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3-14-2005

2005 March 14 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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East Tennessee State University

STAFF SENATE

AGENDA

March 14, 2005

Forum - DP Culp Center

1. **Call to Order**
2. **Guest Speakers:** Dr. Wilsie Bishop, VP for Administration and Advisor to Staff Senate
3. **Approval of Meeting Minutes**
4. **Treasurer Report**
5. **Committee Reports**
 - A. Staff Development and Evaluations
 - B. Staff Concerns and Grievances
 - C. Committee on Committee
 - D. Elections
6. **Old Business**
 - A. Kathy Smith will discuss meeting with Dr. Bader about the Emergency Employee/Student Assistance Program.
7. **New Business**
 - A. Renee Couch – report from President’s Council
 - B. Picnic Committee will meet following this meeting.

Next Meeting – Monday April 11, 2005

EAST TENNESSEE STATE UNIVERSITY
Staff Senate Minutes
March 14, 2005

PRESENT: Constance Alexander, Kathy Smith, Pat Barnett, Carolyn Bond, Mark Bragg, Kathy Brooks, Amy Bower, Laura Cooper, Renee Couch, Tim Dills, Linda Greenwell, Betty Grice, Thomas Hill, Clifford Hudson, Diana McClay, Donna Murphy, Terry Nelson, Betty Ann Proffitt, Sherri Renfro, Wanda Richardson, Karen Sullivan, Rita Taylor, Andre Stevens, Mike Vaughn

ABSENT: Sharon Chandler (excused), Marcia Donnelson (excused), Coritha Duncan (excused), Kim Denton, Mary Duncan, Charles Forrester, Joy Fulkerson, Darcy Martin, Trillis McKee, Judy Oaks, Carla Warner (excused), Cindy Weaver, Joe Webb

1. President Kathy Smith called the meeting to order at 2:30 p.m.
2. President Smith welcomed Dr. Wilsie Bishop who gave a presentation of the \$50 billion Building Program that is ongoing on campus.

Renovation of the old Sherrod Library with a move-in date of Spring 2006; Renovation of the Forensic Facility on the VA campus; New Residence Hall to replace Ellington and Franklin; Renovate two floors in Yoakley Hall for the new Honors College and International Programs with a move-in date of August, 2005; Electrical repairs on campus; the Fossil Site to be completed January, 2006; completion of Davis Apartments this year; D.P. Culp renovations to begin May, 2006; the new Bell Tower to be ready by Fall, 2005; Steam replacement for HVAC.

The University Masterplan is being updated; an aggressive plan for Athletics is beginning; a new Capital Outlay Plan for a Performing Arts Center in the next five years; and a new ERP – Data Management Planning to improve employee workplace.

Status of the Budget – Governor's budget includes a 1% increase and 1% bonus. President Stanton says there will be no new state dollars. Senator Diana McClay gave a update on equity adjustments. A new equity plan is being worked up and the target marketing plan will be 100% instead of 50% as was the previous plan.

3. Approval of Minutes – To be approved at the April 11 Staff Senate meeting.
4. Treasurer's Report – Operating Budget -- \$2,156.39; Food basket and staff senate shirt balance – \$357.77; and Staff Awards balance -- \$7,000.
5. Committee Reports
 - a) Staff Development and Evaluation – No report
 - b) Staff Concerns & Grievances – Senator Karen Sullivan, chair, stated their committee met and they will have a report at our next meeting.
 - c) Committee on Committees – No Report
 - d) Elections – No Report
6. Old Business
 - a) A meeting with Dr. Steve Bader on the Emergency Employee – Student Assistance Program to be held in April. Suggested a fundraiser is needed.
 - b) Senator Kathy Brooks stated that more Staff Senate Shirts are available.
7. New Business
 - a) Senator Renee Couch gave a report from President's Council. Update of new College of Public Health proposed for Fall, 2006; new College of Pharmacy; new Honors College; new Doctorate in Psychology proposed for Fall, 2006; an update of campus facilities and Senator Couch encouraged everyone to visit the new

Innovation Center.

- b) Senator Sherri Renfro, chair, Non-faculty Sick Leave Bank, stated that assessment forms have been sent out and about 80-90 members have not returned forms. New assessments were assessed in March and any late forms will be assessed in April. New enrollment period is June and new members are needed.
- c) Senator Terry Nelson stated there was concern about the change in evaluations. Morale was low in Physical Plant and employees feel they have lost trust in the Administration.

Senator Nelson state that employees of the Physical Plant feel that evaluations were changed after the employee had signed last year. They were told that the University is looking to contract out more and they feel jobs might be lost.

- d) Senator Tom Hill stated that the bricks for the VA Memorial will go up to \$50 on June 1.
- e) Senator Wanda Richardson passed out a handout on the Relay for Life.
- f) Picnic Committee to meet after Staff Senate

President Kathy Smith adjourned the meeting at 3:10 p.m.

Respectfully submitted,
Constance Alexander, Secretary

3-14-05

President Smith called mtg. to order at 2:30pm

President Smith introduced our Guest Speaker, Dr. Wilsie Bishop, VP for Adm. + Staff Senate advisor.

A. Building Programs

1. Old Sherrod Library - Completion - Summer 06
2. Josenic Science - Bid - May 05; Comp - Aug 06
3. New Residence Hall - 544 beds - Bid - Apr. 05; Construction - June 05; Completion - Jan. 07
4. Honors College - First floor of Yorkley Hall - Completion - Aug. 05
5. Replacing of the fire alarms on campus
6. Jossil Site - Comp - Jan. 06
7. Bell tower

Minutes - were not sent.

Treasurers Report - Tom Hill

Operating Budget	2,156.39
Food baskets/Shifts Acct.	357.77
Awards (Staff)	7,000.00

Committee Reports:

- A. Staff Development + Evaluations - No Report
- B. Staff Concerns + Grievances - No Report
- C. Committee on Committee - No Report
- D. Elections - No Report

Old Business:

A. President Smith reported on her meeting with Dr. Bader concerning the Emergency Employee/Student Assistance Program. Need to answer questions.

B. Staff Senate shirts - Kathy Brooks
Still have some left.

New Business:

A. President's Council - Renee Couch

B. Sheila Renfro - Asked that the Senators remind their staff who are members of the Non-faculty Sick Leave Bank to return their assessment back to the committee. Annual enrollment will be in June.