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### 2004 May 10 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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# East Tennessee State University

## STAFF SENATE

### AGENDA

**May 10, 2004**

**Forum - DP Culp Center**

1. Call to Order
2. Guest: Carla Warner – Homecoming 2004
3. Approval of Meeting Minutes – April 2004 Minutes
4. Treasurer Report
5. Committee Reports
  - A. Staff Development and Evaluations
  - B. Staff Concerns and Grievances
  - C. Committee on Committee
  - D. Elections
6. Old Business
  - A. Staff Awards Picnic – Picnic Committee Comments and Process Report
  - B. Kathy Brooks and committee are looking into a new Staff Senate Shirt
  - C. Blood Drive – June 15<sup>th</sup> - Betty Grice – Chair of Committee
7. New Business
  - a. President David Jones has resigned, as president of Staff Senate; he will remain on Staff Senate as a senator.

**Next Meeting - Monday, June 14, 2004**

**Guest: Dr. Patricia Robertson**

**Subject: Diversity Education Program at ETSU**

**EAST TENNESSEE STATE UNIVERSITY**  
**Staff Senate Minutes**  
**May 10, 2004**

**PRESENT:** Carolyn Bond, Kathy Brooks, Renee Couch, Eric Crigger, Tim Dills, Mary Duncan, Joy Fulkerson, Betty Grice, Thomas Hill, Carolyn Hopson, Chris Loveday, Donna Murphy, Pat Myrick, Terry Nelson, Judy Oaks, Cindy Proffitt, Kathy Smith, Andre Stevens, Rita Taylor, Sue Taylor, Carla Warner, and Joe Webb.

**ABSENT:** Constance Alexander, Judy Branson, Sharon Chandler, Kim Denton, Corintha Duncan, Charles Forrester (excused), Suzy Hoover, Clifford Hudson, David Jones (excused), Jane Jones (excused), Judy Lawson (excused), Bobbie Lewis (excused), Darcy Martin, Trillis McKee, and Betty Ann Proffitt (excused).

1. President Kathy Smith called the meeting to order at 2:30 p.m.
2. President Smith introduced Dr. Carla Warner who gave a presentation for Homecoming 2004. This will be the first homecoming without football at ETSU. Dr. Warner provided a chart of suggested ideas representing six different areas of interest. The idea is to showcase the best of the ETSU campus. She requested the support of staff senate by encouraged faculty and staff to attend.
3. Senator Carolyn Bond made a motion to approve the April 12, 2004 minutes. Senator Terry Nelson seconded. Motion carried.
4. No Treasurer
5. Committee Reports
  - A. Staff Development and Evaluations Committee – President Smith reported the website would be changing to be more consistent with all departmental web sites.
  - B. Staff Concerns and Grievances – No report
  - C. Committee on Committees – Senator Bobbie Lewis forwarded a report indicating that all vacancies have been filled.
  - D. Elections Committee – No report
6. Old Business
  - A. Staff Awards Picnic - President Smith reported the planning was going well, more door prizes were needed, and to encourage everyone to attend.
  - B. Staff Senate Shirts – Senator Kathy Brooks reported the committee was looking at two companies and would have a full report later.
  - C. Blood Drive – Senator Betty Grice reported the Blood Drive would be held June 15<sup>th</sup> in the Culp Center Ballroom from 10:30 am to 4:00 pm. More senators are needed to work the day of the drive. She will send an e-mail flyer in early June.
7. New Business
  - A. President Smith announced that Senator David Jones had resigned as president of staff senate but would like to remain as a staff senator. President Smith requested that an election be held to determine a new President Elect to assist her with attending meetings. After discussions on protocol, it was determined that a quorum was present and that an election could be held. It was also decided to elect a senator to hold the position until new elections for officers are held in the fall.

**Senators Betty Grice, Tom Hill, and Cindy Proffitt were nominated. Senator Cindy Proffitt was elected to serve as President Elect.**

**8. Meeting was adjourned at 3:15 p.m.**

**Respectfully submitted,  
Sue Taylor, Secretary**

May 10, 2004

Call to Order: President Kathy Smith

II. Guest: Carla Warner - Homecoming 2004

Theme: Something Old, Something New  
Something Hot, Something Blue

Date: Week of October 24<sup>th</sup> - 30<sup>th</sup>

III. Approval of Minutes

Motion - Carolyn Bond

Seconded - Jerry Nelson

IV. Treasurers Report: No report

V. Committee Reports:

A. Staff Development + Evaluations - Changes on website

B. Staff Concerns + Grievances - No report

C. Committee on Committee - all vacancies are filled

D. Elections - No report

VI. Old Business

A. Staff Awards Picnic - May 27<sup>th</sup>

B. Staff Senate Shirt Committee - Still working

C. Blood Drive - June 15<sup>th</sup> - Time: 10:30 to 4.

## VII New Business

a. President David Jones resigned as President. President-elect Kathy Smith to resume the post.

b. Candidates for President-elect:

Betty Drice

Tom Hill

Cindy Proffitt

With a show of hand Cindy Proffitt was voted as President-elect.