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2009-2010 - Graduate Council Annual Report

College of Graduate and Continuing Studies, East Tennessee State University

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**East Tennessee State University
Graduate Council
Annual Report
2009-2010**

Graduate Council Membership

Voting Members

David A. Arnall, Ph.D., Member-at-Large, College of Physical Therapy
Amy J. Arnold, Sherrod Library
Stacy D. Brown, Ph.D., College of Pharmacy
Ranjan N. Chakraborty, Ph.D. College of Public Health
Scott W. Champney, Ph. D., College of Medicine
Wallace E. Dixon, Ph.D., Member-at-Large, College of Psychology
Eric S. Glover, Ph. D., Educational Leadership and Policy Analysis, Member-at-Large
Donald B. Hoover, Ph. D., College of Medicine
Lori J. Marks, Ph. D., College of Education
Martha M. Pointer, Ph.D., College of Business and Technology
Kathleen M. Rayman, Ph. D., College of Nursing
Marie Tedesco, Ph. D., School of Continuing Studies
Paul C. Trogen, Ph.D., Faculty Senate, College of Political Science, Intl Affairs, Public Administration
Ester L. Verhovsek, Ph. D., College of Clinical & Rehabilitative Health Sciences
Jon R. Webb, Ph. D., College of Arts & Sciences

Non-voting Members

Cecilia A. McIntosh, Ph.D., Dean of the School of Graduate Studies
Maria Costa, International Program
Wayne Gillespie, Ph. D., Assistant Dean of the School of Graduate Studies
LaDonna Hutchins, Office of Registrar
Billie Lancaster, Office of the Registrar
Mary Ellen Musick, Office of Planning and Analysis, Data Management
Jeffrey Beck, Ph. D., Associate Dean of the School of Graduate Studies
William R. Duncan, Ph. D., Vice Provost of Research and Sponsored Programs

Meeting Dates fiscal year 2009-2010

- [April 26, 2010](#)
- [March 29, 2010](#)

- [February 22, 2010](#)
- [January 25, 2010](#)
- December (No meeting)
- [November 30, 2009](#)
- [October 26, 2009](#)
- [September 28, 2009](#)

Meetings were held at Burgin Dossett Hall, President Conference Room at 1:15 p.m. the last Monday in each month.

Summary of Actions Taken

The Graduate Council took the following actions:

26 New Graduate Faculty Appointments

51 Graduate Faculty Re-appointments

24 New Courses Approved

0 Courses Deleted

20 Course Changes

10 Curriculum Changes

0 Editorial Changes

8 Miscellaneous Graduate Council Actions

Section 1: Graduate Faculty Appointments/Reappointments approved

September 28, 2009

New Appointments to Graduate Faculty:

- Cintron-Arias, Ariel, Math, Member
- Kellogg, Kenneth G. ,Tech. & Geometrics, Member
- Schetzina, Karen E. , Pediatrics, Affiliate
- Sharuga, Constance, ALHE, Member

Re-appointments to Graduate Faculty:

- Bailey, Gene,CDIS, Associate Member

- Barton, Alison, HDAL, Associate Affiliate
- Bartoszuk, Karin, HDAL, Associate Member
- Basham, Pepper CDIS Temporary Affiliate
- Broderick, Jane CUIA Associate Member
- Brown, Dan MCOM Associate Member
- Dalton, Bruce SOWK, Associate Member
- DeAngelis, Anita ARTA Full Member
- Dixon, David ARTA Associate Member
- Duffourc, Michelle PHARM Associate Member
- Good, Donald ELPA Temporary Affiliate
- Han, Zihua Biochem Associate Member
- Harley, Deborah HDAL Temporary Affiliate
- Hossler, Susan NURS Interim Temporary
- Hutson, Sadie NURS Associate Member
- Joyner, William Physiology Associate Member
- Kerley, Lyndell MATH Associate Affiliate
- Koterbay, Scott ARTA Associate Member
- Kwasigroch, Thomas Anat. & Cell Bio Associate Member
- Loess, Kurt MGMT Associate Affiliate
- Merriman, Carolyn NURS Interim Temporary
- Murrery, Catherine ARTA Full Member
- Nehring, Wendy NURS Full Senior
- Pointer, Martha Accounting Full Senior
- Proctor-Williams, Kerry CDIS Associate Member
- Rowe, Brian Physiology Full Member
- Slagle, Judith ENGL Full Senior
- Stuart, Charles Intern. Med. Temporary Senior
- Zou, Yue Biochem., Senior

