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2003 May 12 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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EAST TENNESSEE STATE UNIVERSITY STAFF SENATE

AGENDA May 12, 2003

1. Call to Order

Guest: Ruth Verhegge, Phase Two of the Veterans Memorial
2. Approval of Meeting Minutes – April 14, 2003
3. Treasurer Report
4. Committee Reports
 - a. Staff Development and Evaluations - Kathy Smith, Chair - *no report*
 - b. Staff Concerns and Grievances - Karen Hughes, Chair - *no report*
 - c. Committee on Committees - Bobbie Lewis, Chair - *no report*
 - d. Elections - Tim Dills, Chair - *no report*
 - e. Picnic Committee - Steve Honaker, Chair
 - f. Blood Drive Committee – Betty Grice, Chair
5. Old Business
 - a. Linda Kurley/Faculty Senate (will Staff Senate want to partner with Faculty Senate with visiting faculty and staff who are homebound and/or in a nursing home each month. (Approximately 1300 staff members on campus and 730 faculty members))
6. New Business

Announcements

Next Meeting – Monday, June 9 in the Forum

EAST TENNESSEE STATE UNIVERSITY
Staff Senate Minutes
May 12, 2003

PRESENT: Constance Alexander, Carolyn Bond, Bonnie Burchett, Renee Couch, Eric Crigger, Kim Denton, Tim Dills, Corintha Duncan, Mary Duncan, JoAnn Fitzgerald, Charles Forrester, Betty Grice, Suzy Hooven, Carolyn Hopson, Clifford Hudson, David Jones, Jane Jones, Judy Lawson, Chris Loveday, Bobbie Lewis, Pat Myrick, Terry Nelson, Judy Oaks, BettyAnn Proffitt, Kathy Smith, Andre Stevens, Reed Sturdivant, Valerie Swartz, Sue Taylor, Kathy Thacker, and Carla Warner.

ABSENT: Sharon Chandler (excused), Debbie Fanning (excused), Linda Fore (excused), Steve Honaker (excused), Karen Hughes, Mary Jordan (excused), Billie Lancaster (excused), Patricia Markland, Sue Speer (sick leave), and Shirley White.

1. President Thacker called the meeting to order at 2:30 p.m. and welcomed senators.
2. Guest: Ruth Verhegge, Phase II of the veteran's memorial. Phase I will be dedicated November 11th at 11:00 a.m. Terry Nelson is in charge of the dedication service. Enough money has been raised to complete this portion of the phase now we are working on Phase II, which will include five or seven flag poles for the different branches of services. Also, a pad will be poured to set the marble structure on. The sculpting will begin this Summer. You are welcome to come and watch Catherine sculpt. The concept is an area filled with bricks of all ETSU faculty, staff, and students who are to be honored/memoriated by each brick. We hope to have a web page soon where you can click on the name and know where the brick is placed and the information on the brick. Labor, time, maintenance, and materials will be used from separate funds. Each brick can be brought for about \$21 or \$22.

The question was asked, "Are we going to save the trees in this area now?" We are working on this and we are trying to save the trees but the cost to replant them would cost over \$1200. VA Tech is the closest organization who could transplant the trees. Probably two trees will be cut down. We are still exploring other alternatives in order to save the trees.

Also, if you know of anyone who has a WWII pot helmet we would like to locate one. We appreciate your support.

3. Senator Betty Grice said that the Blood Drive date needed to be changed to June 17th. After the change is made Senator Corintha Duncan made a motion to approve the March 10th minutes. Senator Mary Duncan seconded the motion. Motion carried.
4. Treasurer, Charles Forrester – presented the treasurer's report with the operating account having a balance of \$2,277.38 after printing cost of \$391.36. The staff awards account has a balance of \$7,000. Staff Senate Shirt account has \$91.02 balance. At this time only 135 picnic tickets has been sold.
5. Committee Reports
 - A. Staff Development and Evaluations Committee - Kathy Smith– No Activity to Report.
 - B. Staff Concerns & Grievances - Karen Hughes–No Activity to Report.
 - C. Committee on Committees - Bobbie Lewis– No Activity to Report.
 - D. Elections Committee - Tim Dills– No Activity to Report.

