

East Tennessee State University

Digital Commons @ East Tennessee State University

Undergraduate Curriculum Council Minutes

4-26-2017

2017 April 26 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/ucc-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

University Governance, East Tennessee State University, "2017 April 26 - Undergraduate Curriculum Council Minutes" (2017). *Undergraduate Curriculum Council Minutes*. 132.
<https://dc.etsu.edu/ucc-minutes/132>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Undergraduate Curriculum Council Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

**Undergraduate Curriculum Committee
Meeting Notes
April 26, 2017**

Members present: Mark Baumgartner, Rhonda Brodrick, Michelle Chandley, Shirley Cherry, T. Jason Davis, Julie Fox-Horton, Keith Green, Marsh Grube, LaDonna Hutchins, Myra Jones, Billie Lancaster, Theresa McGarry, Jessica Miller, Evelyn Roach, Melissa Shafer, Kimberly Sell, Suzanne Smith

Members absent: Joanna Anderson, Sheryl Burnette, Aruna Kilaru

Guests present: Gordon Anderson, Andrew Hermann, Vanessa Mayoraz

The UCC meeting was called to order at 2 p.m. by Chair Keith Green.

Old Business

Theresa McGarry moved to approve the March 29, 2017 minutes. Melissa Shafer seconded. T. Jason Davis and Suzanne Smith abstained. The motion passed unanimously.

- *New Course: UHON 2808: Honors Colloquium and Service*

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9281

This proposal received provisional approval from the committee at the March 29 meeting. Keith Green contacted Dr. Grube and Dr. Bach for clarification and direction related to the proposal. Dr. Bach confirmed the committee actions were appropriate in approving the course. See Attachment 1 for supporting documentation.

New Business

-*New Course: SPCH 4367/5367: Narrative Polymediation*

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9233

Andrew Herrmann provided an overview of the course proposal.

Snapshot:

- Rationale – Clarify why the course is needed in the curriculum (e.g., it develops analytical skills)
- Prerequisites
 - Undergraduate – SPCH 2330 (Communication Theory); SPCH 3350 (Interpersonal Communication)

- Graduate – STOR 5140 Foundations of Storytelling Performance
- Semesters previously offered experimentally and enrollment – change experimentally to entrepreneurially

Syllabus:

- Purpose and goals – Goals should reflect the program’s point of view or departmental objectives in offering course (explain why students need this course in the curriculum)
- Major Course Topics – reword to more accurately reflect course content
- Learning Outcomes – rewrite to reflect knowledge/skills student will have when they complete the course
- Grading Scale
 - Undergraduate – F = Below 325
 - Graduate – F = Below 370
- Bibliography – Remove random question marks
 - Required Textbooks – 1 in 2nd undergrad reference; 2 in 2nd grad reference
 - Required Readings – 1 in 6th undergrad reference; 2 in 9th grad reference; 1 in 18th grad reference; 1 in last grad reference
 - Books – 1 in 4th reference

Suzanne Smith moved to accept the proposal with the recommended changes. The proposal is to be returned to the UCC Chair for final approval. Kim Sell seconded. The motion passed unanimously.

-New Course: ARTA 2618 Introduction to Extended Media

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9089

Vanessa Mayoraz provided an overview of the three new ARTA course proposals (ARTA 2618, 3618, and 3626). Keith Green contacted Keith Johnson, Chair, Department of Engineering Technology, Surveying and Digital Media to confirm there is not an issue of course duplication. See Attachment 2 for supporting documentation.

