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Staff Senate Agendas and Minutes

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10-11-2004

### 2004 October 11 - Staff Senate Minutes

Staff Senate, East Tennessee State University

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**EAST TENNESSEE STATE UNIVERSITY**  
**Staff Senate Minutes**  
**October 11, 2004**

**PRESENT:** Constance Alexander, Pat Barnett, Amy Bower, Kathy Brooks, Robert Calkins, Jeanine Carroll, Sharon Chandler, Renee Couch, Tim Dills, Marcia Donnelson, Mary Duncan, Charles Forester, Linda Greenwell, Betty Grice, Thomas Hill, Clifford Hudson, Diana McClay, Donna Murphy, Judy Oaks, Betty Ann Proffitt, Sherri Renfro, Karen Sullivan

**ABSENT:** Wayne Andrews, Mark Bragg, Laura Cooper (excused), Kim Denton, Corintha Duncan (excused), Joy Fulkerson, David Jones (excused), Darcy Martin, Trillis McKee, Pat Myrick (excused), Terry Nelson, Gail Powers (excused) Cindy Proffitt (excused), Andre Stevens, Rita Taylor (excused), Carla Warner (excused), Cindy Weaver, Joe Webb (excused).

1. President Kathy Smith called the meeting to order at 2:35 p.m.
2. President Smith introduced Mr. Bill Coleman who gave a presentation and distributed a handout about the Consolidated Retirement Plan. He explained that employees now have the option to transfer into the State Plan. Patsy Leach addressed the Senate with the why and why not to transfer.
3. President Smith introduced Kim Blevins, Chair, Employee Giving Campaign. She stated there is an urgency and need to consider donating to United Way. The goal for the University United Way is \$85,000. Kim asked that each employee donate \$12.00 per year. She explained that a certain amount goes to charity and only a percentage is used for administrative cost. Kim acknowledged Donna Williams for her hard work.
4. Senator Tim Dills made a motion to approve the September 13, 2004 minutes with one correction that Constance Alexander's absent was excused. Senator Betty Proffitt seconded. Motion carried.
5. President Smith presented a proposal for a Nominating Committee for the election of officers. Senator Kathy Brooks made a motion to add to the Election Committee and Senator Tim Dills was asked to draft a new proposal to create a Nominating Committee for the Executive Committee.

A handout of a Proposed Amendment to Article III, Section D was presented with changes by the Committee on Committee (Senators Renee Couch, Kathy Brooks, and Sherri Renfro) to the Senate.

6. Treasurer Report - Senator Tom Hill reported a balance in the operating account of \$2708.32; staff senate shirt account balance of \$634.77; and \$7000 balance in the staff awards account.
7. Committee Reports
  - A. Staff Development and Evaluations Committee - No Report
  - B. Staff Concerns and Grievances - No Report
  - C. Committee on Committee - No Report
  - D. Elections - No Report - Senator Dills stated that members are needed for the Standing Committee.

8. President Smith stated that committee chairs and members should be selected.
9. Old Business
  - A. Staff Convocation - Senators voted it successful.
  - B. Homecoming - Senator Karen Sullivan reported on the status of Homecoming. She stated that the canned food castles go to First Harvest.
10. New Business
  - A. ETSU Standing Committee Vacancy - Senator Karen Sullivan volunteered to represent Staff Senate.
  - B. Food Drive - Considering combining all groups collecting food for food drives.

Meeting was adjourned at 3:45 p.m.

