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### 2007 September 24 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Agenda**  
**East Tennessee State University**  
**Sept. 24, 2007 1:15pm**  
**President’s Conference Room – Burgin Dossett Hall**

*Attending: Dr. David A. Arnall, Dr. Stacy D. Brown, Dr. Scott W. Champney, Dr. Wallace E. Dixon, Dr. F. Wayne Gillespie, Ms. LaDonna Hutchins, Dr. Donald Hoover, Ms. Billie Lancaster, Dr. Jo-Ann S. Marrs, Dr. Cecilia McIntosh, Dr. Martha E. Pointer, Dr. Jeffrey Powers-Beck, Ms. Jenny Reed, Dr. Jasmine Renner, Dr. Robert E. Sawyer, Dr. Phillip R. Scheuerman, Dr. Marie Tedesco, Dr. Paul Trogen, Ms. Queen Brown*  
*Absent: Ms. Maria D. Costa, Dr. Mark E. Ellis, Dr. Helene K. Halvorson (excused), Ms. Chantelle Vernon, Ms. Mary Ellen Musick, Dr. Michael Woodruff*

- A. Introduction of members and welcome to new members**
  - I. School of Pharmacy ex-officio Dr. Stacy Brown**
  - II. Graduate Student Representatives: Ms. Chantelle Vernon (MPH), Ms. Jenny Reed (MAT)**
- B. Approval of April Minutes – Minutes were approved.**
- C. Approval of May Minutes – Minutes were approved.**
- D. Curriculum Sub-Committee – Dr. Martha Pointer**

**I. APST 5690, Documenting Community Traditions – New Course Proposal**

The subcommittee recommends approval, with the changes noted, of this new cross-disciplinary course as an addition to the courses available to students in the areas of Appalachian Studies, English, and Sociology and Anthropology.

*Action taken by council: approved with recommended changes*

**II. SPCH 5380, Sexual Health Communication – New course proposal**

The subcommittee recommends the approval, with the changes noted, of this new graduate-only course to reduce dependence upon 4XX7/5XX7 courses in the area.

*Action taken by council: approved with recommended changes*

**III. CDIS 5017, Speech and Hearing Science I – Substantial Course Modification**

The subcommittee recommends approval, with the changes noted, of the modifications in the course that reflect changes in the primary focus of the course.

*Action taken by council: approved with recommended changes*

**IV. Non-Substantive Curriculum Change in Educational Leadership (Two proposals)**

The subcommittee recommends approval, with the noted changes, of the deletion of a combined law and finance course and the addition of a course in each of the areas.

*Action taken by council: approved with recommended changes*

**V. TBR proposal: Consolidation of MA (with one concentration) and the MED (with two concentrations) into the MA with three concentrations (with 3 new course proposals and one course modification)**

The subcommittee recommends approval, with the noted changes, of the consolidation of the three concentrations under one degree to streamline the masters-level offerings in Early Childhood Education.

*Action taken by council: approved with recommended changes*

**VI. ECED 5580, Student Teaching and Seminar in Early Childhood Education – Substantial Course Modification**

The subcommittee recommends approval, with the noted change, of the course modifications that will increase the number of hours for student teaching credit from six to nine in accordance with accrediting body guidelines.

*Action taken by council: approved with recommended changes*

**VII. ECED 5325, Constructivist Programs for Young Children – New Course Proposal**

The subcommittee recommends approval, with the noted changes, of the new course for compliance with revised standards for Early Childhood Education.

*Action taken by council: approved with recommended changes*

**VIII. ECED 5417, Curriculum Development for Young Children – New Course Proposal**

The subcommittee recommends approval, with the noted changes, of the new course which will help align the program with the revised standards for Early Childhood Education:

*Action taken by council: approved with recommended changes*

**IX. ECED 5167, Constructivist Approach to Science and Math for Young Children – New Course Proposal**

The subcommittee recommends approval, with the noted changes, of the new course which will help align the program with the revised standards for Early Childhood Education:

*Action taken by council: approved with recommended changes*

**X. Revise Admission Standards for Master of Business Administration**

The subcommittee recommends approval, with the noted changes, of the additional admission standards for the MBA program to accommodate the different requirements for the accelerated MBA:

*Action taken by council: approved with recommended changes*

**XI. AMBA 5141, Data Analysis and Modeling – New Course Proposal**

The subcommittee recommends approval, with the noted change, of this course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

**XII. AMBA 5151, Accounting Information for Decision Making – New Course Proposal**

The subcommittee recommends approval, with the noted change, of this course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

**XIII. AMBA 5181, Economics for Managers – New Course Proposal**

The subcommittee recommends approval, with the noted change, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

**XIV. AMBA 5211, Operations and Technologies Strategies – New Course Proposal**

The subcommittee recommends approval, with the noted change, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

**XV. AMBA 5221, Global Business – New Course Proposal**

The subcommittee recommends approval, with the noted change below, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

**XVI. AMBA 5231, Strategic Leadership – New Course Proposal**

The subcommittee recommends approval, with the noted change, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

**XVII. AMBA 5401, Market Strategy – New Course Proposal**

The subcommittee recommends approval, with the noted change, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

**XVIII. AMBA 5431, Applied Corporate Finance – New Course Proposal**

The subcommittee recommends approval, with the noted change, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

### **XIX. AMBA 5501, Strategic Management Process – New Course Proposal**

The subcommittee recommends approval, with the noted change, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

### **XX. AMBA 5801, Strategic Experience – New Course Proposal**

The subcommittee recommends approval, with the noted change, of the course for use in the accelerated version of the MBA.