Snapshot:

- Rationale
 - Delete first 6 sentences
 - Begin with “The proposed new course is part of” and continue through sentence that ends with “allowing students more opportunity to develop portfolios in line with the current are development.”
 - Delete the next 2 sentences. Begin with “Students trained in Extended Media . . . “ and leave remaining rationale
- Catalog Description – Begin with “Introduction to the use of new and evolving technology in artistic practice”
- Contact information for similar courses – Change to N/A

Syllabus:

- Purpose and Goals – line 3 change medium to media
- Learning Outcomes
 - Bullet 1 – define extended media and interdisciplinary
 - Bullet 2 – change artist to artists
 - Bullets 4 and 5 – use either 3d or 3D but be consistent
 - Bullet 5 – add space between 3D and scanning
 - Bullet 6 – reword to use technological resources and remove limitation of in the art and design department
- Major Assignments – Explain how the 10% for Participation listed under Grade Assignment will be evaluated
- Grade Assignment – Project 2 should be **Aesthetic**
- Grading Scale – Change F to read Below 60
- Attendance
 - Bi-weekly and Weekly schedule sections – replace down with “deduction”
 - Weekly schedule – remove s from “one excused absences”
 - Tardiness – replace ground for an absence with “equivalent to one absence”
- Other Information
 - Add academic misconduct policy
 - Add Disability Services information
 - Add a link to the University Syllabus Attachment
- Bibliography – consider standardizing capitalization in references

Suzanne Smith moved to accept the proposal with the recommended changes. The proposal is to be returned to the UCC Chair for final approval. Jason Davis seconded. The motion passed unanimously.

-New Course: ARTA 3618 Digital Tools I

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9221

Snapshot:

- Course Title – Add wording to link to “fine arts”
- Rationale
 - Delete first 6 sentences
 - Begin with “The proposed new course is part of” and continue through sentence that ends with “allowing students more opportunity to develop portfolios in line with the current are development.”
 - Delete the next 3 sentences. Begin with “Students trained in Extended Media” and leave remaining rationale
- Catalog Description – Change to “ceramics, **and** printmaking” then remove etc.
- Contact information for similar courses – Change to N/A

Syllabus:

- Purpose and Goals
 - Use either 3D or 3d but be consistent across proposals
 - Line 5 – change to read “materials and techniques”
 - Line 6 – add a comma after 3D printers
- Major Course Topics – need to expand the topics list; consider pulling some topics from the goals which mention 3D sculpting and 3D software
- Learning Outcomes – Bullets 5 & 6 – reword to replace navigate with another verb (use, demonstrate)
- Major Assignments – Explain how the 10% for Participation listed under Grade Assignment will be evaluated
- Grading Scale – Change F to read Below 60
- Attendance
 - Bi-weekly and Weekly schedule sections – replace down with “deduction”
 - Weekly schedule – remove s from “one excused absences”
 - Tardiness – replace ground for an absence with “equivalent to one absence”
- Other Information
 - Add academic misconduct policy
 - Add Disability Services information
 - Add a link to the University Syllabus Attachment
- Bibliography – consider standardizing capitalization in references; add a colon between titles and subtitles

Suzanne Smith moved to accept the proposal with the recommended changes. The proposal is to be returned to the UCC Chair for final approval. Shirley Cherry seconded. The motion passed unanimously.

-New Course: ARTA 3626 Digital Tools II

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9218

Snapshot:

- Course Title – Add wording to link to “fine arts”
- Rationale
 - Delete first 6 sentences
 - Begin with “The proposed new course is part of” and continue through sentence that ends with “allowing students more opportunity to develop portfolios in line with the current are development.”
 - Delete the next 3 sentences. Begin with “Students trained in Extended Media” and leave remaining rationale
- Catalog Description
 - Change to “Introduces various digital drawing” then remove etc.
 - Delete final 2 sentences

- Contact information for similar courses – Change to N/A

Syllabus:

- Purpose and Goals
 - Line 5 – change to read “materials and techniques”
 - Line 6 – add a comma after microcontrollers
- Major Course Topics – need to expand the topics list; consider pulling some topics from the goals
- Learning Outcomes
 - Bullet 1 – Demonstrate basic safety when operating a laser cutter
 - Bullets 5 & 6 – reword to replace navigate with another verb (use, demonstrate)
 - Bullet 9 - delete
- Major Assignments – Explain how the 10% for Participation listed under Grade Assignment will be evaluated
- Grade Assignment – Project 3 – correct spelling of microcontroller
- Grading Scale – Change F to read Below 60
- Attendance
 - Bi-weekly and Weekly schedule sections – replace down with “deduction”
 - Weekly schedule – remove s from “one excused absences”
 - Tardiness – replace ground for an absence with “equivalent to one absence”
- Other Information
 - Add academic misconduct policy
 - Add Disability Services information
 - Add a link to the University Syllabus Attachment
- Bibliography – consider standardizing capitalization in references; add a colon between titles and subtitles

