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Staff Senate Agendas and Minutes

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10-14-2002

### 2002 October 14 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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# EAST TENNESSEE STATE UNIVERSITY STAFF SENATE

## AGENDA October 14, 2002

1. Call to Order
2. Guest: Jon Quigley and Todd Stansbury
3. Approval of Meeting Minutes – September 9, 2002
4. Treasurer Report
5. Committee Reports
  - a. Staff Development and Evaluations
  - b. Staff Concerns and Grievances
  - c. Committee on Committees
  - d. Elections
6. Old Business
  - a. Update on Handbook and new senators on the Staff Senate Web Page
7. New Business
  - a. Physical Plant Suggestion Box –I checked the box for suggestions. Janyl from the Physical Plant Office asked if we could leave the box and they could just change the name on the front of the box.
  - b. Sign up for Committees
  - c. APS student worker for President of Staff Senate

**Next Meeting – Monday, November 11, 2002 in the Forum.**  
Information on the Exchange Email and Calendar migration – Carl Dury, Mark Bragg  
(30 minutes)

# EAST TENNESSEE STATE UNIVERSITY

## Staff Senate

### Minutes

October 14, 2002

**PRESENT:** Constance Alexander, Carolyn Bond, Sharon Chandler, Eric Crigger, Renee Couch, Tim Dills, Corintha Duncan, Mary Duncan, JoAnn Fitzgerald, Linda Fore, Charles Forrester, Betty Grice, Steve Honaker, Suzy Hooven, Clifford Hudson, Karen Hughes, Judy Lawson, Chris Loveday, Bobbie Lewis, Pat Myrick, Judy Oaks, BettyAnn Proffitt, Kathy Smith, Reed Sturdivant, Kathy Thacker, and Carla Warner.

**ABSENT:** Bonnie Burchett (excused), Kim Denton (excused), Debbie Fanning (excused), Judy Harrell, Carolyn Hopson (excused), David Jones, Jane Jones (excused), Mary Jordan (excused), Billie Lancaster (excused), Terry Nelson, Cindy Proffitt, Sue Speer, Andre Stevens, Sue Taylor (excused), Shirley White and Valerie Swartz (excused).

**GUEST:** Dr. Bill Fisher, Benefits Committee Member, Dr. Todd Stansbury, Athletic Director and Jon Quigley, Associate Professor of Management/Marketing Department.

- I. President Thacker called the meeting to order at 2:30 p.m. and welcomed senators.
- II. President Thacker introduced Dr. Bill Fisher, who discussed the insurance rate changes in our insurance packages (handout), changes must be made by November 15<sup>th</sup>, 2002 and the agenda for the Upper East Tennessee Educational Cooperative Regional Retirement Planning Program (handout). Also, discussed briefly on number of voters in our area voting precincts (handout).
- III. President Thacker introduced Jon Quigley. He discussed Student Athlete Surveys and Exit Interviews, for ETSU's athletic students. The survey covered issues such as: Strength and Conditioning, Sports Medicine, Academic Services & Career Development Unit, Coaching, Administration, On Campus Housing & Residence Life, Food Services, and Overall Experience. The response from athletic students was 56.15% with students rating ETSU as meeting or exceeding their expectations. Seventy percent (70%) of the students would choose to attend ETSU again. Overall most comments were favorable.
- IV. President Thacker introduced Todd Stansbury who discussed, "The Value of Student Athletics to the Educational Process." He covered issues such as: Media Impact, Headlines from Around the Nation, Benefits of Athletic Conference Affiliation, The Southern Conference, You're Known by the Company You Keep, Diversity, Economic Impact on Campus, Housing and Food Service. ETSU athletics is fulfilling its educational mission 62.3% that is seven points higher than the national average.
- V. Changes to the minutes includes changing Kathy Oaks name to Judy Oaks on the Thanksgiving Basket Committee and adding BettyAnn Proffitt's name to the committee. Also, Charles Forrester, and Suzy Hooven volunteered to join the Thanksgiving Basket committee. Also, the sentence, "Discussion followed on how to best distribute the new Physical Plant employees." to "Discussion followed on how to best distribute the new *handbooks* to Physical Plant employees." A motion was made by Senator Corintha Duncan and seconded by Senator Hughes to approve the September 9, 2002 minutes as changed. Motion carried.
- VI. Treasurer Charles Forrester presented the treasurer's report with the operating account having a balance of \$2,788.20. The staff awards account has a balance of \$7,000. Thanksgiving baskets and staff picnic has a zero balance, and the Staff Senate shirt account had \$69.02.
- VII. Committee Reports

