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Undergraduate Curriculum Council Minutes

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2013 May 8 - Undergraduate Curriculum Council Minutes

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Undergraduate Curriculum Committee, May 8, 2013
2:00 p.m., President's Conference Room (2nd Floor, Dossett Hall)

Members in Attendance: Angela Lewis, Todd Emma, Kathy Campbell, Mark Baumgartner, Eileen Cress, Jill LeRoy-Frazier, Mike Stoots, Jason Davis, Ellen Drummond, Suzanne Smith, Laura Dower, Carrie Oliveira, Marsh Grube, Billie Lancaster

Visitors in Attendance: Dennis Isham, Mira Gerard, Cecil Blankenship, Cara Harker, Carrie Oliveira

Welcome and Call to Order

Committee Chair, Angela Lewis welcomed everyone and called the meeting to order. A quorum was confirmed.

Approval of Minutes for 04/24/2013 – Minutes for the April 24, 2013 meeting were approved via email vote.

Substantial Course Modification: INTD 4205 – Directed Study

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

The following editorial changes identified in the previous review were addressed and found to be appropriate:

- Rationale for Proposal - revised to state actual reasons for proposal (change in credit hours, meet accreditation requirements, etc.)
- Proposed Course Title – kept current course title
- Revised Catalog Description
- Changed Proposed Implementation Term to "Summer 2014"
- Course Syllabus - edited the Goals of the course beginning with "The goals of this course are..."
- Included number of hours for internship
- Learning Outcomes - revised with appropriate action verbs

Committee Vote:

Kathy Campbell offered the motion that the curriculum proposal be accepted. The motion was seconded by Laura Dower. The motion carried.

New Course: INTD 4225 – Sustainable Design Seminar

The proposal was returned to the UCC for a second review and the following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Editorial changes identified in the previous review were addressed and found to be appropriate.

Committee Vote:

Jill LeRoy-Frazier offered the motion that the curriculum proposal be accepted. The motion was seconded by Todd Emma. The motion carried.

TBR Proposal – B.S. in Interior Design

The proposal was returned to the UCC for a second review and the following criteria were addressed and found to be appropriate:

- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Impact
- Rationale for Proposed Curriculum Revision
- Plans for Accreditation
- Curriculum
- Student Learning Outcomes
- New Courses w/descriptions

Editorial changes identified in the previous review were addressed and found to be appropriate.

Committee Vote:

Carrie Oliveira offered the motion that the curriculum proposal be accepted. The motion was seconded by Mark Baumgartner. The motion carried.

New Course: ARTA 4147/5147 – Historic Painting Techniques

The proposal was returned to the UCC for a second review and the following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits

- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Editorial changes identified in the previous review were addressed and found to be appropriate.

Committee Vote:

Suzanne Smith offered the motion that the curriculum proposal be accepted. The motion was seconded by Jason Davis. The motion carried.

Site-based and Electronic Delivery proposal – B.S. in Human Services

The proposal was returned to the UCC for a second review and all proposal criteria was addressed and found to be appropriate.

Editorial changes identified in the previous review were addressed and found to be appropriate.

Committee Vote:

Ellen Drummond offered the motion that the curriculum proposal be accepted. The motion was seconded by Mike Stoots. The motion carried.

Substantial Course Modification – DANC 2105 – Ballet

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation

- Curriculum

Committee Vote:

Suzanne Smith offered the motion that the curriculum proposal be accepted. The motion was seconded by Jason Davis. The motion carried.

Substantial Course Modification – DANC 3105 – Intermediate Ballet

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Suzanne Smith offered the motion that the curriculum proposal be accepted. The motion was seconded by Jason Davis. The motion carried.

Substantial Course Modification – DANC 2125 – Jazz Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course

- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Eileen Cress offered the motion that the curriculum proposal be accepted. The motion was seconded by Suzanne Smith. The motion carried.

Substantial Course Modification – DANC 3125 – Intermediate Jazz Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Eileen Cress offered the motion that the curriculum proposal be accepted. The motion was seconded by Suzanne Smith. The motion carried.

Substantial Course Modification – DANC 2130 – Modern Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Jason Davis offered the motion that the curriculum proposal be accepted. The motion was seconded by Eileen Cress. The motion carried.

Substantial Course Modification – DANC 3130 – Intermediate Modern Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)

- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Jason Davis offered the motion that the curriculum proposal be accepted. The motion was seconded by Carrie Oliveira. The motion carried.