Suzanne Smith moved to accept the proposal with the recommended changes. The proposal is to be returned to the UCC Chair for final approval. Jason Davis seconded. The motion passed unanimously.

-University Proposal: University Graduation Policy Revision Regarding Earning a Double Degree (See Attachment 3)

Gordon Anderson provided an overview of the proposed policy change which would eliminate the requirement of a minor for students **concurrently** earning two degrees.

Shirley Cherry moved to accept the proposal as written. Mark Baumgartner seconded. The motion passed unanimously.

Other Discussion:

Dr. Grube asked UCC members to consider a procedural question: A department elects to make a change to its list of possible electives or to a menu list of options. Should the department complete a Non-Substantive Curriculum Change Proposal or could this type of change be made simply by e-mailing the Registrar's Office to request the change?

Discussion among members generated the following areas of concern related to initiating these types of changes through an e-mail request:

1. Potential loss of documentation verifying/supporting the changes
2. Potential for losing control of the process – Who is authorized to make changes? Could unauthorized people send an e-mail and initiate a change?
3. Places the Registrar's office in the position of determining whether the change is appropriate/inappropriate which will increase workload for Billie Lancaster.
4. Potential for constant flux in the curriculum since change requires only an e-mail. Continually changing electives and menus may increase student confusion when registering for courses required for their major/minor.

Suzanne Smith moved to recommend any changes to the curriculum including modification of electives or menu lists go through the standard curriculum process. Mark Baumgartner seconded. The motion passed unanimously.

Dr. Grube and Keith Green thanked members for their service this academic year.

A motion to adjourn was made at 3:45 p.m. by Kim Sell and seconded by Jason Davis. The committee unanimously approved the motion.

Respectfully submitted,

Rhonda Brodrick
UCC Secretary

Approved by UCC 9/13/17

ATTACHMENT 1
ADDENDUM RELATED TO UHON 2808: HONORS COLLOQUIUM AND SERVICE

Question concerning a proposed HONORS COLLEGE course.

Green, Joe Keith

Fri 3/31, 10:42 AM

Bach, Bert C.;Grube, M. Marshall;Hedden, Daniel G.;Slagle, Judith B.

Dear Sir,

UCC acted provisionally upon a proposed new course from the Honors College that raised questions beyond our competence. We acted on it provisionally only because the deletion of current curriculum software and forms is immanent; and we didn't want inaction on our part to leave the originator of the proposal (and the unit from which it originated) hanging until fall, or required to reenter the entire proposal on a new form (in all its likely vagaries). The record of UCC's actions, from its minutes, will be inserted at the end of this message.

Here are the issues: The proposed new course is UHON 2808: Honors Colloquium and Service.

(i) It is a pass/no credit course, and awards no academic credit hours.

(ii) The Honors College proposes to require the course for students receiving a range of scholarships administered by the Honors College.

The originator of the proposal stated that service obligations are already required as a component of UHON 1108, 2108, 3108, and 4108, each of which is currently required for recipients of a range (the same range) of scholarships administered by the Honors College. These courses award one credit hour each. They involve, however, a number of other non-service focused activities.

The proposed course (UHON 2802), which would 'break out' the service activities of each, is also to be required, and is proposed as "repeatable for credit", so students would be able to register for it multiple times (earning a "pass" grade) and have it appear in their transcript, even though no credit hours are awarded.

Here were the justifications offered (my apologies to the originator, if my ventriloquism fails to capture his representations. . .)

