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Agendas and Minutes

11-6-2017

2017 November 6 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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Faculty Senate Agenda

Nov. 6, 2017

2:45 p.m. Forum

1. Introductions
2. Celebrations
3. Announcements
 - a. Questions/issues for Library Steering Committee – Senator Duncan (duncanj@etsu.edu)
4. Approval of minutes
5. Information item(s)
 - a. Dr. Wilsie Bishop – Academic Health Sciences Center
 - b. Board of Trustees report – Alsop
 - c. Repair of missing section: Term of Office* (see next page)
 - d. Motion: (Submitted on behalf of the Executive Committee) (attachment): To affirm the resolution passed by the University of Memphis regarding support of DACA "Dreamers." **Rationale:** To support students and employees of our university who are making positive contributions to our campus and community.
 - e. Motion: (Submitted by Epps for Presidential Grant-in-Aid committee) (attachment): To approve the revision of the PGIA guidelines proposed by the PGIA committee. **Rationale:** The revision provides greater clarity of the policy and general information regarding the PGIA.
6. Action Item(s)
 - a. Committee on Committees-Foley
 - b. Motion: (Submitted by Senator Epps, voting delegate to TUFSS); attachment
 - i. I move that the ETSU Faculty Senate affirm the proposed changes to the constitution of the Tennessee University Faculty Senates (TUFSS). **Rationale:** The TUFSS delegates reviewed the TUFSS Constitution at the fall 2017 meeting and incorporated updates necessitated by the change in governance structure as well as cleaning up language for clarity of purpose.
7. New Business
8. Old Business
9. Reports from committees/working groups/Questions on summaries
10. Other items for the good of the group
11. Comments from guests
12. Adjourn

"Health is a state of complete physical, mental, and social well-being, and not merely the absence of disease or infirmity."

~World Health Organization, 1948

Next meeting: Nov. 20, 2017

*Formerly section 1.14.4.3.b of the Constitution to be re-placed in the current Constitution as below:

4. ARTICLE III: MEMBERSHIP

4.1. Term of Office. The term of office for an elected member of the Senate shall be three (3) years with the exception that:

1. The term of the president shall be automatically extended for up to three (3) years to ensure uninterrupted progression into the office of past president. At the end of this extended term of office, the affected school, college, or academic unit shall elect a senator to complete any remaining years of the normal term.
2. In the event of the death or resignation of a faculty senator during the senator's elected term of office, the remaining senators of the affected school, college, or academic unit shall, at the direction of the President of the Faculty Senate, select a new representative from the affected school, college, or academic unit. The new representative is to complete the unexpired term of the vacated Senate seat. The selection of the new representative shall be accomplished by a majority vote of the remaining 69 senators or as specified by the constitution of the affected school, college, or academic unit.

"Health is a state of complete physical, mental, and social well-being, and not merely the absence of disease or infirmity."

~World Health Organization, 1948



FACULTY SENATE MINUTES

Meeting Date:	11/06/2017	Time:	14:45 – 16:30	Location:	Culp Center, Room 311
Next Meeting:	11/20/17	Scribe:			Eric Sellers
Present:	Al Balbissi, Kais; Al-Imad, Leila; Alsop, Fred; Anand, Rajani; Brooks Taylor, Teresa; Brown, Patrick; Burgess, Doug; Byington, Randy; Chambers, Cindy; Cluck, David; Doran, Erin; Drinkard-Hawkshawe, Dorothy; Duncan, Joyce; Dunn, Andrew; Elangovan, Saravanan; Ellis, Jon; Epps, Susan; Flora, Bill; Foley, Virginia; Gentry, Retha; Gray, Jeff; Hendrix, Stephen; Livingston, James; Lowery, Ashley; Mackara, Fred; Marek, Greta; Masino, Anthony; McGarry, Theresa; Mullins, Chrissy; Olson, Nate; Owens, Bea; Pealer, Jennifer; Peterson, Jonathan; Ramsey, Priscilla; Sarkodie, Olga; Scheuerman, Eugene; Sellers, Eric; Short, Candice; Taylor, Teresa Brooks; Walden, Rachel				
Absent:	Chakraborty, Kaniska; Kwasigroch, Thomas; Littleton, Mary Ann; Ning, Shunbin; Panus, Peter; Paul, Timir; Stone, Bill				
Excused:	Campbell, Heidi; Hall, Katherine; Hemphill, Bill; Maisonet, Mildred; Mitchell, Lorianne; Oh, Sunny				

