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Graduate Council Meeting Minutes and Reports

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2008 January 28 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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Graduate Council – Minutes

East Tennessee State University

January 28, 2008 1:15pm

President's Conference Room – Dossett Hall

Attendees: Dr. Jeffrey Beck, Dr. Stacy D. Brown, Ms. Queen Brown, Dr. Scott W. Champney, Dr. Wallace E. Dixon, Dr. Mark E. Ellis, Dr. Wayne Gillespie, Dr. Helene K. Halverson,

Dr. Donald B. Hoover, Ms. Billie Lancaster, Dr. Cecilia McIntosh, Dr. Martha M. Pointer,

Dr. Jasmine Renner, Dr. Phillip R. Scheuerman, Dr. Marie Tedesco, Dr. Paul Trogen, Ms. Jenny Reed,

Ms. Chantelle Vernon

Absent: Dr. David A. Arnall, Ms. Maria D. Costa, Dr. Jo-Ann S. Marrs, Dr. Robert E. Sawyer, Ms. LaDonna Hutchins, Ms. Mary Ellen Musick, Dr. Woodruff

- **Approval of November Minutes – The minutes approved with no correction.**
- **Curriculum Sub-Committee – Dr. Martha Pointer**

I. Non-Substantive Curriculum Change: Kinesiology, Leisure and Sport Science. Proposal is to delete PEXS 4467/5467 from the curriculum.

This course is required for one of the tracks in the KLSS M.A. program. In its place, the program will require an existing course, PEXS 5655. **The subcommittee recommends approval with the editorial changes.**

Action taken by council: approved with recommended changes

- **Non-Substantive Curriculum Change: Nursing MSN, Nursing Administration specialty curriculum.**

Proposal is to streamline and update courses required for the nursing administration specialty in the MSN program. **Subcommittee recommends approval without change.**

Action taken by council: approved with recommended changes

- **New Course Proposal: AVST 5315 Topics in Archival Studies.**

Tabled pending detailed syllabus.

- **New Course Proposal: HDAL 5825 Developmental Psychopathology (for Counselors).**

This course addresses the dangers of psychological labeling and pathologizing clients while also teaching professional processes for diagnosis, using the DSM-IV-TR (2000), case conceptualization, and therapeutic treatment planning. **Subcommittee recommends approval with editorial changes.**

Action taken by council: approved with recommended changes

- **New Course Proposal: APST/ARTH 4177/5177 Art and Appalachia.**

This course is a survey of major styles and trends in the arts created in, for, and about the Appalachian region from the late 18 th Century to contemporary times. **Subcommittee recommends approval with the editorial changes:**

Action taken by council: approved with recommended changes

- **New Course Proposal/ Non-substantive Curriculum Change: M.S. Art History and ARTH 5950 Research Methods for Art History.**

Tabled until representative can attend meeting.

VII. TBR Substantive Curriculum Change: MAT program change plus 15 new course proposals.

- **Curriculum change:** Migrate current MAT program from two separate degree programs (elementary and secondary) to one MAT program with 3 concentrations (elementary, middle, and secondary). This will update the offerings to match state requirements and streamline administration of the program. **Subcommittee recommends approval with the editorial changes.**

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA1 5430 Secondary Curriculum – Development, Practice, and Assessment.**

This course provides an overview of the common curriculum in American secondary schools.

Subcommittee recommends approval with the editorial changes.

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA I 5438 Secondary Clinical Field Experience II.**

This proposal provides additional field experience for secondary pre-service MATS, which was missing from previous program. **Subcommittee recommends approval with the editorial changes.**

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA I 5443 Reasoning Block II K-6.**

This proposal is the reasoning methods block is an integrated set of learning experiences that encompasses content, process skills, and issues drawn from mathematics, science, and social studies. **Subcommittee recommends approval with the editorial changes.**

Action taken by council: Approved with the recommended changes.

- **New Course Proposal: CUA I 5444 Reasoning Block Clinical Field Experience K-6.**

This course is a school-based clinical field experience. The course provides clinical field experiences in elementary mathematics, social studies and science classrooms (K-6)

Subcommittee recommends approval with the editorial changes:

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA I 5450 Middle School Curriculum and Assessment.**

This course is designed to investigate issues and trends related to curriculum development and assessment of adolescents in the middle grades. **Subcommittee recommends approval with the editorial changes.**

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA I 5454 Teaching Middle Grades (4-8) Mathematics.**

This course addresses methodology and theories for teaching and learning mathematics in the middle grades (4-8), with attention paid to national standards, problem solving, diversity, current technologies, assessment, current issues in mathematics education, reflective teaching and learning, and the application of mathematics content to everyday life.

Subcommittee recommends approval with the recommended changes.

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA1 5455 Social Studies Methods for the Middle Grades.**

This proposal is a study of content specific methodology for middle school social studies (grades 4-8) The course focuses on planning, instruction, assessment, teacher resources, technology, and classroom climate. **Subcommittee recommends approval with the editorial changes.**

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA1 5458 Guided Middle Grades Field Experience II.**

This course provides students with 30 hours of field experience coupled with 30 hours of contact time in the classroom. **Subcommittee recommends approval with the editorial changes.**

Action taken by council: Approved with the recommended changes

- **New Course Proposal: CUA1 5426 Guided Secondary School Clinical Field Experience I.**

This course provides students with 30 hours of field experience coupled with 30 hours of contact time in the classroom.

Subcommittee recommends approval with the recommended changes.

