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10-23-2017

2017 October 23 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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Faculty Senate Agenda

Oct. 23, 2017

2:45 p.m. Forum

1. Introductions
2. Celebrations
3. Announcements
4. Approval of minutes
5. Information item(s)
 - a. Guest: Amanda Marsh – feedback on *Accent* (2:50-3:15)
 - b. Guest: Troy Perdue – free speech legislation (3:15 p.m.)
 - c. Board of Trustees report – Alsop
 - d. Motion: (Submitted by Senator Epps, voting delegate to TUFS); Attachment
 - i. I move that the ETSU Faculty Senate affirm the proposed changes to the constitution of the Tennessee University Faculty Senates (TUFS). **Rationale:** The TUFS delegates reviewed the TUFS Constitution at the fall 2017 meeting and incorporated updates necessitated by the change in governance structure as well as cleaning up language for clarity of purpose.
6. Action Item(s)
 - a. Committee on Committees-Foley
 - b. Motions: (Submitted by Senator Drinkard-Hawkshawe)
 - i. A Faculty Senate Committee should be organized to review ETSU's requirement for students' assessment of faculty and courses. Further, the Committee should make recommendations for change. **Rationale:** Students are not familiar with correct teaching methods, they use their grades and personal feelings for judging faculty and courses, and many do not have regular attendance. Thus, many are not capable of rating courses.
 - ii. A Faculty Senate Committee should be organized to review the Student Grade Appeals process. A group meeting--student, faculty, Chair--should be required before a student can appeal a grade. **Rationale:** A student requested to meet with me, without giving a reason after I requested a reason three times via e-mail. After meeting with the student, he still did not give the reason that he gave the Dept. Chair. He lied and filed an Appeal.
7. New Business
8. Old Business
9. Reports from committees/working groups/Questions on summaries
10. Other items for the good of the group
11. Comments from guests
12. Adjourn

Next meeting: Nov. 6, 2017

“Those who deny freedom to others deserve it not for themselves.”

~Abraham Lincoln



FACULTY SENATE MINUTES

| | | | | | |
|----------------------|--|----------------|---------------|------------------|-----------------------|
| Meeting Date: | 10/23/2017 | Time: | 14:45 – 16:30 | Location: | Culp Center, Room 311 |
| Next Meeting: | 11/6/2017 | Scribe: | | | Eric Sellers |
| Present: | Alsop, Fred; Brown, Patrick; Burgess, Doug; Byington, Randy; Cluck, David; Doran, Erin; Duncan, Joyce; Dunn, Andrew; Elangovan, Saravanan; Ellis, Jon; Epps, Susan; Flora, Bill; Foley, Virginia; Hall, Katherine; Heidi Campbell; Hemphill, Bill; Hendrix, Stephen; Jennifer Pealer; Littleton, Mary Ann; Livingston, James; Lowery, Ashley; Mackara, Fred; Maisonet, Mildred; Masino, Anthony; McGarry, Theresa; Mullins, Chrissy; Oh, Sunny; Olson, Nate; Owens, Bea; Panus, Peter; Pealer, Jennifer; Peterson, Jonathan; Sarkodie, Olga; Sellers, Eric; Shah, Darshan; Stone, Bill; Taylor, Teresa Brooks; Walden, Rachel; Wattad, Ahmad; Turner, Craig; | | | | |
| Absent: | Al Balbissi, Kais; Al-Imad, Leila; Anand, Rajani; Chakraborty, Kaniska; Chambers, Cindy; Drinkard-Hawkshawe, Dorothy; Mitchell, Lorianne; Ning, Shunbin; Paul, Timir; Ramsey, Priscilla; Scheuerman, Eugene; | | | | |
| Excused: | Brooks Taylor, Teresa; Gray, Jeff; Gentry, Retha; Marek, Greta; Kwasigroch, Thomas; Short, Candice; Walden, Rachel | | | | |

| Agenda Items | Responsible |
|--|----------------------------------|
| Meeting called to order | Epps |
| 1. Introductions | Epps |
| 2. Celebrations | Epps |
| 3. Announcements | Epps |
| 4. Approval of Minutes | Epps |
| 5. Informational Items 5.1 Amanda Marsh – feedback on Accent (2:50-3:15) 5.2 Troy Perdue – free speech legislation (3:15 p.m.) 5.3 Board of Trustees report – Alsop 5.4 Motion – submitted by Senator Epps | Marsh Perdue Alsop Epps |
| 6. Action Items 6.1 Committee on Committees 6.2 Motion 1 – submitted by Senator Drinkard-Hawkshawe 6.3 Motion 2 – submitted by Senator Drinkard-Hawkshawe | |
| 7. New Business | |
| 8. Old Business | |
| 9. Questions on reports/summaries from committees/working groups | |
| 10. Other Items | |
| 11. Comments from Guests | |
| 12. Adjourn | |