- A. Staff Development and Evaluations Committee – Kathy Smith reported the handbook has been put into pdf file so that it can be downloaded. The handbooks have been distributed to the Library and Physical Plant.
- B. Staff Concerns & Grievances – No Report.
- C. Committee on Committees – David Jones wants to remain on the committee but resigned as chairman. President Thacker asked for volunteers.
- D. Election Committee – Carla Warner – thanks to the changes in the election process we are able to add new senator members by going to the next candidate when a senator resigns/quits/ or leaves the university. This is an improvement in our election process. This resulted in adding two new senators Suzy Hooven (took Donna Hauk's place, she retired) and Renee Couch (took Pam Murray's place, she left the university).
- E. Thanksgiving Basket Committee - Pat Myrick (Thanksgiving Basket Committee) – The process has begun with the confirming of the drop off points and we are in need for strong arms to help deliver the food baskets. Several Senators volunteered their male student workers.

VIII. New Business

- A. Physical Plant Suggestion Box – President Thacker had the box checked for suggestions. Janyl from the Physical Plant Office asked if we could leave the box and they could just change the name on the front of the box. No suggestions have been in the box during the past year. Senator Hughes made a motion to let the Physical Plant keep the box and if staff senate needs a box later on let the Physical Plant build a new box at that time. Senator Corintha Duncan seconded the motion and the motion carried.
- B. Sign up forms were sent around for volunteers to sign up for the various committees.
- C. Jason Lawson in our new APS student worker to help President Thacker with staff senate work.
- D. Old cell phones can still be turned in through the month of November.

IX. The next meeting is scheduled for November 11, 2002 in the Forum Room of the Culp Center.

X. Meeting was adjourned at 3:47 p.m.

Respectfully submitted,  
BettyAnn Proffitt, Secretary

# Insurance rates set for January '03

As reported last month the state insurance committee took necessary action to ensure employees will have all insurance information prior to the selection period beginning in mid-October. It is important that employees have an annual opportunity to review plans and make choices based on their individual and family needs.

Members are encouraged to carefully review and compare provider networks to determine which plan includes your choices of doctors and hospitals. Compare benefits to determine which plan best meets your needs. Then compare the cost. Take all of these elements into consideration, ask questions and make your decision.

The chart below will show you the monthly increase for the different plans.

<b>Aetna HMO Memphis:</b> Single +\$10.70 Family +\$31.27	<b>John Deere HMO Chattanooga:</b> Single +\$10.44 Family +\$26.01	<b>John Deere HMO Tri Cities:</b> Single +\$10.44 Family +\$26.01
<b>Aetna Nashville:</b> Single +\$13.39 Family +\$23.20	<b>John Deere POS East:</b> Single +\$11.87 Family +\$29.65	<b>BCBST POS Middle:</b> Single +\$11.87 Family +\$29.65
<b>BCBST PPO:</b> Single +\$14.76 Family +\$36.86	<b>John Deere HMO Knoxville:</b> Single +\$10.44 Family +\$26.01	<b>BCBST POS West:</b> Single +\$11.87 Family +\$29.65