Action taken by council: Approved with the recommended changes

- **New Course Proposal: EDFN 5420 Foundations in Education: Building a Community of Learners.**

This is a graduate level course that focuses on introducing the learner to the foundations of education, and the place of curriculum and instruction within these foundations. **Subcommittee recommends approval with editorial changes:**

Action taken by council: Approved with the recommended changes

- **New Course Proposal: READ 5441 Reading/Communications: Block 1 K-6.**

This course focuses on the objectives, materials, and techniques for teaching reading, writing, listening, and speaking in grades K-6 with emphasis on planning, implementing, and evaluating an integrated program.

Subcommittee recommends approval with the following changes:

Action taken by council: Approved with recommended changes

- **New Course Proposal: READ 5442 Reading & Communication Clinical Field Experience K-6.**

This course is a school-based clinical field experience. This course provides clinical field experiences in elementary reading/language arts/communications classrooms (K-6).

Subcommittee recommends approval with editorial changes.

Action taken by council: Approved with recommended changes

- **New Course Proposal: READ 5452 Guided Middle Grades Clinical Field Experience I 4-8.**

This course is a school-based clinical field experience. The course provides clinical field experiences in middle school reading/language arts classrooms (4-8)

Subcommittee recommends approval with editorial changes.

Action taken by council: Approved with recommended changes

- **New Course Proposal: READ 5453 Advanced Middle Grades English Language Arts (4-8) – Site Based Methods.**

The reasoning methods block is an integrated set of learning experiences that encompasses content, process skills, and issues drawn from mathematics, science, and social studies.

Subcommittee recommends approval with the editorial changes:

Action taken by council: Approved with recommended changes

- **New Course Proposal: SCED 5454 Science for Middle Grades 4-8.**

This course provides a comprehensive integrated science content perspective for initial teacher certification in Middle School Science in the areas of physical, life, earth, and space science.

Subcommittee recommends approval with the recommended changes.

Action taken by council: Approved with the recommended changes

- **Graduate Faculty Sub-Committee – Dr. Marie Tedesco**

The graduate faculty subcommittee met on December 18, 2007, and recommends approval of the following new applications for graduate faculty status:

Applicant Department Recommended

- 1. Dalton, William, II Psychology Full**
- 2. Heil, Katrina Foreign Languages Assoc.**
- 3. Khoury, Amal Public Health Full**
- 4. Liang, Beichan Mgmt./Marketing Assoc.**
- 5. Moore, Tom Mgmt./Marketing Assoc.**
- 6. Tampas, Joanna W. Com. Disorders Full**

Action taken by council: Approved

The graduate faculty subcommittee met on December 18, 2007, and recommends approval of the following re-applications for graduate faculty status:

Applicant Department Current Status Recommended

- 1. Allen, Nancy Fam/Com. Nursing Full Full**
- 2. Braswell, Michael Criminal Justice Full Full**
- 3. Brown, Stephen Criminal Justice Full Full**

- 4. Dorgan, Kelly Communic./Speech Assoc. Full**
- 5. Funk, Robert Communic./Theater Assoc. Assoc.**
- 6. Garrett, Linda Fam./Com. Nursing Assoc. Assoc.**
- 7. Gerard, Mira Art & Design Full Full**
- 8. Kamolnick, Paul Sociology Full Full**
- 9. Laughlin, Thomas Biol. Sci. Full Assoc.**
- 10. Phillips, Laurelle Hum. Dev. Learning Assoc. Full**
- 11. Reed, Delanna K. Curric. & Instruction Interim Interim**
- 12. Roberts, Charles Communication Full Full**
- 13. Smith, Jon Econ. & Finance Assoc. Assoc.**

Action taken by council: Approved

- **Old Business**
 - **Graduate Student Teaching Award proposal – Dr. Wayne Gillespie**

Students must be currently enrolled graduate teaching assistants or teaching associates. A letter of nomination from the Graduate Coordinator that includes a description of teaching responsibilities is required, and it must be cosigned by the Department Chair. The application deadline is the first Monday in March (e.g., 03/03/08). The awards consist of a plaque and a monetary honorarium of \$500 each. An email with detailed instructions will be sent in the next week or two.

- **New Business**
 - **Graduate Student Research Grants (Gillespie)**

The annual Graduate Student Research Grant application deadline is December 1. Competitive awards of up to \$500 are available to ETSU graduate students engaged in thesis or dissertation research. Twenty-three applicants were evaluated this year. The fund is in good shape and will be able to support more than eight applicants. A detailed update will be provided at the next meeting.

- **Graduate coordinator Banner Training (Beck)**

Banner training will begin in the next two weeks in January for staff and coordinators. This will be headed by Teresa Williams and twenty-three persons will be participating. The IMB self-service training will begin in March 2008 and will be announced regarding the exact dates. The application process is going well per Dr. Beck.

- **Other**

I. The Quillen Scholarship, Outstanding Capstone, Thesis and Dissertation Awards, and Research Grant awards will begin in March 2008 and the revised form will be sent soon. Dr. Tedesco volunteered to chair the Outstanding Thesis in Art/Humanities committee and Dr. Scott Champney volunteered to chair the Outstanding Dissertation Committee. Other committee chairs will be determined by the next meeting. Dr. McIntosh suggested exploring the possibility of holding the awards ceremony at the Culp Center-Tennessee Room since the number of awards and participants has grown and exceeds what can be accommodated in the President's Conference room. There was consensus to look into this possibility.

- **Adjournment – The meeting was adjourned at 1:57 p.m.**