Respectfully submitted,  
Constance Alexander, Secretary

# Staff Senate



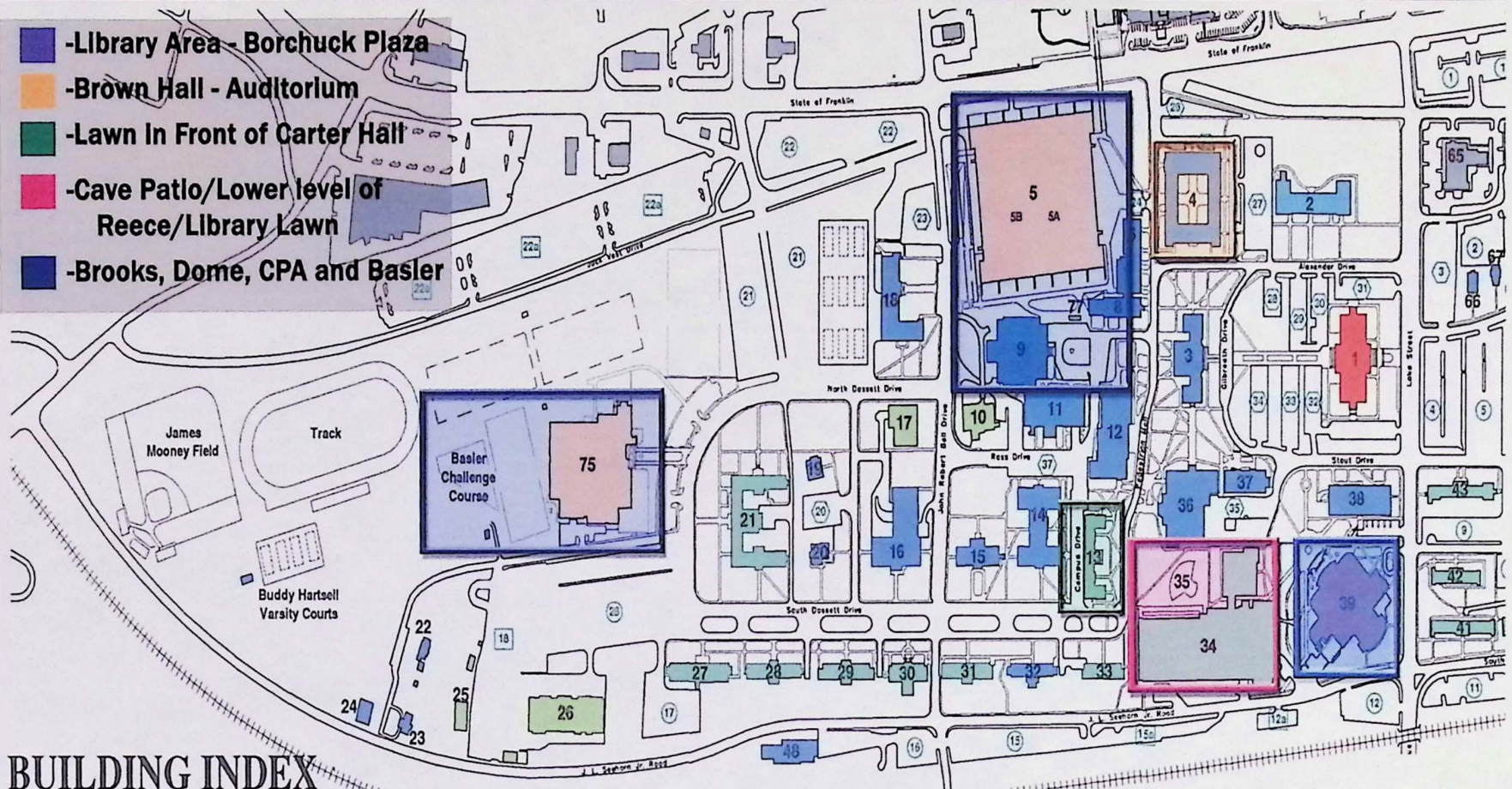
October 30th, 2004

***Suggested Homecoming Saturday Venues  
October 30, 2004***

This chart lists ideas (pending approval) for six areas to be available for students, family, faculty, staff, and alumni on Saturday October 30, 2004. The activities in the area will be staggered throughout the 11 am to 4 pm time frame. A schedule for the entire day of venues will be publicized allowing participants to make informed choices. The schedule is designed to have overlapping events which will allow for an activity in each area at all times. The task force feels that this schedule has the potential to attract a broad cross section of guests. The events highlighted in yellow have been part of the Homecoming festivities in the past and therefore do not represent additions.

<b><i>Campus Interest</i></b> Library Area Borchuck Plaza	<b><i>Science</i></b> Brown Hall Auditorium	<b><i>Early Childhood</i></b> Lawn in front of Carter Hall	<b><i>Arts &amp; Entertainment</i></b> Cave Patio/ Lower level of Reece/Library Lawn	<b><i>Athletics/Sports</i></b> Brooks, Dome, CPA and Basler	<b><i>Food</i></b> Cave Patio
<b>Book Sale</b>	Chemistry Magic Show	<b>Pumpkin Painting</b>	Jonesborough Novelty	Basketball Intrasquad Scrimmage	Tasting Appalachia -Foods & Flavors of the Mountain South
Arboretum Tour	CSI Type Crime Scene by CJCR	<b>Kids Zone</b>	Storytelling	CPA open for Alumni	<b>Chef Rick Cooking Demo</b>
Quillen Room Open	Observatory Exhibit	<b>Child Study Center Activities</b>	Bluegrass Band (need mikes)	CPA open for Alumni	<b>Luncheon under the tent</b> (11:00 - 1:30)
Archives of Appalachia and Blue Grass Exhibit	Digital Media Exhibit	<b>Hayride/ train</b>	Jazz Ensemble (need mikes)	Basler Challenge Course open for climbing	<b>Food Booths</b> (i.e. funnel cakes, candy apples) (1:30-4:00p.m.)
Potential indoor or outdoor exhibit	Fossil Exhibit	<b>Storytelling for kids</b>	Buccaneer Brass (mobile)	Veterans War Memorial Ceremony	
Genealogy Exhibit		<b>Haunted House (RHA)</b>	<b>Gospel Choir</b>	ROTC Demonstration (Outside Brooks @ 11AM)	
Golf Cart Campus Tours			Sculpture Demo (on the lawn in front of Slocumb)		
			Ceramics Demo (in front of Slocumb)		
			Slocumb Gallery Open		
			<b>Reese Museum Open</b>		

- Library Area - Borchuck Plaza
- Brown Hall - Auditorium
- Lawn In Front of Carter Hall
- Cave Patio/Lower level of  
Reece/Library Lawn
- Brooks, Dome, CPA and Basler



## BUILDING INDEX

- |   |  |
|---|--|
| 4 D.M. Brown Hall (Science)             | 34 D.P. Culp University Center ( Student Center - Student Affairs) |
| 5 Memorial Center (Mini-Dome)           | 35 Amphitheater  |
| 9 Memorial Hall (Brooks Gym)            | 39 Charles C. Sherrod Library                                      |
| 13 Carter Hall (Women's Residence Hall) | 75 Center for Physical Activity                                    |



# ETSU CAMPUS

SCALE: 1" = 400'-0"