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2004 September 13 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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East Tennessee State University

STAFF SENATE

AGENDA

September 13, 2004

Forum - DP Culp Center

1. Call to Order
2. Guest Dr. Paul E. Stanton, Jr.
3. President Smith - Welcome
4. Approval of Meeting Minutes –Minutes
5. Treasurer Report
6. **Committee Reports**
 - A. Staff Development and Evaluations
 - B. Staff Concerns and Grievances
 - C. Committee on Committee
 - D. Elections
7. **Election of New Officers**
 - President Elect
 - Secretary
 - Treasurer
 - Member at Large
8. **Old Business**
 - A. New Staff Senate Shirt (Kathy Brooks- chair of committee)
9. **New Business**
 - A. Staff Convocation - Kathy Smith (Oct 8th or Oct 22nd) (Staff Senate Support)
 - B. Karen Sullivan would like to talk with us about Homecoming and volunteers
 - B. Other new business to discuss.

Next Meeting – Monday October 11, 2004

Staff Senate Minutes

September 13, 2004

PRESENT: Pat Barnett, Carolyn Bond, Amy Bower, Mark Bragg, Kathy Brooks, Robert Calkins, Jeanine Carroll, Sharon Chandler, Laura Cooper, Renee Couch, Eric Crigger, Tim Dills, Marcia Donnelson, Corintha Duncan, Mary Duncan, Charles Forrester, Linda Greenwell, Betty Grice, Thomas Hill, Clifford Hudson, Chris Loveday, Diana McClay, Trillis McKee, Donna Murphy, Pat Myrick, Judy Oaks, Gail Powers, Betty Ann Proffitt, Cindy Proffitt, Sherri Renfro, Wanda Richardson, Kathy Smith, Andre Stevens, Karen Sullivan, Rita Taylor, Sue Taylor,

ABSENT: Constance Alexander, Judy Branson, Kim Denton, Joy Fulkerson (excused), Suzy Hooven, Carolyn Hopson (excused), David Jones (excused), Jane Jones, Judy Lawson, Darcy Martin, Terry Nelson, Carla Warner (excused), Cindy Weaver, and Joe Webb (excused).

President Kathy Smith called the meeting to order at 2:30 p.m.

ETSU President Dr. Paul E. Stanton was the special guest. He congratulated new senators and thanked outgoing senators for their work. He anticipates a very good year for ETSU. Assuming the economy does not have another down turn, he expects better days ahead. An addition to Buccaneer Ridge Apartments, a new dorm, the fossil site construction, and renovation of the old library are some the planned construction projects. He was pleased with the 3% raise given July 1, 2004, the one time bonus to be issued in October, and step three of the equity plan to be implemented in October. Dr. Stanton is planning the first staff convocation to encourage better communication with staff employees. Research and private donations are doing well, but those funds are usually restricted for specific purposes. He announced plans for a \$200 million capital campaign. These funds will go 50% to athletics which the state no longer funds and the remainder to other projects. President Stanton and President Smith recognized outgoing senators by providing them with a certificate of appreciation for their contributions. Dr. Stanton emphasized there was no plan to outsource work currently being done by Physical Plant employees. This was confirmed by Dr. Wayne Andrews, Vice President of Administration and Chief Operating Officer, who was present at the meeting.

President Smith presented her officers with gifts of appreciation.

Senator Tom Hill made a motion to approve the August 9, 2004 minutes. Senator Carolyn Bond seconded. Motion carried.

Treasurer Report – Senator Charles Forester reported a balance in the operating account of \$5,546.04; Thanksgiving basket account balance of \$5.00; staff senate shirt account balance of \$497.77; and \$7,000.00 balance in the staff awards account.

Committee Reports

A. Staff Development and Evaluations Committee – No Report

B. Staff Concerns and Grievances – No report

C. Committee on Committees – No report

D. Elections Committee – Senator Tim Dills welcomed new senators Mark Bragg, Amy Bower, Diana McClay, Pat Myrick, Wanda Richardson, Karen Sullivan, Pat Barnett, Linda Greenwell, Sherri Renfro, Robert Calkins, Constance Alexander, Jeanine Carroll, Sharon Chandler, Laura Cooper, Marcia Donnelson, Betty Grice, Darcy Martin, Trillis McKee, Gail Powers, Betty Ann Proffitt, and Cindy Weaver.

Election of New Officers

E. President Elect – Senator Cindy Proffitt was elected.

F. Secretary – Senator Gail Powers was elected.

G. Treasurer – Senator Tom Hill was elected.

H. Member at Large – Senator Donna Murphy was elected.

Old Business

I. Staff Senate Shirts – Senator Kathy Brooks provided a sample of the new shirt for senators to examine. The question was put before staff senate on whether to use the new logo or old logo. The senate voted to use the new logo. Senator Brooks announced that there would be a one time \$45 charge for use of the new logo which has been incorporated into the cost of the shirts. A donation of \$500 has been made to help reduce the cost of shirts to senators. The cost to senators will be \$12 per shirt. Senators were asked to sign up for the size they wish to order. Orders should be ready in about four weeks. The senate voted to accept the new shirt presented

New Business

J. Staff Convocation – President Smith announced the staff convocation that President Stanton mentioned will be held either October 8th or October 22nd.