DISCUSSIONS

1. Introductions

Guests: Amanda Marsh; Jennifer Hill; Troy Perdue; Ed Kelly; Tom Schacht; Kristen France; Evan Holland



DISCUSSIONS

2. Celebrations

None noted

3. Announcements

3.1 Bucky's Food Pantry is holding their annual coat drive. They will be taking gently used coats and new blankets between now and October 27.

3.2 The football game on Saturday, October 28, is faculty and staff appreciation day. Tickets for faculty and staff will be half price.

3.3 The Faculty/Staff Appreciation week is held in the spring by SGA. The SGA has asked that Faculty and Staff senate provide a representative to be on the planning committee. Please let Dr. Epps know if you are interested in being on the committee.

3.4 Executive Committee meets with Dr. Bach Thursday, October 26. Please send agenda items by noon on Tuesday, October 24.

4. Approval of Minutes

Motion to Approve: Flora

Second: Panus

Minutes Approved

5. Informational Items

5.1 Amanda Marsh; Office of University Relations

5.1.1 Ms. **Marsh** asked for feedback on the ETSU Accent newsletter. The focus of the newsletter is on celebrations and achievements of faculty and staff. Senators reported, in general, that they like the format of the publication. **Panus** suggested that links to the featured articles should be added. **Marsh** indicated that people like that a list of new hires is included and have asked for retirements to also be included. In addition, a survey will be created and distributed across campus to obtain additional feedback. **Dunn** inquired whether there is an app for Accent and **Marsh** suggested this would be a good idea. **Alsop** suggested that it would be a good idea to provide access to people outside of the university.

5.2 Troy Perdue – free speech legislation

5.2.1 **Mr. Perdue** reported that, in light of recent events, many faculty are concerned about freedom of speech issues. He presented a PPT and provided several examples of circumstances where speech would be protected and he provided several examples of circumstances where speech would not be protected (see Appendix A).

5.3 Board of Trustees report – Alsop

5.3.1 **Alsop** reported that the next BOT meeting will be held on November 10, 2017.

5.4 **Epps** submitted a motion to approve the proposed changes to the constitution of the TN University Faculty Senate. **Rationale:** TUFs delegates reviewed the TUFs constitution at the Fall 2017 meeting and incorporated updates necessitated by the change in governance structure as well as changes in clarity of purpose. The motion will be on the 11/6/2017 agenda as an action item and for discussion.



DISCUSSIONS

6. Action Items

6.1 Committee on Committees

Dr. Foley had no new information to report.

6.2 Motion 1 – submitted by Senator Drinkard-Hawkshawe

A Faculty Senate Committee should be organized to review ETSU's requirement for students' assessment of faculty and courses. Further, the Committee should make recommendations for change. **Rationale:** Students are not familiar with correct teaching methods, they use their grades and personal feelings for judging faculty and courses, and many do not have regular attendance. Thus, many are not capable of rating courses.

6.3 Motion 2 – submitted by Senator Drinkard-Hawkshawe

Faculty Senate Committee should be organized to review the Student Grade Appeals process. A group meeting--student, faculty, Chair--should be required before a student can appeal a grade. **Rationale:** A student requested to meet with me, without giving a reason after I requested a reason three times via e-mail. After meeting with the student, he still did not give the reason that he gave the Dept. Chair. He lied and filed an Appeal.

Senator Drinkard-Hawkshawe was not present to officially submit the motion(s) on the floor. **Brown** made a motion to postpone consideration of the motions until Drinkard-Hawkshawe is present to engage in debate of the motions. The motion was seconded by **Peterson**. The motion passed.

