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8-13-2007

### 2007 August 13 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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## **AGENDA**

**Staff Senate Meeting  
August 13, 2007  
DP Culp, Forum  
2:30 p.m.**

1. **Call to Order**
2. **Approval of Minutes – July 9, 2007**
3. **Treasurer’s Report**
4. **Committee Reports**
  - Staff Development and Evaluations
  - Staff Concerns and Grievances
  - Committee on Committees
  - Committee on Elections
  - Thanksgiving Food Committee
  - Picnic Committee
  - Blood Drive Committee
5. **Old Business:**
6. **New Business**
  - **Article III Membership**
    - a. **Proposed change 1 (concerning representation for degree-granting School/College)**
    - b. **Proposed change 2 (concerning EEOC categories without representation)**
7. **Open Floor for New Agenda Items/Concerns**
9. **Adjournment**

Next Meeting – September 10, 2007  
DP Culp Center/Forum

**Current revised Article III Membership, Section C. (As of amendment Feb. 2004)**

**Article III Membership**

**C. Representation**

**In addition to the thirty Staff Senators elected from EEOC non-faculty employment categories, eleven members shall be elected as follows: Each School/College will elect one representative with the exception of the Colleges of Arts & Sciences, Business & Technology, and Medicine which will each elect two.**

**Proposed change:**

**C. Representation**

**In addition to the thirty Staff Senators elected from EEOC non-faculty employment categories, each degree-granting School/College will elect one representative with the exception of the Colleges of Arts & Sciences, Business & Technology, and Medicine which will each elect two. Any degree-granting School/College established after ratification of this amendment shall be entitled to one representative.**

**Current Degree-Granting Colleges**

Arts & Sciences (2)

Business & Technology (2)

Continuing Studies (1)

Education (1)

Graduate Studies (1)

Medicine (2)

Nursing (1)

*Pharmacy (0)*

Public & Allied Health (1)

**Non-Degree-Granting Entities**

Honors College

Library

Student Affairs

## MINUTES

Staff Senate Meeting  
DP Culp Center, Forum  
August 13, 2007

**PRESENT:** Lisa Blackburn, Kim Blevins, Carolyn Bond, Amy Bower, Robert Calkins, Cindy Canter, Tim Dills, Corintha Duncan, Charles Forrester, Betty Grice, Angela Haire, Donna Lee, Diana McClay, Terry Nelson, Judy Oaks, Debbie Parks, Sherri Renfro, Jamie Simmons, Karen Sullivan, John Sanders, and Pam White

**ABSENT:** Constance Alexander (excused), Queen Brown, Renee Couch (excused), Denise Dunn (excused), Linda Greenwell (excused), Dilawar Grewal (excused), Donna Murphy (excused), Betty Ann Proffitt, Wanda Richardson (excused), David Robinson (excused), Kathy Smith (excused), Patricia Stafford (excused), Debbie Starnes (excused), Vanessa Stephens (excused), and Carla Warner

The meeting was called to order by President Sullivan at 2:30 pm.

**MINUTES:** Senator Nelson made the motion to approve the minutes of July 9, 2007. The motion was seconded by Senator Bond, and they were approved without change.

**TREASURER'S REPORT:** Senator Bower reported there were no changes to report from the last meeting. The Operating account remains at (-\$403.25) until adjustments are made by Financial Services. The Foundation account remains at \$0.00.

### COMMITTEE REPORTS:

- **Staff Development and Evaluations:** no report
- **Committee on Committees:** no report
- **Committee on Elections:** Senator Dills advised that the first ever Staff Senate electronic elections process went well. He reported that to date only one paper ballot has been returned, and August 17<sup>th</sup> is the last day to receive ballots. President Sullivan thanked Senators Dills and Blevins for their efforts to update the balloting process.
- **Thanksgiving Food Committee:** no report
- **Picnic Committee:** no report
- **Blood Drive Committee:** Senator Grice reported that the Blood Drive went well and their goal of 45 participants fell short by only two.