October 26, 2009

New Appointments to Graduate Faculty:

- Enloe, John, HDAL, Temporary
- Jackson, Frances, PMNU, Temporary
- McDonald, Gregory, Geosciences, Temporary
- Nash, Stephen, HIST, Affiliate
- Nelson, Donna, DHAL, Temporary
- Riddle, Norman Myers, CASS, Affiliate
- Worthington, Julie, Biostatistics, Member

Re-appointments to Graduate Faculty:

- Barrett, Martin, CSCI, Member
- Breuel, Kevin, OBGYN, Member
- Ellwanger, Stephen, CJCR, Member

Stoots, Michael, COMM. HLTH, Affiliate

Tollefson, Terry, ELPA, Member

Whitehead, John, CJCR, Senior

November 30, 2009

New Applications:

- Harr, Demetria, Business, Temporary
- Livingston, James Tech.& Geomatics Temporary
- Ungar, Peter Geological Sciences Temporary

Reapplications:

- Corso, Joseph, PSCI, Temporary Affiliate
- Stoots, Michael Public Health Associate Affiliate
- Turner, Craig Mgmt.&Market. Associate Member
- Webb. Jon PSYC Associate Member

December no meeting

(No Graduate Faculty reviewed)

January 25, 2010

New Applications:

- Dubey, Brajesh Environmental Health Member
- Hilton, John Art Temporary
- Louw, Brenda Speech/Language Pathology Senior
- Sharp, Kathryn Early Childhood Education Affiliate
- Floyd, Andrea PSYC Member

Reapplications:

- Cronin, Patrick Theater Associate Member
- Elangovan, Saravanan Audiology Associate Member
- Felker, Lon PSCI Full Senior
- Keene, Kevin Cardiopulmonary Sci. Temporary Member
- Lampley, James ELPA Associate Member
- Page, Mel HIST Full Member

February 22, 2010

New Applications:

- Cress, Eileen Allied Health Affiliate

Reapplications

- Clark, Marian Engineer. Tech. Member Affiliate
- Harker, Cara MCOM Temporary Affiliate

March 29, 2010

New Applications:

- Arnold, Amy Univ. Libraries Affiliate
- Brown, Stacy Pharm. Sciences Affiliate
- Kaverina, Ekaterina Biol. Sciences Affiliate
- Otukonyong, Effiong Health Sciences Affiliate

Reapplications:

- Elhindi, Yousif English Associate Member
- Simon, Leonore CJCR Full Senior
- Walls, Jennie Fam.&Com. Nursing Associate Affiliate

April 26, 2010

New Applications

- Stone, Meg, Center Excell-Sport Science, Affiliate

Reapplication:

- Gallagher, Michael, HSCI, Member

Section 2: New Courses Approved

September 28, 2009

1. AVST 5320, Principles and Practices of Records Management
- 2.

October 26, 2009

None

November 30, 2009

1. ENGL 5850, Studies in Modern Drama
2. CSCI 5730, Enterprise Information Systems
3. CSCI 5617, XML for Programmers

December 2009

None

January 25, 2010

The Curriculum Subcommittee did not have any new business.

