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Undergraduate Curriculum Council Minutes

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2013 April 10 - Undergraduate Curriculum Council Minutes

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Undergraduate Curriculum Committee
Minutes for April 10, 2013
President's Conference Room

Members in Attendance: Shawna Lichtenwalner, Angela Lewis, Carrier Oliviera, Suzanne Smith, Eileen Cress, Jason Davis, Laura Dower, Mark Baumgartner, Kathy Campbell, Ellen Drummond, Jill Le-Roy Frazier, Marsh Grube, Billie Lancaster

Visitors: Mira Gerard, Evelyn Roach, Rene Palumbo, David Harker

Carrie Oliviera made a motion to approve the minutes from the March 27 meeting pending edit of typo; Mark Baumgartner seconded. Motion passed unanimously.

Overview of work done and work to come

Chair approved:

- Non-Substantive Curriculum Change: Mathematics Major

Outstanding Proposals – Proposals returned to originators for recommended changes:

- Substantial Course Modification: MATH 2090
- Non-Substantive Curriculum Change: Dance Minor
- Non-Substantive Curriculum Change: Music Minor
- B.S. in Public Health TBR and Curriculum proposals
- New Course: SPED 4367/5367 – Systematic Instruction for Functional and Academic Programming
- New Course: SPED 4767/5767 – Advanced Strategies for Behavioral Interventions

Pending Proposals – Proposals in CPS

- New Course – INTD 4225 – Sustainable Design Seminar
- Substantial Course Modification: INTD 2115
- Substantial Course Modification: INTD 3115
- Substantial Course Modification: INTD 3215
- Substantial Course Modification: INTD 4205
- B.S. in Interior Design TBR proposal

New Course: ARTA 4147/5147 – Historic Painting Techniques

Originator: Mira Gerard

Snapshot:

- On the front page of the new course proposal, omit "ARTA" on the Cross Listed Course Subject Rubric. Cross listed means that you are also teaching under another department's rubric (e.g., ARTA 4147 and CSCI 4147). ARTA 4147 is simply dual-listed with ARTA 5147 (both courses in same department).
- Omit the sentence under "Explain special circumstances that justify proposal for cross-listing" since 4147 is only a dual-listed course.
- On "Prerequisites", only put the course number (ARTA 2051). Omit the section number "-001".
- The maximum credit hour should read NA.
- Catalog Description should read "This course" rather than "This class"
- The rationale is well written, but seems long, but can be left as is.

Syllabus:

- In the "Purpose and Goals" section in the syllabus, you are missing the bulleted list of course goals after the paragraph on the purpose. Goals should be from the department's point of view and should be presented as bullet points.
- In the "Learning Outcomes" section in the syllabus, change the wording on the first 3 outcomes from "have completed" to "complete".
- "Demonstrate" should not be included under "Learning Outcomes"; "Utilize the techniques of the Venetian Masters to create original paintings" might be an acceptable rewording of this Learning Outcomes.
- Remove third bullet point as it is an assignment, not a learning outcome.
- Reword Demonstrate a solid understanding of Masters to "articulate" knowledge of the Masters.
- Bullet four should read "apply and integrate broad knowledge of historic painting techniques into original works."
- Final bullet point should be removed because it is an assignment.
- Apply and integrate historic painting techniques into original works
- Attendance Policy: define half a letter grade more precisely.

Suzanne Smith made a motion that the proposal be returned for changes to the Learning Outcomes and returned to the committee for final approval. Seconded by Carrie Oliviera. Motion passed unanimously.

New Course: PHIL 3060 – Philosophy of Science

Originator: David Harker

Snapshot:

Course Description: "enrollment with permission of Instructor"—does this mean every student must be permitted into course? Will be deleted or could change to something like "previous philosophy courses are strongly recommended."

Catalog Description: delete "to be studied" to avoid future tense; revise to "topics may include"

Revise staffing to reflect current faculty.

Syllabus:

Learning Outcomes:

Extra word at the end of first bullet under Learning Outcomes

Grade Assignment: clarify that all response papers are weighted equally.

Attendance policy: Grade assignment broken by percentages but attendance policy references points; clarify to indicate that percentage points are meant here and that the percentage points will be deducted from the 10% allocated to the Attendance portion of the grade.

Motion to approve pending minor edits made by Jill-LeRoy Frazier, to be returned to the Chair for final approval; Kathy Campbell seconded. Motion passed unanimously.

New Course: PHIL 3070 – Metaphysics and Epistemology

Originator: David Harker

Snapshot:

Catalog Description—Omit the phrase “to be studied” from the second sentence. Rephrase to “possible topics may include”

Apply the same fix to the enrollment by permission of instructor issue.

Syllabus:

Purpose and Goals—Add introductory statement such as “The goals of this course are to...” before the list of the goals.

Learning Outcomes—First two outcomes use lower order verbs. Perhaps replace “identify” with “analyze” in the second outcome?

Attendance policy: Grade assignment broken by percentages but attendance policy references points; clarify to indicate that percentage points are meant here and that the percentage points will be deducted from the 10% allocated to the Attendance portion of the grade. It was ultimately decided that this could be left as is.

Kathy Campbell made a motion to approve pending minor edits, with the proposal to come back to the Chair for final approval. Carrie Oliviera seconded. Motion passed unanimously.

New Business: We may need to meet on May8 during exam week for our final meeting.

Carrie Oliviera made a motion to adjourn. Shawna Lichtenwalner seconded. Motion passed unanimously.