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Staff Senate Agendas and Minutes

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1-20-2004

2004 January 20 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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Staff Senate

Executive Committee

Mr. David L. Jones
PRESIDENT

Ms. Kathryn Smith
PRESIDENT ELECT

Ms. Sue Taylor
SECRETARY

Mr. Charles Forrester
TREASURER

Ms. Kathy Thacker
IMMEDIATE PAST
PRESIDENT

Dr. Jane Jones
MEMBER AT LARGE

STAFF SENATE
P.O. BOX 23,042
JOHNSON CITY, TN
37614
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EAST TENNESSEE STATE UNIVERSITY

STAFF SENATE

AGENDA

**January 20, 2004, 2:30 P.M.
In Meeting Room 3
D.P. Culp University Center**

1. Call to Order
2. Approval of Meeting Minutes—December 2, 2003
3. Treasurer's Report
4. Committee Reports
 - Staff Development and Evaluations - *NO*
 - Staff Concerns and Grievances - *NO*
 - Committee on Committees - *NO*
 - Elections - *NO*
5. Old Business
6. New Business
7. Adjournment

Next Meeting – Monday February 9, 2004 in the Forum.

Proposed Amendments to the Staff Senate Constitution

Article III Membership

C. Representation

In addition to the 30 Staff Senators elected from EEOC non-faculty employment categories, 11 members shall be elected as follows: Each School/College will elect 1 representative with the exception of the Colleges of Arts and Sciences, Business and Technology, and Medicine which will elect 2 *each*.

Article IV Officers

(Add new section D.)

D. Vacancies

Should the President-Elect, Secretary, or Treasurer cease to be employed by the university, the runner-up for that position shall assume the position until the next annual election of officers in September. Should that officer have run unopposed, or the runner-up no longer wish to hold the office or no longer be employed by the university, a special election among the Senate shall be deemed necessary.

Submitted by: Tim Dills
Betty Ann Proffitt
Pat Myrick

January 20, 2004

EAST TENNESSEE STATE UNIVERSITY
Staff Senate Minutes
January 20, 2004

PRESENT: Constance Alexander, Carolyn Bond, Judy Branson, Kathy Brooks, Sharon Chandler, Renee Couch, Eric Crigger, Tim Dills, Mary Duncan, Charles Forrester, Joy Fulkerson, Betty Grice, Thomas Hill, Suzy Hooven, Carolyn Hopson, David Jones, Jane Jones, Judy Lawson, Chris Loveday, Bobbie Lewis, Darcy Martin, Trillis McKee, Donna Murphy, Terry Nelson, Judy Oaks, Betty Ann Proffitt, Rita Taylor, Sue Taylor, Kathy Thacker, Carla Wamer, and Joe Webb.

ABSENT: Kim Denton (excused), Corintha Duncan (excused), Clifford Hudson, Pat Myrick, Cindy Proffitt (excused), Kathy Smith (excused), and Andre Stevens.

1. President Jones called the meeting to order at 2:30 p.m.
2. Senator Tim Dills made a motion to approve the December 8, 2003 minutes. Senator Terry Nelson seconded. Motion carried.
3. Treasurer Charles Forrester - \$20.30 was spent at the bookstore leaving a balance of \$1,423.65 in the operating account. Funds remaining from the Thanksgiving basket drive were used for families in need at Christmas. The staff senate shirt account has a balance of \$102.02, and the staff awards account has a \$7,000.
4. Committee Reports
 - A. Staff Development and Evaluations Committee – No report
 - B. Staff Concerns and Grievances – No report
 - C. Committee on Committees – No report
 - D. Elections Committee – No report
5. Old Business – Senators discussed proposed changes to the staff senate constitution on Article 3 regarding membership representation and Article 4 regarding officer vacancies. Senator Joy Fulkerson made a motion to table the proposal until additional research can be completed by the ad hoc committee. Motion carried.

Senator Terry Nelson indicated he had received a memo from Bill Rasnick in the physical plant thanking staff senate for the support given to employees during the Thanksgiving food drive. President Jones indicated he had also received a thank you.

6. New Business – Treasurer Charles Forrester requested the use of \$102.02 in the staff senate shirt account to purchase small and medium shirts for new staff senate members. Large and x-large sizes are still available. Six members indicated they would like to purchase a shirt. By a show of hands, staff senate approved to order small and medium shirts as needed for the six new members using the \$102.02 balance.

The staff picnic discussion centered on whether the picnic should be held this year since President Stanton has already canceled other functions. Dr. Andrews recommended waiting to see what happens with the budget in the next couple of weeks. President Jones requested senators sign up for the picnic committee but a date will not be set unless approval is received from President Stanton.

7. Meeting was adjourned at 3:00 p.m.

Respectfully submitted,
Sue Taylor, Secretary

1-20-04

Called to order - President Jones

2. Minutes

Motion - Jim Dills

Seconded - Jerry Nelson

3. Treasurers Reports

20.30 2811.60 - operating Budget

386.80 0 Thanksgiving baskets

102.02 Shirts

7000.00 Staff Awards

4. Reports:

A. Staff Development + Evaluations - no report

B. Staff Concerns + Grievances - no report

C. Committee or Committees - no report

D. Elections - no report

5. Old Business:

Proposed changes to the Constitution

Article III - approved tabled

Article IV - motion-tabled

Jerry Nelson - ltr from Bill Rasnick - thanks for help with Thanksgiving + Christmas baskets

6. New Business

1. Purchase of Small + Medium Staff Senate Shirts

2. Date + Committee for Plans