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Graduate Council Meeting Minutes and Reports

11-30-2009

2009 November 30 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes
East Tennessee State University
November 30, 2009 1:15pm
President’s Conference Room, Dossett 206**

Present: Dr. Jeffrey Beck, Ms. Queen Brown, Dr. William R. Duncan, Dr. Wayne Gillespie, Dr. Donald B. Hoover, Ms. Billie Lancaster, Dr. Lori J. Marks, Dr. Martha M. Pointer, Dr. Kathleen M. Rayman,
Dr. Marie Tedesco, Dr. Paul Trogen, Dr. Jon Webb, Ms. Raina Williams

Absent: Dr. David A. Arnall (excused), Ms. Amy Arnold (excused), Dr. Stacy D. Brown (excused),
Dr. Ranjan N. Chakraborty (excused), Dr. Scott W. Champney (excused), Ms. Maria D. Costa,
Dr. Wallace E. Dixon (excused), Dr. Helene K. Halvorson, Dr. Ester Verhovsek (excused),
Ms. Caitlin T. Teaster (resigned), Ms. LaDonna Hutchins, Ms. Mary Ellen Musick

Guest: Dr. Phil Pfeiffer

Dr. Scott Champney was not present, therefore, the council Dr. Beck requested Dr. Paul Trogen to chair the meeting.

Approval of October minutes:

The minutes for October 26, 2009 were approved with no corrections.

Curriculum Subcommittee report and recommendations – Dr. Martha Pointer:

ENGL 5850, Studies in Modern Drama – New Course Proposal:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_1&FormID=6&Instance=2895

The graduate program in English currently does not have a modern drama course offering. The proposal fulfills a request by students and faculty.

The subcommittee recommends approval of the new course with the following suggestion:

- A. Add the word “modern” before drama in the first sentence of the Rationale for Proposal.
- B. List only the faculty in the Staffing section.
- C. Hyphenate “graduate-level” in the last bullet of the Purpose and Goals section of the Syllabus.
- D. Re-word the Learning Outcomes so that they begin with “have” or “have the ability to.” Make some of the verbs past tense as necessary to improve the meaning of the phrases.
- E. Replace or remove the word “quickly” in the first sentence of the “Take Home Exam.
- F. Re-word the last sentence in the first paragraph of the Other Information” along the lines of “Each student will present an evaluation on one work....”

Action taken by council: Approved with recommendations

M.A. in Clinical Psychology – Substantive Curriculum Revision:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_8&FormID=11&Instance=3389

Proposal tabled

Ph.D. in Clinical Psychology – Substantive Curriculum Revision:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_8&FormID=11&Instance=3390

Proposal tabled

PSYC 5910, Clinical Psychology Clerkship – Substantial Course Modification:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_3&FormID=10&Instance=2755

Proposal tabled

PSYC 7980, Pre-Doctoral Internship – Substantial Course Modification:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_3&FormID=10&Instance=3476

Proposal tabled

PSYC 7910, Clinical Externship – Substantial Course Modification:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_3&FormID=10&Instance=2816

Proposal tabled

PSYC 7010, Clinical Psychology Practicum – New Course Proposal:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_1&FormID=6&Instance=2751

Proposal tabled

PSYC 5017, History and Systems of Psychology – New Course Proposal:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_1&FormID=6&Instance=3068

Proposal tabled

PSYC 5018, Topical Seminar in History and Systems – New Course Proposal:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_1&FormID=6&Instance=2753

Proposal tabled

**Master of Science in Computer and Information Sciences with a concentration in Information Technology
– Non-Substantive Curriculum Change**

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_6&FormID=17&Instance=2690

This proposal removes the course CSCI 5360, Network and System Administration, from a required course in the concentration and replaces it with the new course CSCI 5730, Enterprise Information Systems. The change has been recommended by the department's Board of Advisors and the employers of the department's graduates.

The subcommittee recommends approval of the new course with the following suggestion:

Add "Computer and Information Sciences" before the word "field" in the first sentence of the Rationale for Proposal.

Action taken by council: Approved with recommendations

CSCI 5730, Enterprise Information Systems – New Course Proposal:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_1&FormID=6&Instance=2669

This new course replaces an existing course in the Information Technology concentration of the M.A. in Computer and Information Sciences.

The subcommittee recommends approval of the new course with the following suggestion:

- A. In the sections Equipment and Facilities replace the wording with the word "Adequate."
- B. Capitalize the first words in the list of Goals on the Syllabus.

Action taken by council: Approved with recommendations

CSCI 5617, XML for Programmers – New Course Proposal:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_1&FormID=6&Instance=3314

The department currently does not have a course in XML, which is a popular tool in enterprise resource planning.

The subcommittee recommends approval of the new course with the following suggestion:

- A. Add a colon after the first line of the Learning Outcomes.
- B. Capitalize the first words in the list of Learning Outcomes.
- C. Divide the Major Assignments into Graduate and Undergraduate sections. (Only the graduate section is defined.)
- D. Add a colon at the end of the first sentence in the Major Assignments (in both the undergraduate and graduate sections).
- E. Capitalize the first words in the list of Major Assignments (in both the undergraduate and graduate sections).
- F. In the third bullet of the graduate section of the Major Assignments, be more specific as to how the assignments will be more stringent.
- G. In the Grading Scale, a “C-“in the undergraduate section appears to equate to a “C” in the graduate section. Is this correct?
- H. In the Attendance Policy, in the section dealing with e-mail, include a sentence stating that students are responsible for checking their official university e-mail account.

Action taken by council: Approved with recommendations

Master of Arts in Liberal Studies – Change in Admission Requirements:

http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_4a_8&FormID=11&Instance=3385

The MALS program proposes a change in admission requirements by increasing the acceptable undergraduate grade point average from 2.5 to 2.75 and requiring a writing sample.

The subcommittee recommends approval of the new course with the following suggestion:

- A. Change the period following Kathryn Hayes in the first sentence of the proposal to a comma.
- B. Begin the second sentence with the word “The.”
- C. Insert a parenthesis after “psychology” on the third page, the first full paragraph.
- D. Re-work or omit the tables at the end of the proposal. Perhaps a discussion of the information in the first two charts would be appropriate.

Action taken by council: Approved with recommendations

Graduate Faculty Subcommittee report and recommendations – Dr. Tedesco:

Graduate Faculty Subcommittee Report

November 20, 2009

New Applications

Applicant Department Recommendation

Harr, Demetria Business Temporary

Livingston, James Tech.& Geomatics Temporary

Ungar, Peter Geological Sciences Temporary

Action taken by council: Approved

Reapplications

Applicant Department Present Status Recommendation

Corso, Joseph PSCI Temporary Affiliate

Stoots, Michael Public Health Associate Affiliate

Turner, Craig Mgmt.&Market. Associate Member

Webb. Jon PSYC Associate Member

Action taken by council: Approved

Old Business:

Dr. Wayne Gillespie stated the award selection committee will need to meet in the two next weeks. The deadline is December 1, 2009, and only two or three application has been received. Emails have been sent to students, graduate coordinators, and Dr. McIntosh sent the announcement to the chairs and deans. There is award money for eight graduate students.

New Business:

None

Other:

None

Adjournment:

There was no further business to conduct; therefore, the meeting was adjourned at 1:40 p.m.