K. Homecoming – Senator Karen Sullivan discussed the family activities planned for Homecoming. She expressed how ETSU was more than sports and that people are very important. It is a group effort for the university. They want to make it a family ETSU event. ETSU has lots of things to be proud. She requested senators volunteer to work two hour slots.

L. President Smith announced that next month will be sign up time for committees and to begin thinking of serving one of those committees

Meeting was adjourned at 3:20 p.m.

The next meeting will be Monday, October 11, 2004.

Respectfully submitted,

Sue Taylor, Secretary

Sept 13, 2004

1. Meeting called to order by President Kathy Smith
2. She introduced our guest speaker: Dr. Paul Stanton. Two things he mentioned was the one time bonus will be received the same day as our paychecks; and the 3% pay raise was as follows: 1% from state and 2% from the University.
3. President Smith along with Dr. Stanton presented the outgoing Senators with certificates then Dr. Stanton took questions from the Senators.
4. Minutes:
motion: Tom Hill
Recorded: Carolyn Bond
5. Treasurers Report
6. Committee Reports
 1. Staff Development & Evaluations - No Report
 2. Staff Concerns & Grievances - No Report
 3. Committee on Committee - No Report
 4. Elections - Senator Jim Dills introduced and welcomed the new Senators

7. Election of new officers:
President-Elect - Cindy Proffitt
Secretary - Gail Powers
Treasurer - Tom Hill
Member at Large - Donna Murphy

8. Old Business:
A. New Senate Shirt - Kathy Brooks presented the new logo and the shirts. The cost will be \$12.00 per each Senator.

9. New Business:
A. Staff Convocation - Friday, Oct 8th or the 22nd of October - Read the Report of the Staff Senate
B. Karen Sullivan presented the plans for Homecoming on Saturday, Oct 30th (see attached)

Meeting was adjourned at 3:15pm



Plan to Attend & Bring Family & Friends!!!

ETSU's Homecoming 2004 Fall Family Festival Saturday, Oct. 30, 10 a.m.-3 p.m.

Featuring activities, music, digital media exhibit & art demonstrations, storytelling, walking & trolley tours, Buccaneer basketball scrimmage, Arboretum tours, more . . .

- **Food:** "Luncheon Under the Tent," Candy Apples, Funnel Cakes, Cooking Demonstrations! "Taste of Appalachia: Foods and Flavors of the Mountain South" showcasing regional businesses & free food samples
- **ROTC Events:** Rope bridge, rappelling demonstrations, Military Equipment Display
- **Motorsports Operations:** Race car, motorbike & boat display

*SOMETHING OLD, SOMETHING NEW
SOMETHING GOLD, SOMETHING BLUE
-ETSU HOMECOMING 2004-*

- **Science & Health:** "CSI-type" Crime Scene; Quillen College of Medicine Anatomical Display; Chemistry Magic Show; Carnival of Health; Nursing Health Fair; Gray Fossil Site Exhibit and Hands-on Display; Planetarium Show, Sun Spot Viewing
- **Music:** Jonesborough Novelty Band, Buccaneer Brass, ETSU Gospel Choir, Jazz, ETSU Bluegrass Bands
- **Kids' Events:** Pumpkin Painting, Storytelling, "Kids Zone," Haunted House
- **Sherrod Library:** Book Sale; James H. Quillen Room & Archives of Appalachia displays
- **Culp Center:** Bookstore, Buc Mart & Java City Open

*A schedule of specific times and events for the Fall Family Festival
will be available on Saturday, Oct. 30, at the Amphitheatre*

Homecoming Week Oct. 23-30

**Students are encouraged to participate in all events throughout the week,
including a free concert on Thursday by Everclear!**

2004 Staff Senate Election Results - August 18, 2004
(as counted by Sharon Chandler, Rene Couch, Tim Dills, and Pat Myrick)

EEOC #1 - 1 vacancy
Mark Bragg (unopposed)

EEOC #3 - 5 vacancies (increased from 4 due to Bobbie Lewis' resignation)

Amy Bower
Diana McClay
Pat Myrick
Wanda Richardson
Karen Sullivan

First alternate: Michael Vaughn; Second Alternate: Lee Brown

EEOC #4 - 3 vacancies

Pat Barnett
Linda Greenwell
Sherri Renfro

First and Second Alternates: Carolyn Bond and Suzy Hooven (tied)*

EEOC # 5 - 1 vacancy

Robert Calkins (unopposed)

* The Elections Committee plans to submit an amendment to our recent change in the bylaws stating that in the event of such a tie, the person with the most seniority (longevity) be elected.