(1) The service component should appear in the transcript, as an ongoing part of honors education, in its own right.

(2) The service component is not 'intrinsically' related to other components of the existing 'colloquium' courses that students are required to take.

(3) Making the service obligation a course for which students register, and which appears on their transcript, makes it a part of a single record of students' satisfactorily completed work, and a record of their work within a time-frame. (i.e. Having the course appear in the transcript with a passing-level grade also shows that service activity has been undertaken across students' educational careers.)

(4) Students sometimes satisfactorily complete the non-service requirements for existing colloquium courses, but fail to complete service obligations (or vice versa).

In its deliberations, UCC members noted the following (also reflected in the record of our minutes below.)

(i) There is at least one (admittedly very longstanding) case of a department (psychology) requiring students to register for a P/NP course for which no credit is awarded---a speaker's forum in psychology.

(ii) Though this course would be required of students, it is not required by a program of study in a field: i.e. a major, a concentration, or a minor. What is less clear to us is whether graduates of certain honors programs are considered to have earned a distinct or different degree (BA as opposed to BS)--in which case it appears to amount to a degree requirement. But it was noted that the course would not be required of honors-in-discipline students. So we infer that a requirement of a course as a condition for receiving a scholarship is not a curricular requirement, and so does not mandate or require an accompanying proposal to modify a curriculum.

(iii) We are aware that this proposal is unprecedented in some ways; and we do not want to make IMPLICIT policy by making a decision on any grounds other than policy and precedents that apply quite narrowly or specifically to curricular matters. We note, in this connection, that we have never had an entirely settled 'doctrine' about precisely what it is for which academic credit hours should be awarded. I (and some other members of the committee) have objected historically to awarding credit hours for anything that does not have 'instructional content' that consists in an art or science of inquiry, or the application of an art or science to specific issues, materials, or problems. So we have always had some objections to awarding credit for anything that really amounted to advisement or career preparation (e.g. time management skills, how to dress and present oneself professionally, rehearsing job interviews, or assembling resumes., etc.) So there have often been votes against requiring as courses, or awarding academic credit hours, for things like first-year-experience courses (ETSU 1020) or health care advisement. **Questions about what students should be required to do, or what should be a matter of a single record of a student's work do not appear to us simply to be the same question as what it is for which academic credit hours (toward graduation or for a program of study) should be**

awarded. And some of us object STRENUOUSLY to simply treating academic credit hours as a kind of "currency" with which to compensate or remunerate students for just anything that we might require them to do. So some members of UCC were more sympathetic to this course precisely because it did not award academic credit.

In any case, the decision about allowing this course involves some questions beyond the specific competence and charge of UCC. And our decision was to give provisional approval because it 'makes sense' to make service activities a matter of a single record, including (or integrated with) a record of academic work and evaluation, however we might resolve the question of what academic credit hours should be awarded for.

Keith Green

UCC Chair for 2016-17

UCC's minutes regarding this matter:

New Course: UHON 2808: Honors Colloquium and Service

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9281

Initially presented at 3/22/17 meeting – additional discussion needed; tabled until 3/29/17 meeting

Keith Green verified that there can be a 0-credit course, and 0-credit courses are listed in the Psychology curriculum. He also stated an additional curriculum change proposal was not required because:

1. Service is mandated to meet requirements of scholarships awarded to honors students rather than a degree requirement.
2. The course is not a requirement for a degree program. The Honors College does not have majors, minors, or concentrations.

Snapshot:

1. Catalog Description – Remove “this course” references; “For students receiving scholarships within the Honors College. Requires students to attend and participate”

Syllabus:

1. Learning outcomes – Bullet 1: Correct spelling of responsibility

Because of the uniqueness of this course, Keith Green asked UCC members for a provisional approval of the course until Dr. Grube has the opportunity to provide feedback related to the course.

