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Staff Senate Agendas and Minutes

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### 2008 May 12 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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**Minutes  
Staff Senate Meeting  
May 12, 2008  
Gray Fossil Site  
2:30 p.m.**

Note to Senators: Please share the Senate agenda, minutes, and any other enclosures with your colleagues prior to the scheduled meeting. Senate meetings are open to **all** staff. Agendas, minutes, and attendance rosters are available on the Staff Senate website at <http://www.etsu.edu/stsenate/default.asp>

**Present:** Constance Alexander, James Batchelder, Lisa Blackburn, Carolyn Bond, Angela Brewer, Queen Brown, Robert Calkins, Cindy Canter, Renee Couch, Tim Dills, Corinthia Duncan, Charles Forrester, Linda Greenwell, Donna Murphy, Stephanie Nave, Debbie Parks, Chuck Patton, Wanda Richardson, David Robinson, Sue Russell, John Sanders, Jamie Simmons, Vanessa Stephens

**Absent:** Kim Blevins (excused), Deanna Bryant (excused), Denise Dunn, Joy Fulkerson, Dilawar Grewal, Angela Haire (excused), Alison Johnson, Linda Lett (excused), Betty Ann Proffitt, E. Shea Renfro (excused), Kathy Smith (excused), Patricia Stafford (excused), Debbie Starnes (excused), Karen Sullivan (excused), Carla Warner (excused)

The meeting was called to order by President Blackburn at 2:30 p.m.

**Minutes:** Correction to the April 14th minutes, James Batchelder was present. Senators Tim Dills and Corinthia Duncan are still serving on the Parking Committee and were inadvertently omitted in the minutes. Senator David Robinson made a motion to approve the minutes of April 14, 2008 as amended. The motion was seconded by Senator Wanda Richardson and was approved.

**Treasurer's Report:** none

**Committee Reports:**

- Staff Development and Evaluations – none
- Staff Concerns and Grievances - none
- Committee on Committees – none
- Committee on Elections - none
- Thanksgiving Food Committee - none
- Picnic Committee

The ETSU Staff picnic will be held on May 16 at the CPA building. There will be no theme this year except everyone will be asked to "Show Your Pride" by wearing blue and gold. The door prizes will be given and the

winners will be determined by the paper given to each person entering. Senator Charles Forrester is in charge of this process. The ETSU Celtic Band is performing and donations will be requested.

- Blood Drive Committee – The Staff Senate Blood Drive is June 3, in Ball Room Left at the Culp Center.

### **Old Business**

- President Lisa Blackburn gave an update on the Ideas Forum. A proposal was submitted to the Ideas Forum from the Staff Senate requesting computer access for the Physical Plant employees. The proposal has been approved and computer access will be given at various computer lab locations on campus as well as in the Physical Plant. The employees will be able to access e-mail, announcements, etc.
- President Lisa Blackburn congratulated Senator David Robinson. Senator Robinson is the recipient of the College of Business and Technology staff award of the year for his contribution to the PASTA (Providing Area Schools with Technical Assistance) Program.

### **New Business**

- President Blackburn stated future staff senate picnic will be held on the Cave Patio/Cave area of the D. P. Culp Center. This will save the senate money by eliminating all but one tent rental. Therefore, lowering the budget for the picnic.
- President Blackburn is requesting the committees to submit year end reports. An e-mail will be sent shortly.

**Open Floor for New Agenda Items/Concerns – President Blackburn passed out the badges to those Senators who have not previously received their badges.**

**Adjournment – There was no further business to discuss. Senator David Robinson made a motion to adjourn. Senator Wanda Richardson seconded the motion. The Senators proceeded to tour the Fossil Site.**

Please note: Next meeting Monday, June 9, 2008, D. P. Culp Center, Forum Room

**Agenda  
Staff Senate Meeting  
May 12, 2008  
Gray Fossil Museum  
2:30 p.m.**

- 1. Call to Order**
- 2. Approval of Minutes – April 14, 2008**
- 3. Treasurer's Report**
- 4. Guest Speakers:**
- 5. Committee Reports:**
  - Staff Development and Evaluations
  - Staff Concerns and Grievances
  - Committee on Committees
  - Committee on Elections
  - Thanksgiving Food Committee
  - Picnic Committee
  - Blood Drive Committee
- 6. Old Business**
  - Update on the Ideas Forum
  - David Robinson received the College of Business and Technology staff award of the year for his contribution to the PASTA (Providing Area Schools with Technical Assistance) Program.
- 7. New Business**
  - Plans for Future Picnics
  - E-mail to Committees regarding Year End Committee reports
- 8. Open Floor for New Agenda Items/Concerns**
- 9. Adjournment**

*Please note: Next meeting Monday, June 9, 2008, Forum Room, Culp Center, 2:30 p.m. Please send notices of non-attendance to Queen Brown ([browng@etsu.edu](mailto:browng@etsu.edu) or 9-6146) Staff Senate Secretary and agenda items to Lisa Blackburn, Staff Senate President.*