

East Tennessee State University

Digital Commons @ East Tennessee State University

Undergraduate Curriculum Council Minutes

2-27-2013

2013 February 27 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/ucc-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

University Governance, East Tennessee State University, "2013 February 27 - Undergraduate Curriculum Council Minutes" (2013). *Undergraduate Curriculum Council Minutes*. 90.

<https://dc.etsu.edu/ucc-minutes/90>

This Minutes is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Undergraduate Curriculum Council Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

Undergraduate Curriculum Committee

February 27, 2013

2:00-4:00pm

President's Conference Room, 2nd-floor - Dossett Hall

Members in Attendance: Carrie Oliveira, Mike Stoots, Suzanne Smith, Billie Lancaster, Angela Lewis, Shawna Lichtenwalner, Laura Dower, Ellen Drummond, Mark Baumgartner, Jill Le-Roy Fraizer, Kathy Campbell, Eileen Cress, Todd Emma

Visitors in Attendance: Jay Franklin, Robert Beeley, Cara Harker, Mary Blackman, Evelyn Roach, Andrew Batista

Motion to approve minutes for the February 13, 2013 meeting with Jill Le-Roy Frazier added to attendance list was made by Carrie Oliviera; Mark Baumgartner seconded.

Overview of work done and work to come

Chair approved –

TBR Proposals:

- **TBR Proposal: Revise Admission/Progression Requirements for Teacher Education**
- **TBR Proposal: Revise Teacher Education minor**
- **TBR Proposal: Revise Special Education Licensure Program**
- **TBR Proposal: Revise Interdisciplinary Studies in Education (K-6) Major**
- **TBR Proposal: Revise Early Childhood Development (PreK-3) Licensure Program**
- **TBR Proposal: Revise Physical Education K-12 Major (Non-Substantive Curriculum Change: Physical Education K-12 Major had to be changed to a TBR proposal)**

Physical Education K-12:

- **New Course: PEXS 4065 (PEXS 3600) – Pre-Residency: First Two Weeks of School**
- **New Course: PEXS 4075 (PEXS 3601) – Residency I Field Experience**

Special Education:

- **New Course: SPED 4425 – Pre-Residency: The First 6-weeks of School**
- **New Course: SPED 4467/5467 – Teaching Math to Students with Mild/Moderate Exceptional Learning Needs**
- **New Course: SPED 4587/5587 – Access to the General Curriculum for Students with Significant Disabilities**
- **New Course: SPED 4753 – Programming for Individuals with Exceptional Learning Needs**
- **New Course: SPED 4825 – Preclinical Experience in Special Education**
- **Substantial Course Modification: SPED 4710 – Residency I in Special Education**

- **Substantial Course Modification: SPED 4757/5757 – Evidence-Based Instruction in Reading and Language Arts**

Interdisciplinary Studies (K-6):

- **New Course: CUA I 3500 – Instructional Management K-6**
- **New Course: CUA I 4416 –Residency I: Middle and Secondary School Curriculum, Instructional Methods, and Assessment**
- **New Course: CUA I 4560 – First Days of School Pre-Residency**
- **New Course: CUA I 4571 – Pre-Residency: Classroom and Instructional Management in Middle and Secondary Schools**

Interdisciplinary Studies (K-6) [continued]:

- **New Course: CUA I 4590 – Residency II: Clinical Experience for Elementary Grades**
- **New Course: SCED 3310 – S.T.E.M. Content for the Elementary School Teacher**
- **Substantial Course Modification: CUA I 4220 – Social Studies Education in a Multicultural Society**
- **Substantial Course Modification: SCED 4321 – Residency I: Science**
- **Substantial Course Modification: CUA I 4210 – Residency I: Language Arts**
- **Substantial Course Modification: CUA I 4241 – Residency I: Performance Assessment in Clinical Field K-6**
- **Substantial Course Modification: CUA I 4310 – Residency I: Mathematics**
- **Substantial Course Modification: CUA I 4580 – Residency II: Clinical Experience for Secondary/K-12**
- **Substantial Course Modification: READ 3000 – Current Issues in 21st Century Literacy**
- **Substantial Course Modification: READ 3100 – Teaching Reading in the Elementary (K-6) School**
- **Substantial Course Modification: READ 3200 – Teaching Writing and Language Arts in the Elementary School**
- **Substantial Course Modification: READ 4026 – Assessment and Enhancement of Literacy**
- **Substantial Course Modification: READ 4437/5437 – Reading Instruction in the Middle and Secondary School**

