LTL	169	293	848	0\$\$	09\$	275	339	329	388	Effective Jan.1, 2001 Const
401 845	988	939 985	340 324	97£	787 1016	1036	8201 319	56I 6III	8511 h	PPO – Fee For Service – CIGNA Queshell
2237	<u> </u>	5114	6407	7174	7144	LS0Z	1007	\$961	<b>Þ</b> 161	otal Number of ALL University Employees  Health Insurance Program
856	776	196	716	6001	1010	LL6	<b>*</b>	916	798	TOTAL ORP Members
137	133	138	971	133	136	921	135	177	711	AIG - VALIC
069	889	LIL	0SL	287	LLL	SPL	\$2L	£27	<b>†69</b>	TIAA – CREF
IEI	121	901	96	£6	L6	96	\$8	IL	99	AETNA – ING
						70				b. ORP (Faculty & Administrators only)
SLZI	SLII	ESII	<b>L011</b>	8601	1134	1080	LSOI	1049	7501	Total TCRS Members
618	69 <i>L</i>	6£L	LPL	87 <i>L</i>	<b>†84</b>	ZLL	184	L8L	108	Tiers
767	997	223	122	152	077	\$8I	851	139	<b>411</b>	s to tratinimb A
891	140	191	139	139	130	124	811	123	134	YJInonA
										Retirement Program Participants
2007	9007	2005	7004	2003	2002	1002	2000	6661	8661	Retirement Program Participants

	3,	F1	A	F1
PLAN	Total Premium	Employee Share	Amount of .	Employer Share
BC PPO	×			-
Individual	\$ 507.64	\$ 101.53	\$ 6.64	\$ 406.11
Family	1,267.40	253.48	16.58	1,013.92
Split	759.76	151.95	9.94	607.81
Single Split	507.64	101.53	6.64	406.11
Cigna HMO N	<b>Vemphis</b>		····	
Individual	480.41	74.30	- 4.86	406.11
Family	1,197.94	184.02	12.04	1,013.92
Split	717.53	109.72	7.18	607.81
Single Split	480.41	74.30	4.86	406.11
		***************************************		
Cigna HMO N	Vashville			
Individual	478.03	71.92	4.70	406.11
Pantily	1,196.77	182.85	11.96	1,013.92
Split	718.74	110.93	7.26	607.81
Single Split	478.03	71.92	4.70	406.11
Cigna POS (E	ast/Middle/West)		•	
Individual	486.90	80.79	5.28	406.11
Family	1,215.67	201.75	13.20	1,013.92
Split	728.77	120.96	7.92	607.81
Single Split	486.90	80.79	5.28	406.11
United Health	care HMO, E**			
Individual	480.87	74.76	4.89	406.11
Family	1,200.60	186.68	12.21	1,013.92
Split	719.72	111.92	7.32	607.81
Single Split	480.87	74.76	4.89	406.11

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Employees should be receiving their Annual Transfer/Enrollment Period materials for health care selections for 2008 by or before mid-October so they

can review all options and make their choices for healthcare coverage for themselves and for their families during October 15 — November 15, 2007. Submitting required forms to your agency Benefits Coordinator (formerly Insurance Preparer) beyond the deadline can result in interrupted coverage or waiting another full calendar year to make your desired changes so don't wait until the last minute.

<sup>•</sup> Remember; above premiums reflect health insurance costs only. The first deduction for 2008 coverage is taken from the employee's last pay check in 2007.

<sup>\*\*</sup>Chattanooga, Knoxville, Tri-Cities.