### OLD BUSINESS:

- **Article III Membership, C. Representation – Proposed change 1 (concerning representation for degree-granting School/College):** As requested at the July

Staff Senate meeting, Senators were asked to consider the following proposed amendment to *Article III Membership, C. Representation* and vote on the proposal at the August Staff Senate meeting:

*"In addition to the thirty Staff Senators elected from EEOC non-faculty employment categories, each degree-granting School/College will elect one representative with the exception of the Colleges of Arts & Sciences, Business & Technology and Medicine which will each elect two. Any degree-granting School/College established after ratification of this amendment shall be entitled to one representative."*

Senator Blevins made the motion that proposed change 1 to *Article III Membership, C. Representation* be accepted as presented, and sent forward to all staff for approval. Senator Duncan seconded the motion. A vote was taken by show of hands. The motion was approved unanimously.

**NEW BUSINESS:**

- **ARTICLE III Membership, C. Representation – Proposed change 2 (concerning EEOC categories without representation):** President Sullivan proposed that the matter be tabled until the September Staff Senate meeting. Senator Dills suggested that after discussion of proposed change 2, both proposed amendments to Article III Membership be sent forward together to all staff for approval.

**OPEN FLOOR FOR NEW AGENDA ITEMS/CONCERNS:** none

As there were no other agenda items to discuss, the meeting was adjourned.

Respectively submitted,  
Pamela White  
Secretary

## **Results of the 2007 Staff Senate Election**

The following individuals were elected to three-year terms, beginning in September 2007.

### **EEOC 3 (in alpha order)**

|                  |                                       |
|------------------|---------------------------------------|
| Renee Couch      | Housing                               |
| Joy Fulkerson    | Student Organizations Resource Center |
| E. Shea Renfro   | Human Resources                       |
| Wanda Richardson | OIT                                   |
| Sue Russell      | Student Affairs, College of Medicine  |

First Alternate - Sharon Riddle, Learning Resources, College of Nursing  
Second Alternate - Ned Irwin, Archives of Appalachia

### **EEOC 4 (in alpha order)**

|                 |         |
|-----------------|---------|
| Carolyn Bond    | Library |
| Linda Greenwell | OIT     |

First Alternate - Donna Murphy, Family Medicine  
Second Alternate - Donna Williams, Honors College

### **EEOC 7 (in alpha order)**

|                  |                |
|------------------|----------------|
| Linda Lett       | Physical Plant |
| Vanessa Stephens | Physical Plant |

The following individuals have been appointed by their Deans to represent their colleges for the three-year term beginning September 2007:

Arts & Sciences: Constance Alexander, Dean's Office, and Deanna Bryant, English  
Business & Technology: Angela Haire, Military Science, and David Robinson, Computer Science  
Continuing Studies: Alison Johnson, Continuing Studies  
Education: Betty Ann Proffitt, Educational Leadership  
Graduate Studies: Queen Brown, Dean's Office  
Medicine: Cindy Canter, Anatomy/Cell Biology, and Stephanie Nave, OB/GYN  
Nursing: Scott Vaughn, Student Services  
Public and Allied Health: Chuck Patton, Environmental Health

**Staff Senate  
2007 – 2008**

**Meeting Schedule  
(Second Monday of each month @ 2:30pm)**

|          |                |
|----------|----------------|
| 09/10/07 | Forum          |
| 10/08/07 | Meeting Room 6 |
| 11/12/07 | Forum          |
| 12/10/07 | Forum          |
| 01/14/08 | Meeting Room 6 |
| 02/11/08 | Meeting Room 6 |
| 03/10/08 | Meeting Room 6 |
| 04/14/08 | Forum          |
| 05/12/08 | Forum          |
| 06/09/08 | Forum          |
| 07/14/08 | Forum          |
| 08/11/08 | Forum          |
| 09/08/08 | Forum          |