## ETSU

### BENEFIT PROGRAM STATISTICS – October 31 Payroll Database

	1994	1995	1996	1997	1998	1999	2000	2001
<b>2. Health Insurance Program</b>								
Basic Plan – PPO – Fee For Service – BC/BS		1353	1400	1241	1158	1119	1058	1036
POS – Point of Service – John Deere Effective Jan.1, 2001					124	195	319	219
HMO – Primary “Gate Keeper” – John Deere		298	234	405	388	359	339	522
<b>Total Number of Participants</b>		<b>1651</b>	<b>1634</b>	<b>1646</b>	<b>1670</b>	<b>1637</b>	<b>1716</b>	<b>1777</b>

GIVEN THE FACTS NOTED IN CHART ONE AS AUTHENTIC, THE FOLLOWING CALCULATIONS ANTICIPATES A YEARLY INSURANCE COST AS FOLLOWS:

<u>BCBST PPO:</u>	<u>JOHN DEERE POS EAST;</u>	<u>JOHN DEERE HMO TRI CITIES:</u>
Single \$ 177.12 Yrly	Single \$ 142.44 Yrly	Single \$ 125.28 Yrly
Family \$ 442.32 Yrly	Family \$ 355.80 Yrly	Family \$ 312.12 Yrly

**UPPER EAST TENNESSEE EDUCATIONAL COOPERATIVE  
REGIONAL RETIREMENT PLANNING PROGRAM  
EAST TENNESSEE STATE UNIVERSITY-CULP CENTER-FORUM ROOM**

**Friday, October 25, 2002**

**9:30 – 9:50 A.M.**

**Welcome and Introduction**

**Dr. William J. Fisher  
UETEC Coordinator**

**Phone contact (423) 282-3467**

**10:00 – 11:00 A.M.**

**Social Security Benefits -Mr. Anthony Thompson  
District Manager Social Security Adm. Johnson City Office**

**Phone contact (423) 282-5069**

**Subject Areas**

**Eligibility Requirements**

**Early-Age 62**

**Full-Age 65+**

**Extra-Age 70**

**Yearly Statement of Benefits**

**Potential Cost of Living Increases**

**Spousal Coverage Possibilities**

**11:10 – 12:00 Noon**

**Retiree Health Insurance Coverage**

**A. Local School System Possibilities – Mr. Clark Justis  
East Tennessee Teacher Member State Insurance Committee**

**Before Age 65 and After Age 65**

**B. State Medigap Insurance Program – Dr. William Fisher**

**Plan One – Plan Two – Plan Three**

**All three plans are available to retirees at age 65 – state employees, teachers and higher education employees under the state retirement programs as well as any dependents with premiums deducted from your TCRS check.**

**C. Federal Medicare Insurance Program – Mr. Larry Estep  
Tennessee Department of Insurance**

**Part A – Hospitals and Part B – Physicians**

**Ten Federal Standard Plans – A through J**

**D. Private Medigap Insurance Programs – Mr. Randy Adams**

**Public Insurance Companies  
National Education Association  
American Association of Retired Persons**

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**12:00 – 1:00 PM LUNCH BALLROOM - LIGHT UETEC LUNCH AREA**

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**1:10 – 2:30 P.M. Tennessee Consolidated Retirement System  
Retirement Counselor  
Tennessee Consolidated  
Retirement System  
Nashville  
Phone contact (615) 741-1971**

**A. Eligibility Requirements**

**Early: Age 55 or 25 years of service  
Full: Age 60 or 30 years of service**

**B. June 30, 2002 Benefits Statement**

**Active employees receive this yearly report through their employer.**

**C. Settlement Options**

- 1. Single Beneficiaries Only**
  - Maximum benefits per month**
  - Social Security Leveling**
  
- 2. Employee and Beneficiary Provisions Options**
  - 100% joint coverage**
  - 50% joint coverage**
  - 100% pop up option**
  - 50% pop up option**

