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Staff Senate Agendas and Minutes

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### 2004 April 12 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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# East Tennessee State University

## STAFF SENATE

### AGENDA

April 12, 2004

Forum - DP Culp Center

1. Call to Order
2. Guest:
3. Approval of Meeting Minutes – March 2004 Minutes
4. Treasurer Report
5. Committee Reports
  - A. Staff Development and Evaluations
  - B. Staff Concerns and Grievances
  - C. Committee on Committee
  - D. Elections
6. Old Business
  - A. Staff Awards Picnic – Picnic Committee Comments and Process Report
  - B. New Staff Senate Shirt
  - C. President David Jones is still out sick – send cards.
7. New Business
  - a. Appoint Tom Hill to Veteran Affairs Committee (per Terry Nelson)
  - b. Blood Drive Committee (need to start planning now)

**Next Meeting - Monday, May 10, 2004**

**Guest: Homecoming 2004 Planning Committee**

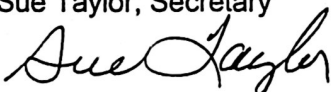
**EAST TENNESSEE STATE UNIVERSITY**  
**Staff Senate Minutes**  
**April 12, 2004**

**PRESENT:** Carolyn Bond, Kathy Brooks, Renee Couch, Eric Crigger, Tim Dills, Charles Forrester, Joy Fulkerson, Betty Grice, Thomas Hill, Suzy Hooven, Clifford Hudson, Jane Jones, Judy Lawson, Bobbie Lewis, Chris Loveday, Trillis McKee, Donna Murphy, Pat Myrick, Terry Nelson, Kathy Smith, Rita Taylor, Sue Taylor, Carla Warner, and Joe Webb.

**ABSENT:** Constance Alexander (excused), Judy Branson, Sharon Chandler, Kim Denton, Corintha Duncan (excused), Mary Duncan (excused), Carolyn Hopson (excused), David Jones (excused), Darcy Martin, Judy Oaks (excused), Betty Ann Proffitt (excused), Cindy Proffitt, and Andre Stevens.

1. President Elect Kathy Smith called the meeting to order at 2:30 p.m.
2. Senator Carolyn Bond made a motion to approve the March 8, 2004 minutes. Senator Betty Grice seconded. Motion carried.
3. Treasurer Charles Forrester – Reported no expenses for April. The operating account has a balance of \$1,423.65; Thanksgiving basket \$5.00; staff senate shirt account \$458.52; and the staff awards account has a \$7,000 balance.
4. Committee Reports
  - A. Staff Development and Evaluations Committee – No report
  - B. Staff Concerns and Grievances – No report
  - C. Committee on Committees – Senator Bobbie Lewis has several committee vacancies and requested senators willing to serve to see her after the meeting.
  - D. Elections Committee – No report
5. Old Business
  - A. President Elect Smith reported that the staff picnic would be held Thursday, May 27, 2004 at the pedestrian mall/amphitheater. She requested senators to sign up to work at the picnic and also for additional volunteers for the picnic committee.
  - B. Senator Charles Forrester recommended forming a committee to develop a new shirt design for staff senate. The motion passed. Senator Kathy Brooks will chair the committee. Other committee members will be senators Suzy Hooven, Tom Hill, and Charles Forrester.
  - C. Senator Carla Warner announced senator Kathy Thacker was leaving the ETSU. A reception for her will be held April 23, 2004 from 11:00 am until 1:00 pm.
  - D. President Elect Smith suggested senators send President David Jones cards during his illness.
6. New Business
  - A. Senator Terry Nelson requested that senator Tom Hill be appointed the Veterans Committee. Senator Hill agreed to serve.
  - B. Senator Betty Grice is chairing the Blood Drive Committee and will volunteers to work at the picnic and the day of the blood drive. The blood drive is scheduled for June 15, 2004 from 10:30 am to 4:00 pm in the Culp Center Ballroom.
7. President Elect Smith announced that the Home Coming Committee would be at the May 10, 2004 meeting.
8. Meeting was adjourned at 3:00 p.m.

Respectfully submitted,  
Sue Taylor, Secretary



Staff Senate Meeting  
April 12, 2004

Call To Order: President-Elect Kathy Smith

Approval of Minutes

Treasurers Report:

Operating Fund	#1,423.65
Thanksgiving Baskets	5.00
Staff Senate Shirts	458.52
Staff Awards	7,000.00

Committee Reports:

- A. Staff Development + Evaluation - No Report
- B. Staff Concerns + Grievances - No Report
- C. Committee on Committee - Bobbie Lewis  
Need several more appointments

Old Business:

- A. Staff Picnic: Kathy Smith - Have progress report. Date for picnic - May 27<sup>th</sup>; Time: 2 to 4:30
- B. Staff Senate Shirts: Committee: Kathy Brooks; Tom Hill; Suzy Hoover + Charles Forrester
- C. President David Jones is still out sick

New Business:

A. Don Hill appointed to Veteran Affairs Committee

B. Blood Drive Committee: Betty Duce volunteered to be chairperson

Kathy Thacker - leaving University for a new job Party on Friday, April 23rd. 11:00 am to 1:00 pm.