

East Tennessee State University

Digital Commons @ East Tennessee State University

Graduate Council Meeting Minutes and Reports

1-26-2015

2015 January 26 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/grad-council-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

College of Graduate and Continuing Studies, East Tennessee State University, "2015 January 26 - Graduate Council Minutes" (2015). *Graduate Council Meeting Minutes and Reports*. 135.
<https://dc.etsu.edu/grad-council-minutes/135>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Graduate Council Meeting Minutes and Reports by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.



Graduate Council 1½ Minutes
East Tennessee State University
January 26, 2015 1:15 p.m.
President's Conference Room 1½ Dossett Hall 206

Present: Ms. Jennifer Barber, Dr. Karin Bartoszuk, Ms. Maria D. Costa, Dr. Wendy Doucette, Ms. Wendolin Elrod, Dr. Marsh Grube, Dr. Karen King, Ms. Billie Lancaster, Dr. Michelle Lee, Dr. Lori Marks, Dr. Brian Maxson, Ms. Sierra Maxwell, Dr. Celia McIntosh, Dr. Phillip Musich, Dr. Robert Pack, Dr. Martha M. Pointer, Dr. Nicole Prior, Dr. Kathleen M. Rayman, Dr. Mitchell Robinson, Dr. Janna Scarborough, Dr. Marie Tedesco, Dr. Paul Trogen, Dr. Florence M Weierbach, Dr. Brittany Wilkins

Guests: Dr. Jane Broderick, Dr. Karen Harrington, Ms. Magdaline Hatskazakis

Absent: Dr. Stacy D. Brown, Dr. William R. Duncan, Ms. LaDonna Hutchins, Dr. Evelyn Roach

A. Approval of November 17, 2014 Minutes

- a. The motion was made, seconded, and approved to accept the November 17, 2014 minutes with no changes

B. Graduate Success Specialist Report

- a. Magdaline Hatskazakis reported on the progress she has made through her position as Graduate Student Success Specialist. Magdaline has been in this position since the Fall of 2014, and will continue in this role for the Spring semester. Magdaline presented statistics concerning general demographics of the students serviced since inception (Fall 2011), the types of issues they present, and the amount of contact and follow-up the specialist has with students.

C. Curriculum Subcommittee Report 1½ Dr. Rayman

a. New Course Proposal: FREN 4957/5957 French Classicism in Contemporary France

- i. Motion to accept with changes listed was made, seconded, and carried
 1. Syllabus: Graduate learning outcomes 1½ at least a couple more need higher order learning verbs 1½ all of these fall under learning levels 1-3.
 2. Other Information should include information on Disability Services and Academic Misconduct

ii. TBR Proposal: Early Childhood Emergent Inquiry Graduate Certificate.

1. Motion to accept with changes listed was made, seconded, and carried
 - a. Please add page numbers to proposal

- b. Please change Type of Certificate to G4
- c. Reword Purpose, Need, and Impact sections to reflect requirement for letters of reference.
- d. Appendix A, under Proposed area, omit 2nd bullet A 3.0 GPA
- e. Appendix A, under Proposed area, first bullet, last sentence, change isi to are.

D. Graduate Faculty Subcommittee report and recommendations Dr. Trogen.

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Depew, Dennis	Engineering Technology, Surveying & digital media	Senior Member
2. Hiatt, Anna	Biological Sciences	Member
3. Kozinetz, Claudia	Biostatistics and epidemiology	Senior Member
4. Matthias, Kristine	Audiology & Speech-Language pathology	Affiliate
5. Olson, Nathaniel	Appalachian Studies	Member
6. Porter, Kelly	Art & Design	Member
7. Sheridan, Rustam	Mass Communication	Member
8. Waters, Susan	Mass Communication	Member