7. New Business

None noted

8. Old Business

8.1 Epps reported on the standing Tenure and Promotion appeals committees. The following faculty members with represent each college:

| College | Primary | Alt 1 | Alt 2 |
|---------|-------------------|---------------------|------------------|
| A&S | Rico Ignace | Paul Kamolnick | Scott Koterbay |
| CBAT | Fred Mackara | Bill Hemphill | Anthony Masino |
| COE | Mary Langenbruner | TBD | TBD |
| CCRHS | Charles Faust | Saravanan Elangovan | Jacek Smurzynski |
| CON | Flo Weierbach | Judy McCook | Judy Rice |
| QCOM | Paul Monaco | Beth Fox | Kevin Breuel |
| GCOP | David Hurley | Peter Panus | None |
| CPH | Alan Forsman | Phil Scheuerman | None |
| Library | Rebecca Tolley | Katherine Libby | Celia Szarejko |



DISCUSSIONS

9. Questions on reports/summaries from committees/working groups

9.1 Epps reported that the summaries were sent earlier in the day and questions should be brought to the next meeting of the Faculty Senate.

10. Other Items

10.1 **Foley** expressed concern about how the new budget model will affect summer school salary. **Alsop** suggested that this issue should be discussed with Dr. Bach on the Thursday, October 26.

10.2 **McGarry** inquired about the governance of the Graduate and Professional Student Association. Epps replied that the association is represented on University Council. McGarry further inquired whether there is an elected person to sit on UC. Michael Luchtan is the UC council representative and he volunteered to be the representative.

11. Comments from Guests

None noted

12. Adjourn

Motion to Adjourn: Brown
Second: Flora
Meeting Adjourned

Please notify Senator Eric Sellers (sellers@etsu.edu or 9-4476, Faculty Senate Secretary, 2017-2018) of any changes or corrections to the minutes. Web Page is maintained by Senator Doug Burgess (burgess@etsu.edu or 9-6691).

Constitution of the Tennessee University Faculty Senates (TUFS)

Article I: Name

The name of this Association shall be Tennessee University Faculty Senates (TUFS).

Article II: Purposes

This Association shall have as its purposes:

- 1) To represent the missions, accomplishments and needs of public universities to state agencies and to the general public of the State of Tennessee in matters of common interest and concern
- 2) To foster the role played by the Faculty in the shared governance of Tennessee's public universities
- 3) To facilitate communication and cooperation between the various Faculty Senates or equivalents of the State of Tennessee's public universities

Article III: Membership

This Association shall be composed of the Tennessee public university Faculty Senates or equivalents that elect to become members.

Article III: Representation

The elected President of each Faculty Senate or equivalent shall serve as its voting representative. Each body shall also select a campus representative who shall participate in the discussions of the Association. It is recommended that, to ensure continuity and assist the Senate president with the relationship to the Association, the campus representative be appointed for a three-year term. In the event that neither the voting representative nor the campus representative are able to attend a meeting, the voting representative of the member body affected shall convey to the Secretary of TUFS the name of an individual authorized to vote on the body's behalf during that meeting.

Article IV: Officers

The officers of the Association shall be the President, the President-Elect, the Secretary, and the Immediate Past-President. They shall be known collectively as the Executive Committee. The President and the President-Elect shall serve a one-year term, and the Secretary shall serve a two-year term. These officers shall be elected by the voting

representatives of the Association's member bodies. The President and the President-Elect may not be the voting representative from their respective institutions. Except under exceptional circumstances, the Presidency shall not be held by a member university more frequently than once in four years.

The President of Tennessee University Faculty Senates shall:

- 1) Preside over general meetings of Tennessee University Faculty Senates and meetings of the Association's Executive Committee
- 2) Provide an agenda for all meetings to the membership
- 3) Report at general meetings on all business transacted by the Executive Committee
- 4) Act as the official spokesperson for Tennessee University Faculty Senates in all external communications
- 5) Serve as a liaison to state agencies, including the governing boards and legislative advocacy officers of the respective member public universities, and the Tennessee Higher Education Commission

The President-Elect shall assist the President in the performance of constitutional duties. The President-Elect shall become President immediately upon the expiration of the President's term.

The Secretary shall maintain all TUFs documents, record and archive minutes of meetings, and oversee the TUFs website.