- E. Picnic Committee – Kathy Smith said the cooks have been contracted and the pool will be open for use during the picnic. E-mails has gone out to let people know to buy their tickets and I am passing sign up sheets for help at the picnic, please try to help out in this area.
 - F. Blood Drive Committee – Betty Grice, Chair – The blood drive will take place on Tuesday, June 17th. I haven't received the promotion material from the American Red Cross but I expect to receive them later this month.
 - G. Door Prize Committee-Kathy Thacker said if you frequent businesses a lot and you want to ask if they would like to donate something please let me know. We also need ideas for children's door prizes.
6. Old Business – Feedback is required about visiting local retired faculty and staff shut-ins. Senator Betty Grice and Senator Kathy Smith volunteered to set on the committee with Faculty Senate to look further into this matter.
7. New Business --none.

The next meeting is scheduled for June 9, 2003 in the East Tennessee Room in the D.P. Culp Center.

Meeting was adjourned at 4:00 p.m. Respectfully submitted - BettyAnn Proffitt, Secretary

Staff Senate

5-12-03

Kathy Shacker called mtg to order

Guest: Ruth Verhegge spoke about the Veterans Memorial. Phase I is complete. Dedication sat for Nov. 11th - Veterans Day at 11 AM - Two flags and the five flags representing the five branches of service has been donated by the Tenn. Flags Co.

The minutes - one correction - Bloodline had wrong date - the right date - Tuesday, 7th - minutes approved with the one correction

Measures Report

2,669.14

printing of flyer

2,277.38

91.02 shirts

7,000.00 Staff awards

Bond, Carolyn Ann

From: Malone, Linda S.
Sent: Thursday, May 01, 2003 11:10 AM
To: ETSU Faculty & Staff Discussion Group
Subject: ETSU News: ETSU Staff Senate a major force on campus

Contact: Carol Fox
May 1, 2003

ETSU Staff Senate a major force on campus

JOHNSON CITY –The Staff Senate of East Tennessee State University recently presented a resolution of support and appreciation for Dr. Paul E. Stanton Jr., president of the university, and vowed to conserve funds while keeping the well-being of students and employees “first and foremost in all decisions in this time of crisis.”

The resolution was in keeping with the Staff Senate’s long tradition of offering support to the university and greater community. The Staff Senate’s annual food drive supplied 109 Thanksgiving baskets last year. The project combined the efforts of donors such as Winn Dixie of Elizabethton and Inland Containers through gifts of discounts on turkeys and the boxes used for delivery of the food to the donated talents of staff members across the campus, including physical plant employee Terry Nelson, who single-handedly brought in all donated goods from collection points. In addition to food items, \$1,743 was collected on campus. The holiday dinner ingredients were given to retired and current staff members facing difficulties, but the bulk of the gifts were sent to area schools, hospices and charitable organizations.

Another on-going project involves setting up blood drives on campus for the American Red Cross. Staff, faculty and students are encouraged to participate in this quick and easy method of providing blood supplies for the community.

One focus of the organization during the past year has been concern over emergency preparedness. In response to national disasters in New York and Oklahoma City, the Staff Senate has helped educate and organize university employees to deal with many types of possible crises.

An additional annual event is the Staff Awards Picnic, designed to provide recognition to outstanding staff members and to give employees and their families an opportunity to meet outside the workplace setting.

The Staff Senate of ETSU is comprised of 30 non-faculty employees elected to three-year terms of office. At their monthly meetings, members dedicate themselves to facilitating communication among the staff and addressing problems, situations and opportunities relating to their constituents.

For further information about the Staff Senate at ETSU, contact Kathy Thacker at (423) 439-4899 or by e-mail thacker@mail.etsu.edu.

5/1/2003

ETSU

East Tennessee State University
Staff Senate • Box 23042 • Johnson City, Tennessee 37614

RESOLUTION

WHEREAS, the President of East Tennessee State University continues to face major budget decisions, and

WHEREAS, the President has endeavored to keep the entire campus informed regarding the decisions addressing these problems, and

WHEREAS, the President has had to make some very difficult cuts and mergers of colleges and programs on campus.

BE IT RESOLVED:

1. That the Staff Senate of ETSU pledges to Dr. Paul E. Stanton, Jr. that we will stand behind the university in its decision to disband the ETSU Football Program and
2. That the Staff Senate of ETSU will keep the well-being of each student, faculty and staff members first and foremost in all decisions in this time of crisis.

Sponsored by Senator Kathy Thacker

Approved on Monday, May 5, 2003

Kathy Thacker, President of Staff Senate

Betty Ann Proffitt, Secretary of Staff Senate