Early Childhood Development (PreK-3)

- **New Course: ECED 2180 – Foundations of Language and Literacy for Young Children**
- **New Course: ECED 3210 – Balanced Comprehensive Literacy and Assessment for Early Childhood**
- **New Course: ECED 4427/5427 – Pre-Residency: The First 6-weeks of School**
- **New Course: ECED 4450 – Constructivist Inquiry Approach to Science/Math for Young Children**
- **New Course: ECED – 4617/5617 – Residency I: Assessment Driven Literacy Instruction for PreK-3**

- **New Course: ECED 4627/5627 – Residency I: Writing: The Process, Assessment, and Strategies for PreK-3**
- **New Course: ECED 4637/5637 – Residency I: Instructional Strategies for Math and Differentiated Instruction PreK-3**
- **New Course: ECED 4680 – Residency I: Clinical Experience and Seminar in PreK-3**
- **New Course: ECED 4780 – Residency II: Clinical Experience and Seminar PreK-3**

The next scheduled meeting was moved from March 13 to March 6th because there are a lot of proposals and March 13 is over Spring Break.

New Course: ANTH 4027/5027 – Cultural Resource Management

Snapshot: from rationale delete “or CRM” right before “CRM companies . . . “

Catalog Description: should “state laws” be included here?

- Will add to course topics in syllabus

Syllabus: Purpose and Goals: Use “Students will gain” before “an adequate understanding” instead of using “the purpose of the course twice”

Should “State” be listed in major course description?

Enumerate the assignments under Major Assignment

Mike Stoots made a motion to approve with edits, Mark Baumgartner seconded; motion passed unanimously.

ANTH 4407/5407: Archaeological Field School

Snapshot: Delete “this course: from the Catalog Description

Syllabus: Revise second sentence of Purpose and Goals to read “The course introduces the student to how the field of archaeology is conducted, specifically how to assess archaeological context and integrity.

Goals need to be bulleted

Major Assignments: Enumerate as undergraduate assignments

Revise Attendance policy to remove contradiction between “absolutely mandatory” and “allowances will be made”

Include new Academic Misconduct policy.

A motion to approve with edit was made by Mike Stoots; Eileen Cress seconded; motion passed unanimously.

TBR Proposal: Establish a Minor in Archaeology

Proposal 5th paragraph: delete “already being”

In Impact change “academic route” to graduate programs

Reference to Valleybrook is mentioned twice.

Add credit hours for each course

Motion to accept the TBR proposal was made by Mike Stoots; Jill Le-Roy Frazier seconded; motion passed unanimously.

Non-Substantive Curriculum Change: Mathematics Minor

Change electives to “at least” 23.

Include space before the additional 9 hour requirement.

Say 9 credits of 3000/4000 MATH courses.

A motion to approve with edits was made by Suzanne Smith; Mark Baumgartner seconded. Motion passed unanimously.

Non-Substantive Curriculum Change: Mathematics Major

Under new description of curriculum make the changes in bold typeface. Also, left align the bullets.

Electives/Minor: 22-24 credit hours needs more explanation.

Name of MATH 4417 will change and will become secondary education minor.

A motion to accept with edits was made by Suzanne Smith; Carrie Oliviera seconded. Motion passed unanimously.

Non-Substantive Curriculum Change: Dance Minor

Move the new wording (or other dance technique courses approved by a Division of Theatre and Dance advisor) into the bullet list of approved courses

Advanced Ballet 4105 is two credits, not three

Remove 3130 as that course ended in Fall 2012 (needs checking on)

Motion to approve with edits was made by Carrie Oliviera; Shawna Lichtenwalner seconded; motion passed unanimously.

Non-Substantive Curriculum Change: Music Minor

Summary of action: “select a focus” is vague; spell out what that means. Revise to “students will be able to tailor their program to meet their needs.