Agenda Items

Meeting called to order
1. Introductions
2. Celebrations
3. Announcements
4. Approval of Minutes
5. Informational Items <ul style="list-style-type: none"> 5.1 Dr. Wilsie Bishop 5.2 Board of Trustees Report 5.3 Repair of Constitution 5.4 Motions
6. Action Items <ul style="list-style-type: none"> 6.1 Committee on Committees 6.2 Motion: Submitted by Epps
7. New Business
8. Old Business
9. Questions on reports/summaries from committees/working groups
10. Other Items
11. Comments from Guests
12. Adjourn

DISCUSSIONS

1. Introductions <p>Pat Van Zandt; Tony Norman; Ed Holland; Tom Schacht</p>
2. Celebrations



DISCUSSIONS

2.1 Holiday lighting is November 13 at 5:45pm.

3. Announcements

3.1 Veteran's Day service will be held on November 10, at 11am in the Quad.

3.2 Mary Jordan retirement reception is Friday, November 10, from 4pm – 5:30pm at the Reece Museum.

3.3 The Civility Week planning meeting will be held on Monday, November 13, from 12:30pm – 1:30pm in Meeting Room 6 of the Culp Center. Anyone who is interested in attending the meeting should contact Dr. Epps.

3.4 Executive Committee will be meeting with Dr. Noland on Thursday, November 9, at 4pm; please send questions by Tuesday, November 7, at noon.

3.5 **Joyce Duncan** announced that the Library Steering Committee will be meeting on November 16. The meeting is to facilitate the library's interests and faculty concerns. Questions/concerns should be sent to Joyce Duncan.

4. Approval of Minutes

Motion to Approve: Scheuerman

Second: Elangovan

Minutes Approved

5. Informational Items

5.1 Dr. Wilsie Bishop – the following links were provided for additional information:

<https://swvahealthauthority.net/>

<https://swvahealthauthority.net/september-27-2017-presentations-tennessee-terms-of-certification>

<http://www.vdh.virginia.gov/licensure-and-certification/cooperative-agreement>

<http://www.tn.gov/health/article/certificate-of-public-advantage>

5.1.1 **Dr. Bishop** discussed the possibility of ETSU to provide the first public university post-baccalaureate pre-med program. Academic Council has recently discussed the possibility. Although they have not begun to develop the program, a group should be formed to develop a proposal to present to the AC.

5.1.2 **Dr. Bishop** provided an update on the Mountain States Health Alliance/Wellmont Health System Merger. TN approved a Certificate Of Public Advantage (COPA) on September 19, 2017 and VA approved their Collaboration Agreement on October 30, 2017. The monetary obligations that the two health systems agreed to are as follows:

85 million for health research and graduate medical education;

75 million for population health improvement;

8 million for a region wide health information exchange;

140 million to expand access to behavioral health services, children's health services, and rural health services.

A three year plan to spend the money will be developed for each of the areas within 90 days of closure.

5.1.3 The non-monetary obligations are focused on the following issues:

5.1.3.1 Protection of employees – no hospital can be closed within five years of the merger; however, they could be repurposed, with approval, and employees will not lose jobs.

5.1.3.2 Governance – The board will have 11 voting members and three ex officio voting members.

5.1.4 ETSU has signed Memorandums of Understanding (MOUs) with MSHA and Wellmont. The health system and ETSU have the first right of refusal for any new endeavors sought by the either entity.



DISCUSSIONS

5.2 Board of Trustees Report

Alsop reported that the Board of Trustees will meet on Friday, November 10. Committees will begin their meetings at 10:30. The full board will begin their meeting at 1pm in the East TN room.

5.3 Repair of Constitution

The process to fill a Senate vacancy was inadvertently deleted from Section 1.14.4.3.b of the constitution (see page two of the agenda) The Election Committee, chaired by Theresa McGarry, will propose new language to be included in the by-laws, rather than the constitution.

5.4 Information in regard to submitted motions that will be on next meeting

5.4.1 Submitted on behalf of the Executive Committee:

To affirm the resolution passed by the University of Memphis regarding support of DACA "Dreamers." **Rationale:** To support students and employees of our university who are making positive contributions to our campus and community.

5.4.2 Submitted by Epps on behalf of the Presidential Grant-in-Aid Committee:

To approve the revision of the PGIA guidelines proposed by the PGIA committee. **Rationale:** The revision provides greater clarity of the policy and general information regarding the PGIA.

6. Action Items

6.1 Committee on Committees

Foley did not have new information to report.

6.2 Motion: Submitted by Epps – Voting Delegate to TUFS

I move that the ETSU Faculty Senate affirm the proposed changes to the constitution of the Tennessee University Faculty Senates (TUFS). **Rationale:** The TUFS delegates reviewed the TUFS Constitution at the fall 2017 meeting and incorporated updates necessitated by the change in governance structure as well as cleaning up language for clarity of purpose.

