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### 2003 January 13 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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# EAST TENNESSEE STATE UNIVERSITY STAFF SENATE

## AGENDA January 13, 2003

1. Call to Order
2. Guest: Larry Coleman, Veterans Committee on Campus
  - a. Veterans War Memorial
3. Approval of Meeting Minutes – December 9, 2002
4. Treasurer Report
5. Committee Reports
  - a. Staff Development and Evaluations - Kathy Smith-Chair
  - b. Staff Concerns and Grievances - Karen Hughes Chair
    - i. Educational Rewards
  - c. Committee on Committees - Bobbie Lewis - Chair
  - d. Elections - Tim Dills-Chair
  - e. Thanksgiving Basket Committee - Pat Myrick-Chair
6. Old Business
  - a. Discuss picnic dates
7. New Business

Announcements

**Next Meeting – Monday, February 10<sup>th</sup> in the Forum**

EAST TENNESSEE STATE UNIVERSITY

Staff Senate

Minutes

January 13, 2003

**PRESENT:** Constance Alexander, Carolyn Bond, Bonnie Burchett, Renee Couch, Eric Crigger, Corintha Duncan, Mary Duncan, Debbie Fanning, JoAnn Fitzgerald, Linda Fore, Charles Forrester, Betty Grice, Steve Honaker, Suzy Hooven, Carolyn Hopson, Clifford Hudson, Karen Hughes, David Jones, Billie Lancaster, Judy Lawson, Bobbie Lewis, Pat Myrick, Terry Nelson, Judy Oaks, BettyAnn Proffitt, Kathy Smith, Andre Stevens, Sue Taylor, Kathy Thacker, Carla Warner and Dr. Wayne Andrews.

**ABSENT:** Sharon Chandler (excused), Kim Denton, Tim Dills (excused), Jane Jones (excused), Mary Jordan, Patricia Markland, Chris Loveday, Sue Speer (excused), Reed Sturdivant, Valerie Swartz, and Shirley White (excused).

- I. President Thacker called the meeting to order at 2:30 p.m. and welcomed senators.
- II. Senator Grice made a motion to approve the December 9, 2002 minutes. Senator Taylor seconded the motion. Motion carried.
- III. Treasurer Charles Forrester presented the treasurer's report with the operating account having a balance of \$3,374.74. The staff awards account has a balance of \$7,000. Thanksgiving Basket Fund now has a balance of \$0 and Staff Senate Shirt account has \$91.02 balance.
- IV. Committee Reports
  - A. Staff Development and Evaluations Committee Kathy Smith- No Report.
  - B. Staff Concerns & Grievances Karen Hughes- No Report we will meet after today's meeting.
  - C. Committee on Committees Bobbie Lewis- No Activity to Report.
  - D. Elections Committee Tim Dills- No Activity to Report.
  - E. Thanksgiving Basket Committee - Senator Myrick said three families had sent nice thank you notes. Dr. Terrence Tollefson will be president of the Faculty Senate next year he asked us to let him know ahead of time to work on this committee next year. The gift cards were a great idea in order for recipients to get their meat for the Thanksgiving baskets with the exception of Unicoi County they do not have a Winn Dixie in that area. We will need to do something different next year for them.
- V. Old Business - none.
- VI. New Business - Picnic dates was discussed, May 30<sup>th</sup> and June 6<sup>th</sup> (preferred). Senator Honaker is going to check with Dr. Stanton's calendar and report back to the senators.
- VII. Dr. Wayne Andrews mentioned that the veteran's war memorial was a realization for faculty, staff, and students to have recognition/voice at ETSU. ROTC will celebrate their 50<sup>th</sup> year anniversary this year and has been most successful. ROTC has had ten men/women died in combat. Senator Terry Nelson said the memorial would be set up in front of Brooks Gym at the flag circle. The purpose of the memorial will commemorate/honor faculty, staff and students who've died in combat. Our target date is by Memorial Day (30<sup>th</sup>) this year. This memorial will be built strictly with donations. A special type of brick (12" by 6" black granite, with life guarantee 99-100 years) will be for sale soon for \$25. Donations are tax deductible. They will be engraved with rank, who, branch, what war and date of service. Mr. Larry Coleman challenged staff senate to come up with some possible fundraisers in order to get the word out. If more money comes in than needed for the building of the memorial, the money will go into a foundation account and that money will be used for maintenance of the memorial area. The memorial and the designing of the brochures are now in process. Also, Mr. Coleman said that if some of the senators were interested in helping with the delivery of valentines from area schools to veterans and nursing homes and to the wards at the VA to give him a call at 439-6331.

The next meeting is scheduled for February 10, 2003 in the Forum room (Culp Center).

- IX. Meeting was adjourned at 3:15 p.m. Respectfully submitted - BettyAnn Proffitt, Secretary