Substantial Course Modification – DANC 2135 – Social Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Ellen Drummond offered the motion that the curriculum proposal be accepted. The motion was seconded by Carrie Oliveira. The motion carried.

Substantial Course Modification – DANC 3135 – Intermediate Ballroom Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics

- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

The following editorial changes need to be addressed:

Course Syllabus - Major Assignments - Group Presentation section - typo "combination"

Committee Vote:

Ellen Drummond offered the motion that the curriculum proposal be approved by the UCC Chair on behalf of the UCC after minor editorial changes are completed. The motion was seconded by Carrie Oliveira. The motion carried.

Substantial Course Modification – DANC 2150 – Tap Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Mike Stoots offered the motion that the curriculum proposal be accepted. The motion was seconded by Carrie Oliveira. The motion carried.

Substantial Course Modification – DANC 3150 – Intermediate Tap Dance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Mike Stoots offered the motion that the curriculum proposal be accepted. The motion was seconded by Laura Dower. The motion carried.

Substantial Course Modification – DANC 3500 – Dance as a Human Experience

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions

- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Mike Stoots offered the motion that the curriculum proposal be accepted. The motion was seconded by Kathy Campbell. The motion carried.

Substantial Course Modification – DANC 3520 – Dance Repertory for Performance

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

The following editorial changes need to be addressed:

- Approval Snapshot - Change "Repeatable for Credit Status Change?" to 'True'
- Course Syllabus - edit Grade Assignment section
- Change "Skill and Growth" to "Evaluations" for clarity

Committee Vote:

Jill LeRoy-Frazier offered the motion that the curriculum proposal be approved by the UCC Chair on behalf of the UCC after minor editorial changes are completed. The motion was seconded by Carrie Oliveira. The motion carried.

New Course: DANC 2140 – Aerial Dance I**The following criteria were addressed and found to be appropriate:**

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Mark Baumgartner offered the motion that the curriculum proposal be accepted. The motion was seconded by Kathy Campbell. The motion carried.

New Course: DANC 3140 – Aerial Dance II**The following criteria were addressed and found to be appropriate:**

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course

- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

Committee Vote:

Kathy Campbell offered the motion that the curriculum proposal be accepted. The motion was seconded by Mark Baumgartner. The motion carried.

New Course: DANC 4000 – Advanced Dance Techniques

The following criteria were addressed and found to be appropriate:

- Current discipline-specific best practices
- Clear rationale for proposal
- Appropriate purpose and goals for the course
- Appropriate content and topics
- Major assignments relevant to the content and topics
- Appropriate class level
- Course type applicable to purpose and goals
- Course delivery method suitable for course
- Articulation and transferability of credit to other institutions
- Does not duplicate other courses at ETSU
- Assignment of correct number of credits
- Best practices
- Purpose (Goals and Objectives)
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum

The following editorial changes need to be addressed:

- Course description - expand description for clarity
- Change "Course repeatable for credit?" to 'Yes':

Committee Vote:

Laura Dower offered the motion that the curriculum proposal be approved by the UCC Chair on behalf of the UCC after minor editorial changes are completed. The motion was seconded by Carrie Oliveira. The motion carried.

TBR Proposal – Modify the Minor Program in Dance

The proposal was reviewed and the following criteria were addressed and found to be appropriate:

- Best practices
- Need
- Diversity statement (included)
- Plans for Accreditation
- Curriculum
- Student Learning Outcomes
- New Courses w/descriptions

The following criteria were not appropriately addressed:

- Rationale for Proposed Curriculum Revision
 - Rewrite "Narrative Description of Action"
 - Remove all references to Performing Arts initiative - not relevant for this proposal
- Purpose (Goals and Objectives)
 - Clarify and expand goals and include objectives
- Impact
 - Address how current students will be impacted by the change.

The following editorial change need to be addressed:

- Appendix A - #1 - change "intermediate" to "advanced"

Committee Vote:

Eileen Cress offered the motion that the curriculum proposal be approved by the UCC Chair on behalf of the UCC after proposal criteria are appropriately addressed and minor editorial changes are completed. The motion was seconded by Kathy Campbell. The motion carried.

Other curriculum proposals:

The TBR Proposal – Restructure Theatre major was removed from the agenda.

Old Business – None.

New Business – None.

Motion to adjourn meeting was offered by Mark Baumgartner and seconded by Jill LeRoy-Frazier. Motion carried. Meeting adjourned.