Vacancies on the Executive Committee may be filled on an interim basis by the Executive Committee. Such vacancies shall be filled by the voting representatives at the next general meeting of the Association. Any officer may be removed from office by a two-thirds vote of the entire cohort of voting representatives.

Article V: Parliamentary Authority

The rules contained in the most recent version of Robert's Rules of Order Newly Revised shall govern the Association in all cases in which they are applicable and in which they are not inconsistent with the present Constitution or with any special rules adopted by the Association.

Article VI: Meetings

Two general meetings of the Association shall be held annually, during the Fall and Spring

academic semesters. Two meetings, one in Summer and one in Winter, shall be held with remote attendance. The date of the next general meeting shall be fixed at the meeting immediately preceding it. The virtual meetings will be coordinated by the President. Additional meetings may be called with the approval of a majority of the entire cohort of voting representatives.

Article VII: Voting

Each member institution shall have two representatives on TUFs, the president of the Faculty Senate and a campus representative selected by the Senate president. The president of the Faculty Senate or designee shall be the voting member. Should the president be unable to attend a meeting, they shall notify the TUFs Secretary of their designee.

The voting representative may designate the campus representative as the temporary voting representative in their absence, or another individual of their choice. Voting representatives shall be current members or immediate past members (within five years) of Tennessee public university Faculty Senates. Voting may occur in a face-to-face environment, by email, or by other electronic means.

Resolutions shall be considered adopted when a simple majority of member bodies have responded in the affirmative. In the case of a tie vote, the TUFs President shall resolve the tie by casting the deciding vote.

Article VIII: Ad hoc Committees

TUFs may establish such committees as it deems advisable, and shall prescribe the duties of these committees. Committee chairs shall be elected by the voting representatives.

Article IX: Amendments to the Constitution

Any proposed amendment to the constitution shall require approval by a two-thirds majority of the entire cohort of voting representatives.

Constitution of the Tennessee University Faculty Senates (TUFS)

Article I: Name

The name of this Association shall be Tennessee University Faculty Senates (TUFS).

I. No changes

Article II: Purposes

Proposed

This Association shall have as its purposes:

- 1) To represent the missions, accomplishments and needs of public universities to state agencies and to the general public of the State of Tennessee in matters of common interest and concern
- 2) To foster the role played by the Faculty in the shared governance of Tennessee's public universities
- 3) To facilitate communication and cooperation between the various Faculty Senates or equivalents of the State of Tennessee's public universities

Previous

This Association shall have as its purposes:

- 1) To facilitate communication and cooperation between the various Faculty Senates and Councils of the State of Tennessee's public universities
- 2) To foster the role played by the Faculty in the shared governance of Tennessee's public universities
- 3) To represent the missions, accomplishments and needs of public universities to state agencies and to the general public of the State of Tennessee.

II. This change reorders the priorities of TUFS

Proposed

Article III: Membership

This Association shall be composed of the Tennessee public university Faculty Senates or equivalents that elect to become members.

Previous

This Association shall be composed of the Tennessee public university Faculty Senates and Faculty Councils that elect to become members.

III. Wording was changed to emphasize “Faculty Senates or their equivalents.” Some member universities have Faculty Senates that represent the entire campus, and Faculty Councils that represent smaller units. These Councils are not equivalent to Faculty Senates.

Proposed

Article IV: Representation

The elected President of each Faculty Senate or equivalent shall serve as its voting representative. Each body shall also select a campus representative who shall participate in the discussions of the Association. It is recommended that, to ensure continuity and assist the Senate president with the relationship to the Association, the campus representative be appointed for a three-year term. In the event that neither the voting representative nor the campus representative are able to attend a meeting, the voting representative of the member body affected shall convey to the Secretary of TUFSS the name of an individual authorized to vote on the body’s behalf during that meeting.

IV. This is a new Article that gives the authority for voting to the Faculty Senate president of each member university. In addition to the FS president of each campus, each member university has a campus representative who serves a 3-year term. If the FS president is not available, the FS president must name an individual authorized to vote on their behalf, and report this to the TUFSS Secretary. This information was partially addressed in the previous Article V, section on Voting.