# noissiment XA7

	ex e e
. 4 rings answering service	Comments: See attached two pages
Phone: _1 -423 - 282 - 3467	Fax: 1 - 615 - 734 - 6464
Company: ETSU BENEFITS Committee	Phone: 1 - 615 - 741 - 7063
ystemFrom: Dr. William J. Fisher Sec	Company: Tenn Consolidated Retirement_S
Date: October 1, 2007	Attention: Mg. JILL BACHUS - Director
	Number of pages including cover sheet

3110 Browns Mill Road Johnson City, TN 37604 Phone: 423-854-8729 Fax: 423-854-0953 Email: impress0233@officemax.com



DATE, TIME FAX NB. /NAME DURATION PAGE(S) RESULT MODE 10/01 15:41 16157346464 00:00:55 03 OK FINE ECM TIME 10/01/2007 15:42 NAME 0FFICE MAX PDS FAX 4238540953 TEL 4238548729 SER.# BROB4J271812

TRANSMISSION VERIFICATION REPORT

#### Dear Director Bachus:

1. The following is a hypothetical situation I have created to get an evaluation that might be relevant to counseling any individual as to his/her benefits when selecting the TCRS maximum retirement income option plan for any person hired after July 1, 1981. Your comments and reply would be appreciated and that can be done at your discretion through my e-mail address at end of this message.

#### POTENTIAL SITUATION

- 2. This person's birthdate is September 23, 1948.
- 3. This person is a higher education employee hired at age 33 plus.
- 4. The employee's hiring date is October 1, 198.
- 5. The job is a staff position (non faculty) and thus the employee is a TCRS non-contributing retirement program member.
- 6. Potential Retirement Eligibility Dates
  - a. age 60=September 23, 2008

    TCRS = Age eligible only

    Medicare = not eligible

    Social Security = not eligible
  - b. Age 65 = September 23, 2013

    TCRS = age and service eligible

    Medicare = eligible

    Social Security = not fully eligible
  - c. Age 66 = September 23, 2014

    TCRS = age and service eligible

    Medicare = eligible

    Social Security = Fully eligible
- 7. This employee has created at least 33 years of service credit plus any unused sick leave days and has generated an employer's yearly retirement contribution amount in his/her name. The employee also wished to receive full retirement benefits from TCRS, Social Security and Medicare-no early retirement provisions.

- 8. The planned retirement date is December 30, 2014.
- 9. This employee chooses the TCRS individual maximum retirement income benefit option with no beneficiaries.
- 10. This person is injured in an auto accident and dies as of January 27, 2016.
- 11. What is the status of his/her benefits after receiving the January 31, 2016 TCRS retirement check?
- 12. Would the results be the same for any TCRS faculty member under the same situation as described above?
- 13. What if this person selects the estate option? What future benefits?

My E Mail address is all lower case fishwjc @ chartertn . net

Sincerely yours,

Villiam J. Fisher

Secretary

ETSU Employees Benefits Com

#### William J. Fisher

From: Jill Bachus [Jill.Bachus@state.tn.us]

Sent: Thursday, October 04, 2007 9:22 AM

To: fishwjc@chartertn.net Subject: Hypothetical Scenario

Dr. Fisher,

I received your fax concerning a TCRS member who is hired in October 1981 and retires in 2014.

Any state/HE employee who joins TCRS July 1, 1981 or after is non-contributory. In other words, the state contributes on behalf of the employee into TCRS. There is no employee account balance; the funds stay with the employer.

#### Under your scenario:

As an active employee, the member should not select Estate as the beneficiary since there is no account balance. The member should select a spouse (if there is one) or one other person. He/she should not select multiple beneficiaries.

As a retiree, the member may choose the maximum plan and select Estate (or one person). In this case, the only payment due will be the TCRS benefit in the month of death. (Remember, there is no account balance).

Obviously, the member's health, financial situation, etc. comes into play when determining whether to select the maximum plan or an option.

There is no difference in the TCRS benefits described above as to whether a faculty member or general employee. If the faculty member is in the ORP (not TCRS) the estate/beneficiary would be entitled to the account balance.