Kim Sell moved for provisional approval of the course with the minor edits requested. The proposal is to be returned to the UCC Chair for final approval. Aruna Kilaru seconded. The motion passed unanimously

JKG

UCC Business Resolved
Green, Joe Keith
Fri 3/31, 2:15 PM
Kilaru, Aruna;Baumgartner, Mark D.;Cherry, Shirley J.;

UCC Colleagues,

I want to pass along the resolution to one more item of business from our last meeting. I just spoke with Dr. Bach--at Marsh's insistence--about UHON 2808, which we passed provisionally in our last meeting.

Marsh was inclined to believe that Dr. Bach would be disinclined to approve another no-credit course that would be required of students. She felt that we needed to seek clarification from Dr. Bach. I forwarded the record of our action to him, from our minutes.

Dr. Bach informs us that we "did the right thing". Here's why. The precedent is not the no-credit psychology requirement. Some science courses with a lab are arranged in such a way that students get 3 credit hours for the course, and 1 additional credit hour for the lab--for which students must register as a co-requisite. But other science courses require a lab, and require registration for the lab as a co-requisite, but award 4 credit hours for the course only (no 'separate' award of credit for the lab). The reason is that students earn credit (and a passing grade) for the course (as such, or as a whole) only if they ALSO satisfactorily complete the accompanying lab (Credit awarded is 'all or nothing'; there is no passing one and failing the other, even though students register for them separately). This is the appropriate precedent for UHON 2808. As the title of this course establishes, this is a service activity attached to the honors colloquia, which is a course that students are already required to take.

We were right (thankfully) that requiring satisfactory completion of a course as a condition for receiving a scholarship is NOT equivalent to requiring a course as part of a program of study--a major, concentration, or minor. It is also not the equivalent of a degree requirement (a course that students are required to take in order, say, to earn a BS as opposed to a BA). So, indeed, no accompanying curriculum modification program is required.

So this matter is now resolved, and our provisional judgement 'sticks'.

Keith Green

UCC Chair for 2016-17

ATTACHMENT 2
DOCUMENTATION RELATED TO ARTA 2618, 3616, AND 3626

Fw: Information needed before UCC Meeting April 26, 2017

Green, Joe Keith

Mon 4/24, 2:03 PM Anderson, Joanna Marie; Smith, Suzanne; Shafer, Melissa L.; Cherry, Shirley J.;

UCC Colleagues,

In order to ensure that we exercise 'due diligence' with regard to the avoidance of duplication, I forwarded the three new course proposals from art and design to colleagues in the digital media program for comment. (I am assuming that Suzanne Smith will already be familiar with this discussion for just this reason.) Enclosed, please find both my original inquiry to Keith Johnson, and Keith's comment on the proposals. Please note the recommendation for a slight change of title. Otherwise, faculty in digital media affirm that the proposed courses do not duplicate any courses in the digital media program. Please note below, in the conversation stream, the framing of my **invitation to comment** on the proposals. As no questions of duplication arise in the view of digital media faculty, or their chair, no course syllabi are forwarded by Keith Johnson to us. So there is a 'green light' for us to focus on these proposals on the merits of their contents. The originator and chair of Art and Design are included since some recommendations were made to clarify the course titles, and for transparency--they can see the contents of the invitation to comment (doing our 'due diligence', and the comments).

Keith Green

UCC Chair 2016-17

JKG

From: Johnson, Keith V.

Sent: Monday, April 24, 2017 8:28 AM

To: Green, Joe Keith

Subject: FW: Information needed before UCC Meeting April 26, 2017

Keith,

My faculty have reviewed the curriculum proposals that you sent me from the Art and Design Department. We suggest that changing the names slightly would benefit everyone here by adding "Fine Arts" to the digital tools classes:

-- Digital Tools for Fine Arts I and II.

