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Graduate Council Meeting Minutes and Reports

6-16-2014

2014 June 16 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
June 16, 2014 1:15pm
President’s Conference Room – Dossett Hall 206**

Present: Dr. Karin Bartoszuk, Dr. Stacy D. Brown, Queen H. E. Brown, Dr. Marsh M. Grube, Dr. Karen King, Dr. Lori Marks, Dr. Brian Maxson, Dr. Cecilia A. McIntosh, Dr. Phillip Musich, Dr. Robert Pack, Dr. Martha M. Pointer, Dr. Kathleen M. Rayman, Dr. Janna Scarborough, Dr. Marie Tedesco, Dr. Ester L. Verhovsek

Absent: Dr. Russell Brown, Ms. Maria D. Costa, Dr. Emmett M. Essin, Ms. LaDonna Hutchins, Dr. Marie Jones, Dr. Evelyn Roach, Dr. Mitch Robinson, Mr. Joshua Savage, Ms. Colleen Scott, Dr. Florence M. Weierbach,

Approval of April 2014 Minutes tabled until August:

The April 28, 2014 minutes were tabled until the August 2014 meeting.

Curriculum Subcommittee report – Dr. Marie Jones:

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

I. Curriculum Change: ECED-RSEA Early Childhood Education M.A. Research Concentration

Change catalog to allow “Electives as approved by the Graduate Coordinator” instead of a list of set electives

The subcommittee recommends approval with the following changes:

Under “Insert proposed curriculum revision with changes in bold”: Choose six (6) credit hours of elective courses as approved by the Graduate Coordinator. (Remove list of courses)

Action taken by council: Approved with the recommendations

II. Curriculum Change: ECED-MTEA Early Childhood Education M.A. Research Concentration.

Change catalog to allow “Electives as approved by the Graduate Coordinator” instead of a list of set electives

The subcommittee recommends approval with the following changes:

- Under “Insert proposed curriculum revision with changes in bold”: Choose nine (9) credit hours of electives as approved by the Graduate Coordinator. (Remove list of courses)

Action taken by council: Approved with the recommendations

III. New Course: ENGL-4157/5157 Linguistic Analysis of Literature

Proposes a new course at the intersection of literature and linguistic studies

The subcommittee recommends approval with the following changes:

In “Rationale for Proposal.” Possible word change: intersect for interact. Change “helps” in next sentence to “help.”

Under “Other information” include disability services information and a link to the syllabus attachment <http://www.etsu.edu/reg/academics/syllabus.aspx>

Add date to Nancy Kreml bibliographic entry in required readings.

Action taken by council: Approved with the recommendations

IV. New Course: ENTC-4757/5757 Lean Six Sigma

The subcommittee recommends approval with the following changes:

- Typographical error. Remove close parentheses at end of attendance policy.

Action taken by council: Approved with the recommendations

V. TBR Proposal to articulate credits from completed certificate in Epidemiology into the MPH with a concentration in Epidemiology.

The subcommittee tabled this proposal.

Graduate Faculty Subcommittee report and recommendations – Dr. Marks.

Appointment		
<u>Applicant</u>	<u>Department</u>	<u>Recommendation</u>
1. Baker, Mary	Community and Behavioral Health	Affiliate
2. Burford, Michael	Social Work	Affiliate
3. Hossler, Fred	Biomedical Sciences	Affiliate
4. Kavanaugh, Ashley	Exercise & Sport Science	Applying for Temporary – Doesn't need to be reviewed by the committee

Action taken by council: Approved with the recommendations

Reappointment	-	-	-
<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Champouillon, David	Music	Full Member	Affiliate
2. Chu, Ting-Heng	Economics and Finance	Senior Member	Member
3. Chua, Balvin	Cecile Cox Quillen Chair of Geriatrics		Member
4. Dula, Chris	Psychology	Full Member	Member
5. Ferslew, Kenneth	Biomedical Sciences	Full Member	Senior Member
6. Green, Joe	Philosophy	Full Member	Member
7. Gregg, Chris	Geosciences	Full Member	Member
8. Hall, Jennifer	Biomedical Sciences	Member	Member
9. Holbrook, Helene	CON	Member	Member
10. Johnson, David	Biomedical Sciences	Full Member	Senior Member

11. Johnson, Kelli	Speech Pathology	Member	Affiliate
12. King, Karen	Academic Technology, eLearning, and Online Education	Member	Member
13. Luffman, Ingrid	Geosciences	Member	Affiliate
14. Manahan, Richard	Department of Accountancy	Member	Member
15. Nanjundeswaran, Chayadevie	Audiology & Speech Language Pathology	Member	Member
16. Otukonyong, Effiong	Health Sciences	Member	Member
17. Sobol, Joseph	Communication	Full Member	Senior Member
18. Williams, Lynn	Audiology and Speech-Language Pathology	Senior Member	Senior Member

Action taken by council: Approved with the recommendations

Report from Academic Council – Dr. Marks:

Dr. Marks reported the Academic Council approved several LOI's. The approved letters of intent are B. S. in Pharmacy Studies, B. S. in Rehabilitative Sciences,

M.S. in Human Services, M. S. in Sport Science and Coach Education, and PhD in Rehabilitative Sciences.

Additionally, Dr. Marks stated a marketing report and plan online program was presented by Ms. Heather Laurendeau. It will target markets, provide good data, and track results.

Old Business:

Dr. McIntosh reviewed the Graduate Academic Fresh Start proposal from the ad hoc committee composed of Dr. Tedesco, Dr. Pack, Dr. Musich, and Dr. Maxson. The council reviewed the proposal and made suggestions regarding GPA, matriculation limits, transferring students, essay should state circumstances, and which students will be eligible to take advantage of the fresh start program. Further, recommendations from the council are to development a policy to include essay guidelines, state the matriculation policy of possible transfer hours, state dismissal policy, if eligible for a GA or TS, and to develop a form that would be placed on the website. The Council directed that the School of Graduate Studies should pre-screen applications and that the admissions committees of the programs will have final decision. A student will be eligible only once for the Graduate Academic Fresh Start.

Dr. McIntosh stated the partnership between Graduate Studies and Dr. Bach to cost-share for the Thesis/Dissertation Reader will be discontinued after December and requested input as to handle the dissemination of this information. The recommendations by council are to change submission process to address concerns with quality and to mount a campus campaign to inform all concerned.

New Business:

There was no new business to discuss.

Other:

There was no other business to discuss.

Adjournment:

There was not further business to discuss; therefore, the meeting was adjourning at 2:25 p.m.