| <b>NAME</b>         | <b>DEPARTMENT</b>          | <b>BOX</b> | <b>PHONE</b> | <b>EMAIL</b>    |
|---------------------|----------------------------|------------|--------------|-----------------|
| Constance Alexander | Arts & Sciences            | 70730      | 439-5672     | <u>Alexandc</u> |
| Lisa Blackburn      | University Center Adm.     | 70692      | 439-4342     | <u>Blackbur</u> |
| Kim Blevins         | Academic Affairs           | 70733      | 439-4305     | <u>Blevinsk</u> |
| Carolyn Bond        | Sherrod Library            | 70665      | 439-4234     | <u>Bondc</u>    |
| Queen Brown         | Graduate Studies           | 70720      | 439-4706     | <u>Brownq</u>   |
| Deanna Bryant       | English                    | 70683      | 439-4339     | <u>Bryant</u>   |
| Robert Calkins      | Arts & Design              | 70708      | 439-7077     | <u>Calkins</u>  |
| Cindy Canter        | Anatomy & Cell Biology-COM | 70582      | 439-2000     | <u>Canterc</u>  |
| Renee Couch         | Housing                    | 70723      | 439-4446     | <u>Renee</u>    |
| Tim Dills           | College Of Business        | 70699      | 439-5275     | <u>Dillstim</u> |
| Corintha Duncan     | Admissions                 | 70731      | 439-7180     | <u>Duncan</u>   |
| Denise Dunn         | Physical Plant             | 70653      | 439-7900     | <u>Dunnd</u>    |
| Charles Forrester   | ID Office                  | 70611      | 439-8314     | <u>Forrestc</u> |
| Joy Fulkerson       | Student Res. Ctr.          | 70269      | 439-6633     | <u>Fulkersj</u> |
| Linda Greenwell     | OIT                        | 70728      | 439-4137     | <u>Greenwel</u> |
| Dilawar Grewal      | Education                  | 70685      | 439-7152     | <u>Grewal</u>   |
| Angela Haire        | Military Science           | 70648      | 439-4269     | <u>Hairea</u>   |
| Alison Johnson      | Continuing Studies         | 70559      | 439-8083     | <u>Crowea</u>   |
| Linda Lett          | Physical Plant             | 70653      | 439-7900     | <u>Lett</u>     |
| Donna Murphy        | Family Medicine            | 70621      | 439-4345     | <u>Murphy</u>   |
| Stephanie Nave      | OB/GYN – COM               | 70569      | 439-6335     | <u>Naves</u>    |
| Debbie Parks        | Human Resources            | 70564      | 439-4799     | <u>Parks</u>    |
| Chuck Patton        | Environmental Health       | 70682      | 439-5243     | <u>Pattonc</u>  |
| Betty Ann Proffitt  | Educational Leadership     | 70550      | 439-4430     | <u>Proffitb</u> |
| E. Shea Renfro      | Alumni Office              | 70709      | 439-4218     | <u>Renfroe</u>  |
| Wanda Richardson    | OIT                        | 70728      | 439-4648     | <u>Wanda</u>    |
| David Robinson      | Computer Sciences          | 70711      | 439-7412     | <u>Robinsrd</u> |
| Sue Russell         | Student Affr/COM           | 70580      | 439-2019     | <u>Russell</u>  |
| Jamie Simmons       | Central Receiving          | 70696      | 439-4364     | <u>Simmons</u>  |
| Kathy Smith         | Legal Affairs              | 70285      | 439-8550     | <u>Smithk</u>   |
| Patricia Stafford   | Kingsport Center           | 70727      | 392-8001     | <u>Stafforp</u> |
| Debbie Starnes      | Physics/Astronomy/Geology  | 70652      | 439-4231     | <u>Starnes</u>  |
| Vanessa Stephens    | Housing                    | 70653      | 439-7774     | <u>Stephens</u> |
| Karen Sullivan      | Advancement                | 70721      | 439-6969     | <u>Sullivan</u> |
| Sandy Bundy         | College of Nursing         | 70664      | 439-4578     | <u>Bundy</u>    |
| Carla Warner        | A.C.T.S                    | 70604      | 439-5642     | <u>Warnerc</u>  |