Jill

Jill Bachus
Director
Tennessee Consolidated Retirement System
10th Floor, Andrew Jackson Bldg.
Nashville, TN 37243
Phone: (615) 741-7063
Fax: (615) 734-6464
Jill.Bachus@state.tn.us

### **RETIREMENT OPTIONS:**

When you apply for your retirement benefit, you may elect to receive the maximum benefit or you may elect an optional payment plan which will provide a continuation of all or part of your benefit to your beneficiary after your death. The following payment plans are available

#### TCRS RETIRED MEMBERS JUNE 30, 2007

#### TYPE OF BENEFIT PLAN SELECTED

89,258

**Total Retiree Employee Recipients** 

		NUMBERS	PERCENTAGE
Regular or Maximum Plan: Maximum monthly benefits are payable to a member for life, with all benefits ceasing at death: The beneficiary(s) or estate of a member who elects this plan will not receive a monthly benefit, but is entitled to payment of any remaining contributions which had been paid by the member and which were not returned to the member in the form of retirement benefits.	Regular Maximum No Survivor benefits	57,372	64.28%
Option I - 100% Joint and Survivor: A reduced retirement allowance is payable during the retired member's life, with the provision that it will continue after his death for the life of, and to, his designated beneficiary. Should the beneficiary die before the member, the monthly allowance will remain the same.	Options I 100% Survivor benefits	7,109	7.96%
Option II - 50% Joint and Survivor: A reduced retirement allowance is payable during the retired member's life, with the provision that it will continue after his death at one-half the rate paid to him and be paid for the life of, and to, his designated beneficiary. Should the beneficiary die before the member, the monthly allowance will remain the same.	Option II 50% Survivor benefits	2,855	3.20%
Option III - Modification of Option I: A reduced retirement allowance is payable during the retired member's life with the provision that it will continue after his death for the life of, and to, his designated beneficiary. If the designated beneficiary dies before the retiree, the retirement allowance will revert to the maximum amount.	Option III 100% Survivor Pop Up Feature	8,475	9.50%
Option IV - Modification of Option II: A reduced retirement allowance is payable during the retired member's life, with the provision that it will continue after his death at one-half the rate paid to him and be paid for the life of, and to, his designated beneficiary. If the designated beneficiary dies before the retiree, the retirement allowance will revert to the maximum amount.	Option IV 50% Survivor Pop Up Feature	6,338	7.10%
Social Security Leveling Individual benefits are based upon a social security income estimate and TCRS service time credit. Dollar income remains the same before and after 65. Before age 65 most of the payment money will come from TCRS and after 65 most of the money will come from Social Security.	SOCIAL SECURITY LEVELING No Survivor benefits	7,109	7.96%
This report excludes 8,842 survivor accounts	TOTAL COUNT	89,258	100%

# Can Mary retire? A story problem with real world facts

Mary Smith has taught elementary school for 30 years in a Middle Tennessee public school system. Mary is 55 years old. She has always loved teaching, and she has the reputation of being an excellent practitioner.

However, teaching has become increasingly difficult with "No Child Left Behind" requirements, an influx of English language learner students and a major decrease of parental involvement. Mary is tired.

Mary lives alone, but she has an adult married daughter who just had her first child, Mary's first grandchild. So, Mary would like to retire. She qualifies for a full retirement benefit with her 30 years of service.

As a single parent, she has been able to save only a small amount of her teaching salary in a teacher annuity account. Her retirement check will be her only means of support. Let's see if it is feasible for Mary to retire.

> To make this decision, we must first calculate

The Tennessee Mary's teacher retirement "average final benefit is not compensation" (AFC) which adequate for is the average today's economy. of Mary's

highest five

consecutive

years of salary. Mary has been on the top step of the Master's Degree pay lane for

five years. Her AFC with a career ladder supplement is \$44,294.

This amount is placed in the following formula: 1.5% x AFC x years of creditable

Tennessee teachers retire. but realize they cannot live on the Tennessee Consolidated Retirement System benefit.

service or for Mary, 1.5% x \$44,294 x 30 years. There is a second step to the Tennessee formula (an additional .25% x the amount of salary above the social security integration level (SSIL) x years of creditable service), but Mary's AFC would have to be greater than \$51,600 for her to benefit from the second step.

Mary's retirement benefit, if she retires at the end of the 2007-08 school year, would be \$1,744 per month or \$20,928 per year. This amount replaces only 47% of Mary's AFC and only 45%

of her 2007-08 gross salary. What are Marv's choices?