Proposed

Article V: Officers

The officers of the Association shall be the President, the President-Elect, the Secretary, and the Immediate Past-President. They shall be known collectively as the Executive Committee. The President and the President-Elect shall serve a one-year term, and the Secretary shall serve a two-year term. These officers shall be elected by the voting representatives of the Association’s member bodies. The President and the President-Elect may not be the voting representative from their respective institutions. Except under exceptional circumstances, the Presidency shall not be held by a member university more frequently than once in four years.

The President of Tennessee University Faculty Senates shall:

- 1) Preside over general meetings of Tennessee University Faculty Senates and meetings of the Association’s Executive Committee
- 2) Provide an agenda for all meetings to the membership
- 3) Report at general meetings on all business transacted by the Executive Committee
- 4) Act as the official spokesperson for Tennessee University Faculty Senates in all external

communications

- 5) Serve as a liaison to state agencies, including the governing boards and legislative advocacy officers of the respective member public universities, and the Tennessee Higher Education Commission

The President-Elect shall assist the President in the performance of constitutional duties. The President-Elect shall become President immediately upon the expiration of the President's term.

The Secretary shall maintain all TUFs documents, record and archive minutes of meetings, and oversee the TUFs website.

Vacancies on the Executive Committee may be filled on an interim basis by the Executive Committee. Such vacancies shall be filled by the voting representatives at the next general meeting of the Association. Any officer may be removed from office by a two-thirds vote of the entire cohort of voting representatives.

Previous

Article VI: Officers

The officers of the Association shall be the President, the President-Elect, the Secretary, and the Immediate Past-President. They shall be known collectively as the Executive Committee. The President and the President-Elect shall serve a one-year term, and the Secretary shall serve a two-year term. These officers shall be elected by the voting representatives of the Association's member bodies. Officers of the Association shall be current or immediate past members of these constituent bodies. The President and the President-Elect may not be the voting representatives or alternate voting representatives from their respective institutions.

The President of Tennessee University Faculty Senates shall:

- 1) Preside over general meetings of Tennessee University Faculty Senates and meetings of the Association's Executive Committee
- 2) Provide an agenda for all meetings to the membership
- 3) Report at general meetings on all business transacted by the Executive Committee
- 4) Act as the official spokesperson for Tennessee University Faculty Senates in all external communications
- 5) Serve as a liaison to state agencies, including the University of Tennessee, the Tennessee Board of Regents, and the Tennessee Higher Education Commission.

The President-Elect shall assist the President in the performance of constitutional duties. The President-Elect shall become President immediately upon the expiration of the President's term.

The Secretary shall keep minutes of all general meetings of the Association, and of all meetings of the Executive Committee.

The Immediate Past-President of Tennessee University Faculty Senates shall be an ex officio member of the Executive Committee for a period of one year.

Vacancies on the Executive Committee may be filled on an ad interim basis by the Executive Committee. Such vacancies shall be filled by the voting representatives at the next general meeting of the Association.

Except under exceptional circumstances, the Presidency shall alternate between a faculty member from a University of Tennessee institution, and a faculty member from a Tennessee Board of Regents institution.

Any officer may be removed from office by a two-thirds vote of the entire cohort of voting representatives.

V. To give all member universities an opportunity to provide leadership, member universities will not hold the presidency more frequently than once every four years. The language related to alternating between UT universities and TBR universities was deleted. The role of the TUFs secretary was expanded to include oversight of the website.

Proposed

Article VI: Parliamentary Authority

The rules contained in the most recent version of Robert's Rules of Order Newly Revised shall govern the Association in all cases in which they are applicable and in which they are not inconsistent with the present Constitution or with any special rules adopted by the Association.

VI. This Article has been renumbered from IX to VI, otherwise no changes to the language.

Proposed

Article VII: Meetings

Two general meetings of the Association shall be held annually, during the Fall and Spring academic semesters. Two meetings, one in Summer and one in Winter, shall be held with remote attendance. The date of the next general meeting shall be fixed at the meeting immediately preceding it. The virtual meetings will be coordinated by the President. Additional meetings may be called with the approval of a majority of the entire cohort of voting representatives.

Previous

Article IV: Meetings

General meetings of the Association shall be held twice annually, during the Fall and Spring academic semesters. The date of a meeting shall be fixed at the meeting immediately preceding it.