February 22, 2010

1. PSYC 7010, Clinical Psychology Practicum

2. PSYC 5017, History and Systems of Psychology
3. PSYC 5018, Topical Seminar in History and Systems
4. PSYC 5910, Clinical Psychology Clerkship
5. PSYC 7010, Clinical Psychology Practicum
6. PSYC 5018, Topical Seminar in History and Systems
7. PSYC 5017, History and Systems of Psychology
8. LANG 5300, Healthcare Translation
9. Lang 5400, Healthcare Interpreting
10. LANG 5200, Medical Terminology for Healthcare Translation and Interpreting
11. LANG 5100, Fundamentals of Translation and Interpreting Studies
12. HDAL 5277, Foundations of 21st Century Leadership
13. HDAL 5267, Strategies of Personal Development and Effectiveness

March 29, 2010

1. HDAL 4417/5417, Family Theories
2. ARTA 4117/5117, Italy Art Culture Studio
3. CDIS 6401, Research Methods in Audiology: Introduction
4. CDIS 6402, Research Methods in Audiology: Implementation
5. CDIS 6403, Research Methods in Audiology: Execution
6. ARTA 4617/5617, SITE-Specific and Installation Art

April 26, 2010

1. GRAD 5110, Teaching Pedagogy for the Graduate Teaching Assistant
2. **PSYC 5018, Topical Seminar in History and Systems**
3. NMST 5100, Graduate Seminar
4. NMST 5950, New Media Studio Capstone
5. ARTA 4617/5617, Site-Specific and Installation Art
6. NMST 5000, Foundations in New Media Studio
7. NMST 5950, New Media Studio Capstone

May 2009

(No Graduate Council meeting)

Section 3: Courses Deleted

None

Section 4: Course Changes

September 28, 2009

None

October 26, 2009

1. **Substantial Course Modifications – PHYS 5007, Computational Physics**
The proposed course modification adjusts the catalog description, the prerequisites, and the credit hours earned. These adjustments bring the official course in line with the material that students need and can assimilate in one semester.

November 30, 2009

1. **Master of Science in Computer and Information Sciences with a concentration in Information Technology – Non-Substantive Curriculum Change**, removes the course CSCI 5360, Network and System Administration, replaces with CSCI 5730, Enterprise Information Systems.

December 2009

None

January 25, 2010

None

February 22, 2010

1. **PSYC 7980, Pre-Doctoral Internship – Substantial Course Modification**
2. **PSYC 7910, Clinical Externship – Substantial Course Modification**
3. **Graduate Certificate in Healthcare Translation and Interpreting**
4. **Substantial Course Modification HDAL 4467/5467, Leadership Studies**

March 29, 2010

1. **Substantial Course Modification – PEXS 6270, Sport Biomechanics**
2. **Substantial Course Modification – PEXS 5520, Instrumentation in Exercise and Sport Science**
3. **Substantial Course Modification, PEXS 7010, Advanced Sport Nutrition and Ergogenic Aids**
4. **Substantial Course Modification – PEXS 5600/6600, Sport Conditioning I**

Section 5: Curriculum Changes

September 28, 2009

5. **Non-Substantive Curriculum Change, Master of Public Health**, proposal to remove all culminating experience options except the field experience

6. **Substantive Curriculum Modification, Archival Studies Concentration in the Master of Arts in Liberal Studies (MALS)**, modification in order to keep the curriculum current with changes in technology.

October 26, 2009

None

November 30, 2009

1. **Master of Arts in Liberal Studies – Change in Admission Requirements**, increased grade point average from 2.5 to 2.75 and requiring a writing sample.

December 2009

(No Graduate Council meeting held)

January 25, 2010

The Curriculum Subcommittee did not have any new business to conduct.

February 22, 2010

1. **PhD in Clinical Psychology—Substantive Curriculum Revision.**
2. **M.A. in Clinical Psychology—Substantive Curriculum Revision**
3. **ELPA Ed.S. Counseling Non-Substantive Curriculum Change**

March 29, 2010

1. **Master of Science in Technology, Non-Substantive Curriculum Change**

The proposal is to add an on-line offering of the MST degree, in addition to the current on-ground offering.

2. **Master of Education in Educational Media and Educational Technology**

The proposal is to add an online offering of M.Ed. program, in addition to the current on-ground offering.