 Retire and live at a subsistence level.

It is past time for increasing the TCRS retirement benefit.

- · Retire and find another job to supplement her income.
- Continue teaching for seven more years until she can draw an age 62 Social Security benefit.

Mary's plight is replicated hundreds of times as teachers become eligible to retire, but realize they cannot live on the Tennessee Consolidated Retirement System benefit. The Tennessee teacher retirement benefit, which is not close to

We must help those who have given their lives for Tennessee's children and now find they cannot retire from teaching.

adequate in today's economy.

As you think about Mary's situation, here are facts to consider:

- Tennessee legislators have not funded a retirement benefit increase in ten years.
- Our retirement benefit formula yields the smallest benefit among all southeastern states.
- Tennessee teachers contribute 5% of their gross monthly salary to the retirement system for the same benefit when state employees contribute nothing.
- Fewer and fewer teachers qualify for the TCRS formula's second step because the Social Security Integration Level (SSIL) increases faster than teachers' salaries.

The current benefit is not adequate for the 21st century economy. It is past time to help Mary and all those like her who have given their lives for Tennessee's children and now find they cannot retire with a decent income.

If you're ready for a change, contact your legislators. Tell them to vote for HB 2534/SB 2759, TEA's retirement benefit improvement bill. A link to legislators' contact information on the hill is available at www.teateachers.org.

#### **Executive Committee (Board)**

The Executive Committee shall be composed of six (6) members including the President, President-Elect, Secretary, Treasurer, immediate Past President, and one member at large. (Amended 9/96) The duties of the Executive Committee of the Senate shall be as follows:

- a. To consider and to act on urgent matters of immediate and general interest to the University which cannot wait for action by the Senate in regular session. Such actions of the Executive Committee shall be reported to the Senate at its next meeting and shall be subject to ratification by a majority vote of the Senate;
- b. To propose such ad hoc committees of the Senate as may be needed and to recommend to the Senate the membership of those committees. The life of an ad hoc committee shall be limited to the term of the Senate that created that committee;
- c. To examine the work of the various Senate committees to prevent duplication of effort, to insure the completion of committee assignments, and to coordinate the work of all committees;
- d. To refer matters to the proper committees of the Senate;
- e. To meet at least five (5) workdays in advance of regular Senate meetings for the purpose of preparing an agenda and making assignments to those who are to report to the Senate at the next Senate meeting. A copy of the agenda will be sent to each member of the Senate at least three (3) workdays before the Senate convenes.

#### President:

The President shall be the presiding officer of the Senate, shall chair the Executive Committee, and shall be an ex officio member of all other Senate committees.

#### President Elect:

The President-Elect shall substitute for the President in his/her absence, assume all duties of that office in the President's absence, and serve in other capacities as the President may direct. (Amended 9/96)

#### Secretary:

The Secretary shall perform the following duties:

- 1. Serve as recording secretary at all regular or special meetings of the Senate;
- 2. Keep the official attendance records of all meetings;
- 3. Prepare and maintain the official membership list of the Senate.

#### Treasurer:

The Treasurer shall perform the following functions:

- 1. Compile and maintain all records of financial transactions involving the Senate;
- 2. Make monthly financial reports to the Senate at large;
- 3. Prepare annual financial statement to be submitted to the President of the University.

Member-At-Large:

Immediate Past President:

President: Lisa Blackburn

**President Elect:** Wanda Richardson

Secretary: Queen Brown

Treasurer: Jamie Simmons

Member-At-Large: Linda Greenwell

Immediate Past President: Karen Sullivan

# Staff Senate Election - Fall 2008 - Ballot Development

EEOC Number		Percentage	centage Positions (30 total)		Need
1	69	.0472	1.416 (1)	1	0
3	568	.3882	11.646 (12)	5	7
4	451	.3083	9.249 (9)	8	1
5	87	.0595	1.785 (2)	1	1
6	67	.0458	1.374 (1)	0	1
7	221	.1511	4.533 (5)	2	3
Total 1463		1.001	(30)		13