Keith

Keith V. Johnson, PhD., Chair
Department of Engineering Technology, Surveying and Digital Media
College of Business and Technology
East Tennessee State University
P.O. Box 70552
Johnson City, TN 37614-1707
P 423-439-7813
F 423-439-7830
johnsonk@etsu.edu
www.etsu.edu

Keith,

Three new courses are being proposed in the art and design department. They are courses that appear to focus on the use of a number of digital tools in art-making. URLs to the new course proposals are attached below. In the event that they do not work as links, I will include catalog descriptions below. But I would really appreciate it if you could look at the "rationale for proposal" section in the "snapshot" near the beginning, the catalog descriptions, and then (in the syllabus) the learning outcomes. Though these courses do not look to me like they exactly duplicate existing courses in your department, **in your judgement, do they critically overlap with courses currently taught in your department? If so, which courses would that be? And if so, would you please send me current syllabi for those courses, with the catalog descriptions and learning outcomes?** The undergraduate curriculum committee (UCC) has the duty to insure that courses in one department or program do not critically duplicate courses in another.

The issue here seems to be the issue that presented itself some years back, when photography courses were proposed in art and design that made use of digital tools. Todd Emma, from your department, was a member of UCC at that time; so we had a ready and helpful source of information about the contents of courses in your department. Ultimately, the judgement was made that your department's courses focused on technical skills in the use of a range of digital tools; and the courses in art and design

applied a range of the same techniques and tools toward specifically artistic/creative ends and goals==many of which would be 'non-normative' with respect to the technical applications of tools in their standard uses.

I just want to make sure that we are not crossing over or unduly 'muddying' clear lines dividing the divisions of labor specific to your department and art and design here.

ARTA 2618: Introduction to Extended Media

Course Description: An introduction the use of new and evolving technology in artistic practice. In this course students develop interdisciplinary works of art that engage both traditional and contemporary approaches.

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9089

ARTA 3618: Digital Tools I

Course Description: A technical introduction to the use and operation of digital tools in contemporary art making, such as 3D scanners and printers, focusing on the integration of digital techniques into traditional art production forms such as painting, ceramics, printmaking, etc.

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9221

ARTA 3626 : Digital Tools II

Course Description: This intermediate course introduces various digital techniques and platforms utilized in contemporary art making including basic coding, microcontrollers, laser cutting, and vector-based drawing. Lectures will be based on historic and current practices involving digital technology as a means to create artworks that expand the boundaries of traditional art production. Projects will explore techniques to create kinetic and interactive artworks.

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=9218

thank you very much for your help with regard to this matter.

Keith Green

UCC Chair for 2016-17

Re: follow-up - Art proposals

Mayoraz, Vanessa

Mon 4/24, 3:24 PM Green, Joe Keith; Anderson, Joanna Marie; Smith, Suzanne; Shafer,

Melissa L.; Green, Joe Keith

Keith,

Thank you for bringing this two subjects up.

About the course topics, I will rephrase the topics as possible topics. It's great point that I was trying to address by not having a too narrow title for the class. It makes much sense adding this in the descriptions too.

About the usage of the laser cutter machine in the "Engineering Technology Department". Up to now, I have used thanks to the generosity of the Engineering Department and in concert with my colleagues, Bill Hemphill and Dean Isham the laser cutter there. We all made sure that it would not interfere with their classes needs. In exchange for using the laser cutter, the art department purchased some replacement piece for the laser as a way to compensate for the usage of it. As for the future, it should not be an issue because we are in the middle of acquiring a laser cutter for the art department to cover our needs and avoid any issues. IT was actually supposed to be delivered in January this year but got delayed.

Thank you very much everybody for your comments and thanks again to the Engineering Technology, Surveying and Digital Media Department for your generosity, help and support!

Cordially,

Vanessa Mayoraz

Assistant Professor of Extended Media
Department of Art and Design
East Tennessee State University

mayoraz@etsu.edu

www.vanessamayoraz.com

t: 423 439-4794

On Apr 24, 2017, at 2:17 PM, Green, Joe Keith <GREENJ@mail.etsu.edu> wrote:

Here is one additional comment from Keith Johnson which may be relevant to our review and deliberations on Wednesday. The relevance to our review is that lists of specific

technologies or techniques in course descriptions should be phrased like many lists of **possible** topics, so as to avoid any imputation of obligations always to use a specific tool or technique.

