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Undergraduate Curriculum Council Minutes

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2013 February 6 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

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Undergraduate Curriculum Committee

Agenda for February 6, 2013

2:00-4:00pm

Quillen Conference Room, 4th-floor – Sherrod Library

Members in Attendance: Shawna Lichtenwalner, Carrie Oliveira, Jill Le-Roy Frazier, T. Jason Davis, Suzanne Smith, Mike Stoots, Eileen Cress, Mark Baumgartner, Angela Lewis, Todd Emma, Laura Dower

Visitors: Rebecca Byrd, Janna Scarborough, Alan Holmes, Catherine Murray, Angela Edwards, Andrea Clements,

- Chair approved –
 - TBR Proposal – Establish New Minor in Storytelling [UCC approval required]
 - New course – STOR 2500 – Introduction to Storytelling
 - New course – STOR 3510 – Storytelling II: Storytelling in Oral Traditions
 - New course – STOR 4510 – Storytelling III: Telling Personal Stories
 - New course STOR 4647/5647 – Applied Storytelling for the Professions
 - Non-Substantive Curriculum Change – Theatre Major
 - Non-Substantive Curriculum Change – Theatre Minor
 - Non-Substantive Curriculum Change – Computer and Information Sciences major/Computer Science concentration
 - Non-Substantive Curriculum Change – Computer and Information Sciences major/Information Technology concentration
- **Outstanding Proposals** – Proposals returned to originators for recommended changes:
 - New course - BIOL 4877/5877 [chair approval required]
 - Substantial Course Modification – MATH 2090 [UCC approval required]

Minutes: Carrie Oliveira made a motion that the minutes from the previous meeting be accepted with edits; Eileen Cress seconded; motion passed unanimously.

New Course: COUN 4207/5207 – Girls’ and Women’s Wellness for Helping Professionals

Snapshot:

Delete “COUN” from cross listing.
Delete “3” from Max Credit hours and put NA in its place.
Shorten Catalog Description

Syllabus:

Fix typos.

Jill Le-Roy Frazier moved that the committee accept the proposal with edits, the chair to review and give final approval. Eileen Cress seconded. Motion passed unanimously.

New Course: ARTA 3085 – Anatomical Figure Sculpture

Snapshot:

Rationale needs to explain why the Department needs the course, NOT why it is needed or useful to students.

Catalog Description: Start with “Examines processes. . .”; delete “will” and change to “allows”

Change implementation date to Fall 2013

Syllabus:

In the Catalog Description add the word “human” to “figure” so that it reads “sculpting the human figure”

Grade Assignments: strike both paragraphs and include new plagiarism policy.

Eileen Cress moved that we approve the proposal with edits with the chair to give final approval. Jill Le-Roy Frazier seconded; motion passed unanimously.

New Course: ARTA 1221 – Art and Design: Tech Essentials

Snapshot:

The fact that this is a one credit hour class does not align with the amount of work required in the Major Assignments as learning html is complicated. Change description in Major Assignments to “premade templates for web based projects.

The Chair of Engineering (Dr. Johnson) requests a letter from ART to document that there has been some contact to confirm there is no overlap between this course and courses offered in Engineering.

Catalog Description: delete “Art and Design Tech essentials” and start with “Introduces basic tech . . .”

Update semesters previously taught and include enrollment

Primary Instructional media should read “conventional”

Syllabus:

Purpose and Goals: refer to email from reviewer

Learning Outcomes—veers away from Bloom’s Taxonomy; revert to the original Learning Outcomes rather than the revised version

Major Assignments: Two dimensional is misspelled; say “printer” rather than “ink jet printer” and “scanner” rather than “ flatbed scanner.

Todd Emma moved that we accept the proposal with the edits and letter other department. Carrie Oliviera seconded; motion passed unanimously.

New Course: PSYC 3050 – Design & Analysis I

Snapshot:

Catalog Description: delete “this course is the” and start with “First course . . .”

Syllabus:

Major Assignments: assignment a number range to the Illustrating Concepts so that the student has a better idea of what to expect. (e.g. say 5-10 or 3-5 rather than several)

Do the same with the quizzes.

Put the sentence about points in the attendance policy in your Major Assignments section as well.

Under “Other Info” two course needs a hyphen (two-course)

Shawna Lichtenwalner moved that the proposal be accepted with edits and sent to the chair for final approval; Carrie Oliveira seconded; motion passed unanimously.

New Course: PSYC 3051 – Design & Analysis I Lab

Snapshot:

Catalog Description: eliminate “students will”

Syllabus:

Learning Outcomes: reword the second to last bullet to read “summarize published studies”

Under Other Information there is a hyphen missing from two-course

Jason Davis moved that the proposal be approved pending edits and sent to the chair for final approval; Laura Dower seconded; motion passed unanimously.

New Course: PSYC 3060 – Design & Analysis II

Syllabus: Under Major assignments put a number range (e.g. 5-7) rather than simply saying that there will be “several” Assignments Illustrating . . .

Quizzes: include “will be counted”

Catalog Description: “delete “this course is the”

New Course: PSYC 3061 – Design & Analysis II Lab

Syllabus: Goals: in the first bullet add “students” after “have”

Grading scale should read less than 60%

Catalog Description: delete “this course is the”

Jason Davis moved that Psych 3060 and 3061 be approved pending edits and returned to the chair for final approval. Shawna Lichtenwalner seconded; motion passed unanimously.

Non-Substantive Curriculum Change – Psychology Major – B.A.

Non-Substantive Curriculum Change – Psychology Major – B.S.

The B.A. and the B.S. were considered at the same time. After discussion, it was decided that no edits were needed. Carrie Oliveira moved that the committee approve both the B.A. and the B.S. as is with no edits. Todd Emma seconded. Motion passed unanimously.

Non-Substantive Curriculum Change – Psychology Minor

Purpose: close parenthesis at the end of final bullet.

Need: rephrase: students are struggling to finish on time and the revision to the program eliminates overburdening the Methods course.

Suzanne Smith moved that we accept the proposal with edits, to be returned to the chair for final approval. Carrie Oliveira seconded. Motion passed unanimously.

New Course: BIOL 4887/5887 – Arachnology

Snapshot: shorten the Catalog Description

Syllabus:

Purpose and Goals: take out the colon after “including” in Purpose.

Attendance: remove last sentence

Major Assignments: delete the term “midterm” from “two midterm exams and a comprehensive final”

Academic Misconduct: include link to new policy

Major Course Topics: remove “an” from beginning of description and start with “evolutionary”

Major Assignments: capitalize Genus

Clean up the random bits of code that are showing up in proposal

Jill Le-Roy Frazier moved that the proposal be approved pending edits, to be returned to the chair for final approval. Suzanne Smith seconded. Motion passed unanimously.

Suzanne Smith moved that the meeting be adjourned; Jason Davis seconded. Motion passed unanimously.