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Undergraduate Curriculum Council Minutes

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2012 October 10 - Undergraduate Curriculum Council Minutes

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Undergraduate Curriculum Committee

October 10, 2012

President's Conference Room, 2nd Floor Dossett Hall

Members in Attendance: Shawna Lichtenwalner, Carrie Oliveria, Jason Davis, Kathy Campbell, Jill LeRoy Frazier, Angela Lewis, Billie Lancaster, Marsh Grube, Ellen Drummond, Mike Stoots, T.J. Jones, Todd Emma

Visitors: Kent Schneider, Gray Burkette, Scott Koterbay

Motion to approve minutes from September 26, 2012 made by Jill LeRoy Frazier, motion seconded by Carrie Oliveria, motion passed unanimously.

New Course Proposal: Acct 2000.

The following elements need clarification:

Course description

Major Assignments

Grading Scale

Attendance

Course Rational: change wording from "this course is" to "this course is designed to"

The originators provided a handout with most of the requested changes already made; those changes were found satisfactory by the committee.

All elements of the check sheet were found satisfactory except for "Purpose and Goals" and "Major Assignments" as noted above. These items are to be changed.

There was discussion about the need to be careful with courses that could potentially affect major/minor requirements in other departments; this course, while coming close to doing this, was found to stop short of changes that would affect programs in other departments.

Jill LeRoy Frazier moved to accept the course with the requested revisions; Committee chair to review and give final approval. T. J. Jones seconded the motion. Motion passed unanimously.

New Course Proposal: ARTH 203

The following elements need clarification:

Grade Assignment needs clarification as the math does not correctly add up

A list of full time faculty qualified to teach the course should be added.

The attendance policy needs to be reworded to change "each student" to "a student"

All items of the check sheet were satisfactory.

Motion was made by Todd Emma to accept the course with the minor requested revisions to be sent back for committee chair's approval. Motion seconded by Kathy Campbell. Motion passed unanimously.

The remainder of the meeting was spent reviewing and discussing the new guidelines for writing course proposals developed by Dr. Grube. It was agreed that we would look at the guidelines for substantial course revisions at our next meeting.

At 4:00 a motion was made by T.J. Jones to adjourn. Motion seconded by Jason Davis, and passed in a unanimous vote.