Keith Green
UCC Chair for 2016-17

JKG

From: Johnson, Keith V.
Sent: Monday, April 24, 2017 8:44 AM
To: Green, Joe Keith
Subject: follow-up - Art proposals

Keith,

We noticed that one of the Art proposals is for a class that includes the laser jet machine. It is a piece of equipment that belongs to my department. Granted, in the past we have allowed the Art department to use the machine for a project. The problem iswe have one machine and all of my classes that uses the machine will have priority. Sine Art has limited the use to a project in the past, we were able to work them in. I not sure how this will work for an entire class. The two departments have not had any discussions about resources and and equipment use.

Keith V. Johnson, PhD., Chair
Department of Engineering Technology, Surveying and Digital Media
College of Business and Technology
East Tennessee State University
P.O. Box 70552
Johnson City, TN 37614-1707
P 423-439-7813
F 423-439-7830
johnsonk@etsu.edu
www.etsu.edu

**ATTACHMENT 3
UNIVERSITY GRADUATION POLICY REVISION REGARDING EARNING A
DOUBLE DEGREE**



**EAST TENNESSEE STATE
UNIVERSITY**

Academic Action

Proposal	University Graduation Policy Revision Regarding Earning a Double Degree
Implementation Date	2017-18 Catalog
Academic Program Liaison	Dr. Bert C. Bach Provost and Vice President for Academic Affairs (423) 439-4129

Institutional Approval

Dr. Brian Noland
President, East Tennessee State University

Date



EAST TENNESSEE STATE UNIVERSITY

Proposal

Graduation Policy Revision regarding Earning a Double Degree

Academic Justification

Double majors and double degrees are similar, except that the latter involves two degree distinctions (e.g. B.A. in English and B.S. in Public Health) rather than one (e.g. B.S. in History and Political Science). A student completing a double degree must also complete two majors, as well as any college-level degree requirements for each degree designation. While the catalog explicitly states that a student earning a double major need not complete a minor, no such statement is currently provided regarding double degrees. This proposal is to provide a parallel statement for double degrees.

Current	Proposed
<p data-bbox="293 877 451 909">Double Majors</p> <p data-bbox="293 940 820 1182">A double or multiple major is the simultaneous completion of two or more majors leading to the same degree designation (e.g., completion of a B.S. degree with majors in History and Political Science.) Students may qualify for multiple majors by meeting the total requirements of each major. Double majors are not required to have minors.</p>	<p data-bbox="842 877 1000 909">Double Majors</p> <p data-bbox="842 940 1373 1182">A double or multiple major is the simultaneous completion of two or more majors leading to the same degree designation (e.g., completion of a B.S. degree with majors in History and Political Science.) Students may qualify for multiple majors by meeting the total requirements of each major. Double majors are not required to have minors.</p>
<p data-bbox="293 1213 464 1245">Double Degrees</p> <p data-bbox="293 1276 820 1402">Students may concurrently receive double or multiple undergraduate degrees at a single degree level by satisfying the total requirements for each degree (e.g., B.A., B.S., B.B.A., etc.) and major.</p>	<p data-bbox="842 1213 1013 1245">Double Degrees</p> <p data-bbox="842 1276 1373 1402">Students may concurrently receive double or multiple undergraduate degrees at a single degree level by satisfying the total requirements for each degree (e.g., B.A., B.S., B.B.A., etc.) and major.</p> <p data-bbox="842 1402 1373 1455">Students earning double degrees are not required to have minors.</p>
<p data-bbox="293 1486 820 1640">Graduate Level Hours: Undergraduate students may not use graduate level hours to satisfy undergraduate degree requirements with the exception of students admitted into accelerated programs by the Dean of Graduate Studies.</p>	<p data-bbox="842 1486 1373 1640">Graduate Level Hours: Undergraduate students may not use graduate level hours to satisfy undergraduate degree requirements with the exception of students admitted into accelerated programs by the Dean of Graduate Studies.</p>