3. **Non-Substantive Curriculum, Doctor of Audiology**

The proposal removes the three-credit hour CDIS 6400, Research Methods for CDIS, with three one-credit hour courses distributed across three semesters. The proposal results in moving the research methods components from the end of the coursework to the middle of the coursework in the program.

April 26, 2010

1. Five-Part Curriculum Proposal, MA in New Media Studio

Section 6: Editorial Changes

No editorial changes

Section 7: Miscellaneous Actions

Dr. McIntosh presented the data responses from eleven universities regarding their usage of the Turnitin program as part of the thesis/dissertation submission process. According to the data, four universities require the Turnitin program, four universities encourage usage, and three did not send data. The council members discussed pros and cons of requiring use and several options to utilize the Turnitin program for this purpose. Afterward, the council members asked Dr. McIntosh to draft a proposal to phase in the Turnitin program and present it at a future council meeting.

Dr. Gillespie presented two proposals. The first proposal was to form a Standing Awards Committee that would make decisions on awards for Outstanding Dissertation, Thesis, and Capstones, Excellence in Teaching, and Service Projects that Enhance the Public Good. The purpose is to expedite the evaluation process and to have a consistent committee membership to serve. The council discussed possible membership, meeting frequency, and how committee could be established. The council asked Dr. Gillespie to continue to develop this idea and to bring a full proposal to the council in the near future.

The second proposal concerns students who need to enroll in Readings and Research and their department does not have one built into the schedule. This affects only a few students each term. Discussion of several options occurred including the possibility of building a GRAD-5990 Reading and Research or requiring all departments with graduate programs to have a section of this in their schedule each term. The latter option received stronger support. Ms. Billie Lancaster, representative from the Registrar's office, stated that the courses do not roll from semester to semester due to the way course building occurs with Banner, but courses could be built each term. The council requested that Dr. Gillespie develop a full proposal to bring to the next council meeting.

Dr. McIntosh stated an email was sent to graduate coordinators and department chairs relaying GA stipend survey results. This information was obtained by the School of Graduate Studies' participation in the survey run through SUNY-Binghamton. Since the Graduate School participated in the most recent survey, information from previous surveys is also available. The survey listed the average GA stipends by subject areas for the master's and doctoral students. In benchmarking a comparison of other universities with ETSU, the result is ETSU GA stipend is on average lower than the other universities. The council requested that Dr. McIntosh forward the survey to council members. Graduate coordinators, department chairs, and college deans have received copies.

The Notification of Oral Examination form was presented by Dr. Beck to council members. On a suggestion from Dr. Page to include a field for graduate coordinator's approval on oral defense form was made. The council recommended adding the phone and fax number of the graduate coordinators. Action taken by council to approve with added changes.

Intent-to-Graduate form was presented by Dr. Beck to council members for information purpose. The box on the bottom right has been added to include details of cap and gown. The graduate degree programs have been updated and a field for the E number to confirm student's name.

Dr. Beck reported on joint efforts of Undergraduate Admission and Graduate Studies to purchase the WES International GPA calculator. This is a useful tool to allow a selection of a country, a grading scale, and to enter grades to arrive at individual grade equivalencies and overall GPA equivalencies. Also, it permits selections of grades in a major to arrive at a major GPA. The GPA is in a printable form and will be sent to programs as part of the application materials.

Dr. Beck advised a change to official ETSU transcripts will contain date of completion of qualifying and comprehensive exams. He presented an example of how the transcript will look.

ETSU rating:

Level: 4 years

Control: Public

Total Enrollment: 15, 234

Classification Category:

Undergraduate Bal/HGC: balanced arts * sciences/professions

Instructional Programs: high graduate coexistence
Graduate Instructional

Programs: 10 Doc/Ed: Single doctoral (education)

Enrollment Profile: HU: High undergraduate

Undergraduate Profile: FT4/S/HTI: Full time four-year, selective, higher

Transfer-In