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Graduate Council Meeting Minutes and Reports

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2014 February 24 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
February 24, 2014 1:15 p.m.
President’s Conference Room – Dossett Hall 206**

Present: Dr. Karin Bartoszuk, Dr. Stacy D. Brown, Dr. Emmett M. Essin, Dr. Marsh M. Grube, Ms. LaDonna Hutchins, Dr. Jeff R. Knisley, Ms. Billie Lancaster, Dr. Lori Marks, Dr. Brian J. Maxson, Dr. Phillip Musich, Dr. Martha M. Pointer, Dr. Kathleen M. Rayman, Dr. Evelyn Roach, Dr. Mitch Robinson, Dr. Janna Scarborough, Dr. Marie Tedesco, Dr. Ester L. Verhovsek, Dr. Florence M. Weierbach

Absent: Ms. Queen Brown, Dr. Russell Brown, Ms. Maria D. Costa, Dr. William R. Duncan, Dr. Marie Jones, Dr. Cecilia A. McIntosh, Dr. Rob Pack, Mr. Joshua Savage, Ms. Colleen Scott

Guest: Dr. Karen King

Approval of January 2014 Minutes:

The motion made, seconded, and approved to accept the January 24, 2014 minutes.

Curriculum Subcommittee report – Dr. Marie Jones:

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

I. Special Education: Advanced Studies in Special Education, Special Education, Early Childhood Special Education – Dr. Cynthia Chambers

The primary purpose of this proposal is to change one course in the major field core courses for Special Education M.Ed. majors with concentrations (SEAP, SPED, ECSE).

The subcommittee recommends approval with changes:

A. In the Rationale for Proposal.in the first sentence, it should read "...in the Major field Core courses for the M.Ed. In Special Education students with concentrations in..." And write out the concentration names rather than the initials.

B. In the Summary of Actions, the first sentence should read "...Major Field Core courses for the M.Ed. in Special Education students."

Action taken by council: approved with the recommendations

Graduate Faculty Subcommittee report and recommendations – Dr. Marks.

**Graduate Faculty Subcommittee Report
February 2014**

Reappointment

<u>Applicant</u>	<u>Department</u>	<u>Present Status</u>	<u>Recommendation</u>
1. Al-Imad, Leila	History	Affiliate	Member
2. Couch, Evelyn	Counseling and Human Services	Affiliate	Affiliate
3. Godbole, Anant	Mathematics and Statistics	Full Member	Senior Member
4. Harralson, Heidi	Criminal Justice and Criminology	Affiliate	Affiliate
5. Hounshell, Jonathan	Engineering, Technology, Surveying, Digital Media, and Interior Design	Affiliate	Member
6. Maas-Brady, Jane	Social Work	Affiliate	Affiliate
7. Rowe, Brian	Biomedical Science	Full Member	Member

Action of council: approved

Report from Academic Council – Dr. Marks

The Academic Council was canceled, therefore, no announcements.

Old Business:

Dr. Maxson opened discussion on the Add-On Fellowships and input from graduate program coordinators. The discussion included the purpose of the program, current issues, and topics for potential improvement. The council members discussed the proposal and made a variety of suggestions. It was concluded that Dr. Maxson would draft proposed changes for the Council to review at the March meeting.

Dr. Maxson opened discussion to clarify communication of eligibility for Thesis/Dissertation Scholarships. There are two issues for clarification: 1) clearly communicating that the scholarships are open only to ETSU students and 2) more strongly communicating that this is for students in their final semester with full intention to graduate at the end of the scholarship term. Other areas of eligibility appear to be straightforward (students must be admitted to candidacy and cannot hold a GA/TS position in the same semester as the scholarship). The proposed wording change for clarification are applicants must be entering their final semester in the program and scholarship is intended to support the completion of theses and dissertations by graduate students at ETSU. After discussion by the council members, a motion was made, second and voted to add the above changes to the Graduate Studies' website and the scholarship application form.

Lastly, the CPS forms and what initiate Graduate Council review of curriculum was discussed from the handout for clarification.

New Business: none**Other: none****Adjournment:**

There was no further business to discuss; therefore, the meeting was adjourned at 2:00 p.m.