Motion to approve the modification of the Music Minor with edits was made by Ellen Drummond and seconded by Mark Baumgartner. Motion passed unanimously.

Substantive Course Modification: PSCI 4050 – The Presidency

Snapshot: no changes

Teacher Licensure? Needs to be changed to False (Angela will double check)

Syllabus: Revise end of “Purpose”

In “Other Information” pull out cell phone policy

The wording on the first two goals was deemed appropriate.

Required Textbook is not generally also listed under Required Readings; will remove from Required Readings.

Motion to approve with edits was made by Mike Stoots; Mark Baumgartner seconded. Motion passed unanimously.

TBR Proposal: Revise Public Health Major

Needs: minor edits as noted by reviewers

Impact: second paragraph wording about “prior practical experience” needs clarification

Type of Program Change: #8: is the option to change feasible without extending their academic program? Wording about without extending will be removed.

Will research methods, etc training no longer be available? Content has been redistributed to other courses. NOTE: course descriptions for the courses receiving additional content needs to be included in those course description.

Appendix A: where stuff is being deleted from the proposed curriculum leave a blank in proposed curriculum to make it clear where the changes have been made.

Admissions Policy based on 100 point score needs further clarification. For example, how does the 45 points for the GPA get assigned. What GPA would earn full points? What constitutes the prerequisite GPA listed under #2?

Retention Regression Policy: is there a default for students to fail out?

Does the Graduation Policy need to be included in the Admission Policy? Cut.

The side by side (Appendix A) needs to identify the requirement of the minor.

Rationale should be in a separate Appendix. Rename appendices and include a new rationale in a separate Appendix. Rationale is not sufficient; needs to include summary of actions.

Course Descriptions need to have credit hours added to them in Appendix B.

Motion to return to originator in order to make substantive changes and edits (new appendix, clarification of scoring for admission, summary of actions, inclusion of blanks on Appendix A where courses have been deleted) pending passage of the Course Proposals was made by Jill Le-Roy Frazier; seconded by Mark Baumgartner. Motion passed unanimously.

New Course: COBH 2000 – Essentials

Minor editorial changes.

Motion to approve with editorial changes: Todd Emma; seconded by Kathy Campbell. Motion carried unanimously.

New Course: COBH 2082 – Skills and Encounters I

Minor editorial changes.

Snapshot:

Add “related to the courses taken simultaneously in the sequence” to Course Description

Motion to approve with editorial changes was made by Carrie Oliviera; seconded by Shawna Lichtenwalner. Motion passed unanimously.

New Course: COBH 3082 – Skills and Encounters II

Snapshot:

Add “related to the courses taken simultaneously in the sequence” to Catalog Description

Pre-requisites need to be listed

New Course: COBH 3083 – Skills and Encounters III

Snapshot: Catalog Description unclear; differences between courses are not well articulated here. Should say fieldwork. Rerword to “A field experience . . .” Does this happen WITH the completion of the second semester or AFTER the second semester.

Lots of work required for one hour courses.

Add “related to the courses taken simultaneously in the sequence” to Catalog Description

Pre-requisites need to be listed.

Syllabus:

Purpose and Goals: add the words “students with”

Learning Outcome: last bullet change from have exposure to document exposure.

Major Assignments: Clean up sentence starting with “this is the second presentation . . . “

Minor editorial changes (change pate to page, etc.)

Major Assignments: references quizzes and exams that don’t exist.

Note: this is a departmental policy.

Could add “encounters” to quizzes and exams. Or say “for classes that have exams”

New Course: COBH 4082 – Skills and Encounters IV

Snapshot:

Add “related to the courses taken simultaneously in the sequence” to Catalog Description

Pre-requisites need to be listed.

Move to return the proposals for COBH 4082, COBH 3082, and COBH 3083 to originator for further editing, with proposals to be reviewed again at the next meeting was made by Suzanne Smith, seconded by Shawna Lichtenwalner.

A motion to adjourn was made by Kathy Campbell; seconded by Carrie Oliviera. Motion passed unanimously.

4:00pm Call for motion to adjourn