PCT NUMBER	PRECINCT NAME and VOTING LOCATION	OVER AGE 18 POPULATION 6 - 24 - 02	PRECINCT REGISTERED VOTERS 8 - 1 - 02	PRECINCT PERCENTAGE REGISTERED VOTERS	AUGUST 1 PRIMARY		NOVEMBER 5 ELECTION	
					VOTES	PERCENTAGE	VOTES	PERCENTAGE
1	SOUTH CENTRAL SCHOOL	1706	1021	59.85 %	432	42.31 %		
2	CONKLIN RURITAN	999	645	64.56 %	325	50.39 %		
3	WEST VIEW SCHOOL	1111	688	61.93 %	327	47.53 %		
4	LAMAR SCHOOL	1561	959	61.43 %	334	34.83 %		
5	TELFORD RURITAN	2764	1895	68.56 %	665	35.09 %		
6	EMBREEVILLE	927	492	53.07 %	211	42.89 %		
7	FALL BRANCH SCHOOL	1472	956	64.95 %	326	34.10 %		
13	HARMONY SCHOOL	1745	1239	69.03 %	376	30.35 %		
14	SULPHUR SPRINGS SCHOOL	3052	2389	78.28 %	928	38.84 %		
15-1	JONESBOROUGH TOWN HALL	3350	2470	73.73 %	741	33.33 %		
15-2	JONESBOROUGH COURT HOUSE	3524	2483	70.46 %	849	34.19 %		
16	LEESBURG RURITAN	1038	667	64.26 %	277	41.53 %		
17	BOWMANTOWN RURITAN	1614	1057	65.49 %	437	41.31 %		
18	LIMESTONE RURITAN	764	451	59.03 %	187	41.46 %		
81	MIDWAY RURITAN OUTSIDE	1217	1022	83.40 %	322	31.51 %		
82	CHEROKEE SCHOOL OUTSIDE	1407	971	69.01 %	358	36.87 %		
81-4	CHEROKEE SCHOOL INSIDE	3570	2532	70.92 %	695	27.45 %		
81-5	MIDWAY RURITAN INSIDE	3276	1836	57.22 %	437	23.17 %		
81-6	FIRE TRAINING CENTER	676	305	45.12 %	115	37.70 %		
91	SOUTH SIDE SCHOOL	4144	2466	59.51 %	426	17.27 %		
91-0	FAIRMONT SCHOOL	2498	2085	83.47 %	739	35.44 %		
93	KEYSTONE SCHOOL	2070	1086	52.46 %	179	16.48 %		
95	NORTH SIDE SCHOOL	3220	2157	66.99 %	554	25.68 %		
96	STRATTON SCHOOL	3859	2484	64.37 %	670	26.70 %		
97-A	ASBURY SCHOOL	777	572	73.62 %	184	24.32 %		
97-W	WOODLAND SCHOOL	1682	1068	63.50 %	293	27.43 %		
98	ADELPHIA	3188	1277	40.01 %	256	20.05 %		
99	HENRY JOHNSON SCHOOL	5715	3759	65.77 %	993	26.42 %		
10-I	INDIAN TRAIL	2768	1765	63.76 %	419	23.74 %		
10-P	PRINCETON	1214	668	54.80 %	146	21.86 %		
10-S	TOWNE ACRES SOUTH	1348	1266	93.92 %	496	39.18 %		
10-T	TOWNE ACRES NORTH	1579	1498	94.87 %	433	28.91 %		
11-E	BOONES CRK MIDDLE - OUTSIDE	2831	2099	74.14 %	609	24.01 %		
11-I	BOONES CRK ELEM - INSIDE	1496	1060	70.85 %	338	31.87 %		
11-L	LAKE RIDGE SCHOOL	2308	1991	86.63 %	598	30.04 %		
11-M	MARVINS CHAPFL	315	411	130.48 %	170	41.36 %		
11-W	BOONES CRK ELEM - OUTSIDE	2272	1703	74.96 %	487	28.60 %		
12-C	GRAY CITY FIRE STATION #8	26	7	26.92 %	4	57.14 %		
12-E	GRAY FAIRGROUNDS EAST	3448	2516	72.95 %	760	30.21 %		
12-W	GRAY FAIRGROUNDS WEST	1755	1457	83.02 %	537	36.86 %		
	TOTAL	84,361	57,523	68.19 %	17,638	30.66 %		