Reappointment	-	-	-
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Andrade, Roy	Appalachian Studies	Affiliate	Affiliate
2. Bishop, Wilsie	Health Services Management & Policy	Full Member	Senior Member
3. Boyd, Jr., John	Educational Leadership and Policy Analysis	Affiliate	Affiliate
4. Brown, Danny	Mass Communication	Member	Member
5. Davis, Donald	Art & Design	Full Member	Member
6. Johnson, Earl	Audiology & Speech-Language Pathology	Member	Member
7. Joplin, Karl	Biological Sciences	Member	Member

8. Keeler, Rebecca	Political Science, International Affairs & Public Administration	Member	Member
9. Mink, Patty	Art & Design	Full Member	Senior Member
10. Murray, Catherine	Art & Design	Member	Member
11. Norwood, Frederick	Mathematics & Statistics	Full Member	Senior Member
12. Osborn, Richard	Cross-Disciplinary Studies	Member	Member
13. Pyles, Rebecca	Biological Sciences	Full Member	Member
14. Ramsey, Michael	Exercise & Sport Science	Member	Senior Member
15. Sellers, Eric	Psychology	Full Member	Senior Member

- a. Motion to accept appointments was made, seconded, and carried

E. Report from Academic Council $\dot{\imath}$ $\dot{\imath}$ $\dot{\imath}$ Dr. Marks

- a. Three TBR proposals were approved unanimously at Academic Council
 - i. Master of Reading concentration
 - ii. Admissions changes to MPH program
 - iii. PCOM revisions

F. Old Business

- a. Update on draft of overarching Accelerated (FastTrack) Bachelor $\dot{\imath}$ $\dot{\imath}$ $\dot{\imath}$ s to Master $\dot{\imath}$ $\dot{\imath}$ $\dot{\imath}$ s policy
 - i. Dr. McIntosh: there have been 2 meetings discussing the policy, will update with more information at next meeting after details are fleshed out and confirmed

G. New Business

- a. Update on January Graduate Coordinator meeting
 - i. Dr. Maxson reviewed the highlights of the meeting, including discussion of the changes in Thesis & Dissertation Reader services
 - ii. Dynamic Forms: discussion about implementing this program which will allow forms to be digitally signed by students/faculty/staff $\dot{\imath}$ $\dot{\imath}$ $\dot{\imath}$ more information to come
 - iii. Discussion on update to $\dot{\imath}$ $\dot{\imath}$ $\dot{\imath}$ Admission of International Students $\dot{\imath}$ $\dot{\imath}$ $\dot{\imath}$ policy in the catalog, specifically to address online education.
 - 1. Section in catalog currently reads as follows:
 - a. $\dot{\imath}$ $\dot{\imath}$ $\dot{\imath}$ Admission must be granted, and financial documentation and degree confirmation must be received prior to issuance of an I-20 or DS-2019 form needed to obtain a visa. The university will not enroll

any student who has not been approved initially or for transfer by the Immigration and Naturalization Service (INS) to attend East Tennessee State University. International students accepted for graduate study at ETSU will receive a letter of acceptance from the university. This letter and the SEVIS I-20 form furnished by the university must be presented to the consular officer of the United States to whom the applicant applies for a student visa. ETSU will not accept visas issued for admission to other colleges or universities. International students admitted to graduate study are encouraged to arrive on campus two weeks prior to the beginning of classes and should contact the Office of International Programs and Services as soon as they arrive. It is the responsibility of a nonimmigrant applicant to comply with current INS regulations in regard to collegiate enrollment. New Homeland Security regulations may prohibit the enrollment of an individual in B-1 or B-2 status. The Office of International Programs and Services administers the university's international student (F status) and exchange visitor (J status) programs. Other nonimmigrant applicants may consult with this office. Applicants denied admission may appeal this decision in writing to the Dean of the School of Graduate Studies. In all cases the final decision to admit or reject an applicant rests with the university through the Dean of the School of Graduate Studies.

2. Dr. Costa will update information and provide to Dr. McIntosh
3. Discussion about including information for international students on what financial aid applies to their status. Dr. Maxson will work on writing up some information to include on the Financial Aid website section.

H. Other

I. Adjournment: 2:26 p.m.