*Action taken by council: approved with recommended changes*

### **E. Graduate Faculty Sub-Committee – Dr. Wally Dixon**

#### **I. New Applicants for Graduate Faculty Status – recommendations of subcommittee**

<u>Name</u>	<u>Current</u>	<u>Recommended</u>	<u>Remarks</u>
Baylor, Tim		Interim	Public Health
Beeler, Robert		Associate	Mathematics
Burrow, Troy		Interim	ENVH
Epps, Susan		Associate	Physical Therapy
Foley, Virginia		Associate	ELPA
Han, Keunsu		Associate	KLSS
Oliveira, Carrie		Associate	Communication
Onyango, Edward		Associate	Health Sciences
Pittarese, Anthony		Associate	CIS
Slawson, Deborah		Associate	FACS
White, Larry		Full	Econ, Finan, Geog, Urb St.
Wycoff, Randy	Full		Public & Allied Health
Zhang, Chunhua		Associate	Econ, Finan, Geog, Urb St.
Zucker, Ronald		Associate	CIS

*Action taken by council: approved*

#### **II. Re-applications for Graduate Faculty Status – recommendations of subcommittee**

<u>Name</u>	<u>Current</u>	<u>Recommended</u>	<u>Remarks</u>
Argrawal, Alok	Associate	Full	Pharmacology
Anderson, James	Associate	Associate	Public Health
Behringer, Bruce	Interim	Interim	Public Health
Bettis, Glenn	Associate	Associate	Ed. Leadership
Burnley, Cynthia	Associate	Associate	Assess. Perf. Funding
Counterline, Terry	Full	Associate	CIS
Gann, Rosalind	Associate	Associate	Curriculum & Instruction
Godbole, Anant	Full	Full	Mathematics
Hancock, John	Full	Full	Pharmacology
Hayman, J. Russell	Associate	Full	Microbiology
Holland, Mark	Full	Associate	English

King, Lindsay	Interim	Associate	Sociology/Anthropology
Littleton, Mary Ann	Associate	Full	Public Health
Luttermoser, Donald	Associate	Associate	Physics/Astronomy/Geol.
Miller, Barney	Full	Full	Anatomy/Psychiatry
Miller, Merry	Full	Full	Psychiatry
Miller, Phillip	Associate	Associate	Management/Marketing
Monaco, Paul	Associate	Associate	Anatomy & Cell Bio.
Nelson, Ardis	Full	Full	Foreign Languages
O'Donnell, Kevin	Associate	Full	English
Poole, George	Associate	Full	Mathematics
Rasch, Ellen	Full	Full	Anatomy & Cell Bio.
Snider, J. Blake	Associate	Full	HDAL

*Action taken by council: approved*

**F. Old Business**

- I. Continued discussion of the qualifications for graduate faculty status. A task force has been formed to conduct a review of standards of best practice and report back to the council. Members of the task force are: Dr. Wallace Dixon, Dr. David Arnall, Dr. Jo-Ann Marrs, Dr. Marie Tedesco, Dr. Jeff Powers-Beck, Dr. Scott Champney, and Dr. Cecilia McIntosh.

**G. New Business**

**I. Report on Banner Implementation – Student system “go-live” – Dr. Jeff Powers-Beck**

Dr. Powers-Beck reported that Undergraduate and Graduate offices are now entering application under the Banner system and the Gateway credit card is being tested between ETSU and Nashville. A sixty plus page training manual has been printed and training for Banner continues. Presently, ETSU is utilizing both SIS and Banner along with student's record being converted to the new system. The SIS system will be accessible up to 2010, but will be less and less useful.

**II. Graduate Student Teaching Award Proposal – Dr. Wayne Gillespie**

1. Dr. Gillespie presented The Excellence in Teaching Award for Graduate Teaching Assistants and Associates and requested input concerning proposal for teacher of record verse non-teachers of record. A white paper with suggestions for eligibility was distributed for discussion at the next meeting. A request was made to benchmark award stipend levels from other institutions to help determine an appropriate amount.

**III. GRAD courses – professional development for graduate students and faculty – Dr. Celia McIntosh**

Dr. McIntosh informed the council of progress in implementation of professional development courses for graduate students and faculty under the GRAD rubric.

- IV. Dr. Pointer proposed a list of Curriculum Approval Requirements to aid the curriculum subcommittee in evaluation of curriculum proposals in an efficient and timely manner. This document will be discussed at the next council meeting

- V. Dr. Scott Champney was re-elected as Chairperson.

**H.      Adjournment – Adjourned at 2:35 p.m.**