

East Tennessee State University

Digital Commons @ East Tennessee State University

Staff Senate Agendas and Minutes

Agendas and Minutes

9-8-2003

2003 September 8 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/staff-senate-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

Staff Senate, East Tennessee State University, "2003 September 8 - Staff Senate Agenda and Minutes" (2003). *Staff Senate Agendas and Minutes*. 78.
<https://dc.etsu.edu/staff-senate-minutes/78>

This Agendas and Minutes is brought to you for free and open access by the Agendas and Minutes at Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Staff Senate Agendas and Minutes by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

EAST TENNESSEE STATE UNIVERSITY
STAFF SENATE

September 8, 2003

AGENDA

1. Call to Order
2. Guest: Dr. Paul E. Stanton, Jr., ETSU President
3. Recognition of Outgoing Members – Kathy Thacker
4. Passing the gavel
 1. Thank President Kathy Thacker and present her with plaque in appreciation for her service.
 2. Introduce new Senators and welcome them to the Staff Senate.
 3. Election of Officers
 - a. President-Elect – *Kathy Smith*
 - b. Secretary – *Sue Taylor*
 - c. Treasurer – *Charlie Forrester*
 - d. Executive Committee, Member-At-Large – *Jane Jones*
5. Approval of Meeting Minutes – August 11, 2003
6. Treasurer's Report
7. Committee Reports
 1. Staff Development and Evaluations
 2. Staff Concerns and Grievances – *no report*
 3. Committee on Committees – *no report*
 4. Elections
8. Old Business
9. New Business
 1. Appointment of Thanksgiving Basket Coordinators – *Cindy Proffitt*
 2. Other
10. Adjournment

Next Meeting – Monday, October 13, 2003 Location to be announced

EAST TENNESSEE STATE UNIVERSITY
Staff Senate Minutes
September 8, 2003

PRESENT: Carolyn Bond, Kathy Brooks, Bonnie Burchett, Renee Couch, Eric Crigger, Tim Dills, Joy Fulkerson, Betty Grice, Thomas Hill, Suzy Hooven, Carolyn Hopson, Clifford Hudson, David Jones, Jane Jones, Judy Lawson, Chris Loveday, Bobbie Lewis, Pat Myrick, Terry Nelson, Judy Oaks, BettyAnn Proffitt, Cindy Proffitt, Kathy Smith, Andre Stevens, Rita Taylor, Sue Taylor, Kathy Thacker, and Joe Webb.

ABSENT: Constance Alexander (excused), Sharon Chandler (excused), Kim Denton, Corintha Duncan (excused), Mary Duncan (excused), Debbie Fanning, Linda Fore (excused), Charles Forrester (excused), Donna Murphy (excused), Sue Speer (sick leave), and Carla Warner.

1. President Thacker called the meeting to order at 2:30 p.m. and welcomed senators.
2. Guest: Dr. Paul E. Stanton, Jr., ETSU President – I want to thank Kathy Thacker for your service as president of staff senate this pass year and all of the senators who also have served this year and I want to welcome the new senators who are coming in today.

I want to thank you for all of your efforts to trim the budget. Through your planning and pending no new impoundment we will do fine. We are moving forward with ETSU's off campus projects, for example, the building of the Gray fossil site (no ETSU dollars will be spent on this project all of the money will come from TDOT grants) it will have tours and an area where the digging can be watched as the scientists work. Also, the Medical Tech Corridor is coming together with 40-year leases to begin showing a profit in 2011 and will include 20 new buildings, which are among state approved. We are working closely with Northeast State and the Technology Center in Elizabethton for service learning.

Enrollment is up for first time freshmen and transfer students at an all time high. Increase is also noted with our graduate students.

We should know by the end of this year about the details of the lottery in order to begin in the Spring 2004 calendar year. We will not know the impact on total enrollment and the scholarships will be for \$3000 each.

There will be no new raises this academic year, which was imposed by the state. We still have the raise plan that will be reinstated when we are allowed too.

In November of last year health cost increased 25% and expected to be raised another 12% this year. Money was allotted in the budget to cover the added expense, which will cost a million dollars.

Phase II has started for BucRidge we will build 52 new apartments.

Dr. Wayne Andrews- OIT has been completed the switch from Collegis. We have hired 15 new ETSU staff. We have had positive comments as a result of the switch and we have saved thousands of dollars. We are working with the next legislative session to get bond approval for

over 30 years or approval for 25 years in order to renovate the old library. The cost has gone up from 8.1 to 10.5 million dollars in one year's time.

