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Undergraduate Curriculum Council Minutes

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12-12-2012

### 2012 December 12 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

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## **Undergraduate Curriculum Committee Meeting**

**December 12, 2012**

**President's Conference Room, Dossett Hall**

**Members in Attendance:** Angela Lewis, Jill LeRoy-Frazier, Kathy Campbell, Mike Stoots, Todd Emma, Suzanne Smith, Ellen Drummond, Laura Dower, Carrie Oliveira, Eileen Cress, T.J. Jones, Jason Davis

**Visitors:** Terry Countermine and Michael Laws

Meeting was called to order at 2:00.

A motion to accept the minutes from November 28, 2012 was made by Carrie Oliveira and seconded by T. J. Jones. Motion passed unanimously.

Report from the chair: The Storytelling proposals have been returned and will be on the agenda in January. The chair reported that Jeff Knisley (MATH 2090) met with the chair of the computer science department, who felt that the course as described is a computer science course. They will work together to differentiate this course from offerings in computer science. The chair requested that in the future, the committee table proposals that appear to duplicate current offerings in other departments until we hear from the chair of the existing course's department. Since we don't always know the particulars of courses, this will ensure that proposal creators are treated equally in our meetings.

Prior to discussing the curriculum change proposals, Suzanne Smith explained that in order to merge the two minors into one minor, changes had to be made to both minors rather than eliminate one minor and change the second (per Marsh Grube). Marsh Grube will handle the merger from that point forward.

### **Non-Substantive Curriculum Change—Computer and Information Sciences major/Computer Science concentration**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_5a\\_9&Instance=6082&FormID=17&WFID=2461](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_5a_9&Instance=6082&FormID=17&WFID=2461)

The committee recommended the following changes:

Minor track: For clarification purposes, replace "12 hours of CSCI approved electives with 9 hours (3 CSCI electives) at the 3000/4000 level" with "12 hours of approved electives: 9 of these must be CSCI 3000/4000 level."

Note section: Replace second sentence of the note with the following sentence: "Students working towards a minor must satisfy the grade requirements."

Jason Davis moved to approve the proposal pending revisions, with the proposal to be returned to the Chair for final approval. Todd Emma seconded. Motion passed unanimously.

### **Non-Substantive Curriculum Change—Computer and Information Sciences major/Information Technology concentration**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_5a\\_9&Instance=6037&FormID=17&WFID=2462](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_5a_9&Instance=6037&FormID=17&WFID=2462)

The committee recommended the following changes:

**Minor track:** For clarification purposes, replace “12 hours of CSCI approved electives with 9 hours (3 CSCI electives) at the 3000/4000 level” with “12 hours of approved electives: 9 of these must be CSCI 3000/4000 level.”

**Note section:** Replace second sentence of the note with the following sentence: “Students working towards a minor must satisfy the grade requirements.”

Jason Davis moved to approve the proposal pending revisions, with the proposal to be returned to the Chair for final approval. Todd Emma seconded. Motion passed unanimously.

Prior to discussing these course proposals, Micheale Laws explained that these are actually RODP courses that have been recommended by TBR. Since they have to “live” at a TBR school, they will be included in the offerings of our computer science department. The committee also discussed whether these courses should be worth more than 1 credit hour, but we decided that it was not within our purview to make recommendations for credit hours for an RODP course.

**New Course: CSCI 4001 – Contemporary Topics in IT: Cascading Style Sheets**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_5a\\_9&Instance=5807&FormID=6&WFID=2453](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_5a_9&Instance=5807&FormID=6&WFID=2453)

The committee recommended the following changes:

**Snapshot: Rationale:** For clarifications purposes, change BPS to Bachelor of Professional Studies

**Proposed Implementation Term:** Change to Summer 2013

**Course Syllabus: Grade Assignment:** Change to 40% for labs and 15% for the final.

**Attendance Policy:** Move the two sentences under “Attendance Policy” to “Other Information” and put N/A under “Attendance Policy.”

Mike Stoots made a motion to accept the proposal pending minor revisions, with the proposal to be returned to the Chair for final approval. Carrie Oliveira seconded. Motion passed unanimously.

**New Course: CSCI 4002 – Contemporary Topics in IT: Mobile Web Design**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&Instance=5810&FormID=6&WFID=2452](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&Instance=5810&FormID=6&WFID=2452)

The committee recommended the following changes:

**Snapshot: Prerequisites:** Change COM 100 to COM 1000

**Proposed Implementation Term:** Change to Summer 2013

**Course Syllabus: Purpose and Goals:** We suggest that you replace “future” with “emerging.”

**Learning Outcomes:** Delete “successfully” from third outcome and add the word

“successful” after “conduct” in the same outcome so it reads: “conduct successful testing and validation...”

**Grade Assignment:** Change number of labs from 4 to 3.

**Attendance Policy:** Move the two sentences under “Attendance Policy” to “Other Information” and put N/A under “Attendance Policy.”

Eileen Cress made a motion to accept the proposal pending minor revisions, with the proposal to be returned to the Chair for final approval. Laura Dower seconded. Motion passed unanimously.

Jason Davis made a motion to adjourn, which was seconded by Jill LeRoy-Frazier. Motion passed unanimously.

Respectfully Submitted,

Kathy Campbell