Additional meetings may be called with the approval of a majority of the entire cohort of voting representatives. In such instances, voting may occur by mail ballot or by electronic ballot.

VII. This Article has been renumbered from IV to VII. Two additional regular meetings were added. These will be held via Zoom attendance. The intent is to increase the number of meetings without increasing the cost of meeting attendance.

Proposed

Article VIII: Voting

Each member institution shall have two representatives on TUFSS, the president of the Faculty Senate and a campus representative selected by the Senate president. The president of the Faculty Senate or designee shall be the voting member. Should the president be unable to attend a meeting, they shall notify the TUFSS Secretary of their designee.

The voting representative may designate the campus representative as the temporary voting representative in their absence, or another individual of their choice. Voting representatives shall be current members or immediate past members (within five years) of Tennessee public university Faculty Senates. Voting may occur in a face-to-face environment, by email, or by other electronic means.

Resolutions shall be considered adopted when a simple majority of member bodies have responded in the affirmative. In the case of a tie vote, the TUFSS President shall resolve the tie by casting the deciding vote.

Previous

Article V: Voting

Each member body shall be entitled to one vote. One person shall be elected by each member body as its voting representative. Each body shall also elect an alternate voting representative who shall participate in the discussions of the Association and who shall be empowered to vote in the voting representative's absence. In the event that neither the voting representative **not** the alternate voting representative are able to attend a meeting, the secretary of the member body affected shall certify in writing to the Secretary of the Tennessee University Faculty Senates the name of an individual authorized to vote on the body's behalf during that meeting.

Voting representatives and alternate voting representatives shall be current members or immediate past members of Tennessee public university Faculty Senates or Councils. An immediate past member of a Faculty Senate or Council is anyone who was a member of such a body at any time in the preceding two years.

The names of the voting representative and the alternate voting representative shall be certified in writing by the secretary of each member Faculty Senate or Faculty Council. This certification shall be addressed to the Secretary of the Tennessee University Faculty Senates.

Motions to be voted on at the general meetings shall be submitted to the member bodies at least thirty days before the general meetings of the Association. The following exception to the provision holds: at general meetings, voting representatives may authorize that motions be formally written, that they lie before the member bodies for thirty days, and that they be decided by the majority electronic vote or by the majority mail vote of the entire cohort of voting representatives. Routine and operational voting may occur without thirty days-notice.

In the case of a tie vote, the President shall resolve the tie by casting the deciding vote.

VIII. This Article was renumbered from IV to VIII. Voting authority of member representation (Faculty Senate president and campus representative) of each university is clarified. The Faculty Senate president is the voting representative and they select the campus representative. If absent, the FS president can designate the campus representative or another individual as the voting rep. The voting rep must be a current or past (within 5 years) member of the university member's Faculty Senate. The FS president has to notify the TUFs secretary of their designee (this takes the responsibility away from the FS secretary). The 30-day notice clause for motions was removed, we think that it was intended to read "resolutions," otherwise, we would not be able to approve minutes of the previous meeting. Language was simplified on voting on resolutions, a simple majority of member institutions was adopted. Typos were corrected in the previous bylaws.

Proposed

Article IX: Ad hoc Committees

TUFs may establish such committees as it deems advisable, and shall prescribe the duties of these committees. Committee chairs shall be elected by the voting representatives.

Previous

Article VII: Standing Committees and Ad hoc Committees

Tennessee University Faculty Senates may establish such committees as it deems advisable, and

shall prescribe the duties of these committees. Committee chairs shall be elected by the voting representatives from among the voting representatives and alternate voting representatives. The term of office for Standing Committee Chairs shall be two years. Ad hoc Committee Chairs shall have their term of office specified at the time of their election. Committee members shall be elected from a list comprised of candidates proposed by the various Faculty Senates and Councils. The term of office for committee members shall be two years. Ad hoc committee members shall have their term of office specified at the time of their election.

IX. The Article was renumbered from VII to IX. TUFs does not have standing committees. It is also a relatively small organization. The process for formation of ad hoc committees and chairs was simplified so that TUFs could act more quickly on important issues.

Proposed

Article X: Amendments to the Constitution

Any proposed amendment to the constitution shall require approval by a two-thirds majority of the entire cohort of voting representatives.

X. No changes