3. President Kathy Thacker recognized the out going senators (Bonnie Burchett, JoAnn Fitzgerald, Mary Jordan, Billie Lancaster, Patricia Markland, Reed Sturdivant, and Shirley White) and thanked them for their hard work.
4. President Kathy Thacker passed the gravel to Staff Senate's new president David Jones.
 - A. President David Jones presented Kathy Thacker a plaque in appreciation for her services during the past year.
 - B. President David Jones welcomed the new staff senators (Joy Fulkerson, Kathy Brooks, Donna Murphy, Cindy Proffitt, Rita Taylor, Tom Hill, Andrea Stevens and Joe Webb) to Staff Senate.
 - C. Senator Kathy Smith was elected as president-elect. Senator Sue Taylor was elected to serve as the secretary. And Senator Charlie Forrester was re-elected at treasurer.
 - D. Senator Dr. Jane Jones was elected as the member-at-large.
5. Senator Tim Dills made a motion to change "Valerie Swartz resigned from staff senate" instead of "leaving ETSU" in the August 11th minutes. Senator Carolyn Bond seconded the motion after changes have been made and Senator Bobbie Lewis seconded the motion. Motion carried.
6. President David Jones said that Senator Charlie Forrester (treasurer) called and said there was no change from last month treasurer report.
7. Committee Reports
 - A. Staff Development and Evaluations Committee – Kathy Smith-The office of Human Resources contacted me to let me know that the emergency closure policy will be approved soon and that it should be put in the handbook online. As previously decided by staff senate, the Staff Development and Evaluations Committee will do the updates to the handbook unless there is anyone that opposes. Human Resources also added some additions to the Sexual Orientation paragraph. The additions are in the last sentence after the word **Resources**. The last sentence now reads as follows: Additional information on this policy is available from the office of Human Resources, or in the Personal Policy Manual – PPP-62.
 - B. Staff Concerns & Grievances – no report
 - C. Committee on Committees – no report.
 - D. Elections Committee – Tim Dills-the election went smoothly and he welcomed the new senators.
8. Old Business – none
9. New Business – President David Jones asked for volunteers for the Thanksgiving Basket Committee. Cindy Proffitt agreed to serve as president of the committee and the following volunteered their services: Kathy Smith, Kathy Brooks, Jane Jones, Chris Loveday, BettyAnn Proffitt, Judy Oaks, Joe Webb, Pat Myrick, Cliff Hudson, Suzy Hooven and Terry Nelson.

The next meeting is scheduled for October 13, 2003 in the Forum Room in the D.P. Culp Center.

Meeting was adjourned at 3:32 p.m. Respectfully submitted - BettyAnn Proffitt, Secretary

2003-2004 Staff Senate Listing with Terms and EEOC Status

<u>Name</u>	<u>Office</u>	<u>Term of Office</u>	<u>EEOC**</u>
Constance Alexander	Arts & Sciences	9/01 - 9/04	3 (A&S)
Carolyn Bond	Library	9/01 - 9/04	4
Judy Branson	Communications	9/03 - 9/04	4 (A&S)
Kathy Brooks	Biomed. Comm.	9/03 - 9/06	3
Sharon Chandler	History	9/01 - 9/04	4 (B&T)
Rene Couch	Housing	9/02 - 9/05	3
Eric Crigger	Human Resources	9/01 - 9/04	3
Kim Denton	Public Safety	9/02 - 9/05	7
Tim Dills	Business	9/02 - 9/05	3
Corintha Duncan	Admissions	9/02 - 9/05	3
Mary Duncan	Graduate School	9/02 - 9/05	4
Charles Forrester	ID Systems	9/02 - 9/05	3
Joy Fulkerson	Student Life	9/03 - 9/06	3
Betty Grice	Public & Allied Health	9/01 - 9/04	3 (P&AH)
Thomas Hill	Housing	9/03 - 9/06	6
Suzy Hooven	Nursing	9/02 - 9/04	4 (NURS)
Carolyn Hopson	Surgery	9/98 - 9/04*	3 (COM)
Clifford Hudson	Public Safety	9/02 - 9/05	7
David Jones	Housing	9/02 - 9/05	3
Jane Jones	President's Office	9/01 - 9/04	1
Judy Lawson	Graduate School	9/01 - 9/04	4 (GRAD)
Bobbie Lewis	Education	9/02 - 9/05	3
Chris Loveday	Psychiatry	9/01 - 9/04	3
Darcy Martin	Medicine	9/03 - 9/04	3 (COM)
Trillis McKee	Family/Consumer Sc.	9/03 - 9/04	4 (B&T)
Donna Murphy	Health Affairs	9/03 - 9/06	4
Pat Myrick	Res. & Sponsored Prg.	9/01 - 9/04	3
Terry Nelson	Physical Plant	9/02 - 9/05	7
Judy Oaks	Distance Education	9/02 - 9/05	4
Betty Ann Proffitt	Educ. Leadership	9/01 - 9/04	4 (COE)
Cindy Proffitt	Advancement	9/03 - 9/06	4
Kathy Smith	Legal Affairs	9/01 - 9/06*	4
Andre Stevens	Physical Plant	9/03 - 9/06	6
Rita Taylor	Housing	9/03 - 9/06	4
Sue Taylor	Finance (COM)	9/01 - 9/04	3
Carla Warner	CAPS	9/02 - 9/05	3
Joe Webb	Physical Plant	9/03 - 9/06	7

* Term extended through the person's service as Past President.

** Some senators represent their respective colleges.

Note: We are currently missing a representative from Continuing Studies.