6.2.1 Discussion - None

Motion to Approve: Epps

Second: Flora

Motion Approved

7. New Business

None

8. Old Business

8.1 Senator Drinkard-Hawkshawe re-introduced the second motion that was to be discussed on October, 23. Drinkard-Hawkshawe explained that she has concerns about revising the rules and regulations governing student appeals. The rules are important for the quality of education at the university, and to protect faculty. A committee should be formed to review the rules and regulations so that it is clear as to what must be done in order for a student to protest a grade.

Motion 2 – previously submitted by Senator **Drinkard-Hawkshawe:**

Faculty Senate Committee should be organized to review the Student Grade Appeals process. A group meeting--student, faculty, Chair--should be required before a student can appeal a grade.

Rationale: A student requested to meet with me, without giving a reason after I requested a reason three times via e-mail. After meeting with the student, he still did not give the reason that he gave



DISCUSSIONS

the Dept. Chair. He lied and filed an Appeal.

The motion was seconded by senator **Al-Imad**.

8.1.1 Discussion

8.1.2 Senator **Panus** inquired as to whether each college has its own process to deal with grade appeals. **Epps** responded that there is a university-wide grade appeal process.

8.1.3 Senator **Foley** mentioned that faculty had expressed concerns about the requirement of having the student and faculty member meet with the department chair. One concern is that the grade was awarded maliciously and the instructor will not acknowledge it or change the grade. Another concern is that if a student was harassed by the faculty member they should not be forced to meet with the faculty member, or if a student was assigned a grade based on political affiliation, gender, religion, or other characteristic will find no recourse from meeting with the instructor.

8.1.4 Senator **Lowery** added that one of her constituents suggested that grade appeals should be logged into a computerized system.

8.1.5 Senator **Alsop** added that one person agreed with the motion and two others were not in support of the motion.

8.1.6 Senator **Walden** asked what happens when a student bypasses the instructor and goes to the chair. **Epps** replied that the student is not required to consult with the faculty member before filing an appeal. The policy states that they should meet with the faculty member but it is not necessary.

All in Favor of the motion 4
All opposed 23

8.2 Senator Drinkard-Hawkshawe withdrew the first motion.

8.3 The College of Education has selected Mary Langenbrunner to the Tenure and Promotion Appeals Committee. Jim fox and Hal knight are the alternates.

9. Questions on reports/summaries from committees/working groups

9.1 Senator **Duncan** reported that Johnson City has a thorough website with links to local events. She further suggested it would be a good idea to have a shuttle service to Founder's Park for events.

10. Other Items
None

11. Comments from Guests
None

12. Adjourn

Motion to Adjourn: Brown
Second: Peterson
Meeting Adjourned

Please notify Senator Eric Sellers (sellers@etsu.edu or 9-4476, Faculty Senate Secretary, 2017-2018) of any changes or corrections to the minutes. Web Page is maintained by Senator Doug Burgess (burgess@etsu.edu or 9-6691).



Faculty Senate

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October 3, 2017

Approved Motion in Support of DACA “Dreamers”

WHEREAS, President Trump has rescinded the Deferred Action for Childhood Arrivals (DACA) program protecting the hundreds of thousands of young immigrants brought into this country as children, commonly referred to as “dreamers;” and

WHEREAS this policy shift directly impacts some of our students who are remarkable men and women making significant contributions to our campus, our community and our country: Now, therefore,

BE IT RESOLVED, the University of Memphis Faculty Senate this third day of October, 2017, supports and encourages the university to make all efforts possible working with other universities and our elected representatives to ensure that DACA “dreamers” can remain on our campus and in our country.

Presidential Grant-in-Aid

Presidential Grants-in-Aid (PGIAs) are funded annually in East Tennessee State University's budget. PGIAs are administered by a committee composed of representatives from each college/school, who are nominated by the respective deans and appointed by the Provost or a designee. The Provost or a designee also appoints the committee chair. The committee issues requests for PGIA applications, reviews applications, and submits recommendations for awards to the Provost or a designee.

Policy

PGIAs support faculty development with respect to teaching, research, creative activity, and service. PGIAs may fund credit or non-credit activities in a faculty member's current specialty or discipline or in a new specialty or discipline. Support may be given for faculty to obtain a degree, certification, credentials, targeted training, or a specific skill set that enriches their professional effectiveness. Full-time, tenured, tenure-track, clinical and research faculty, and lecturers are eligible to apply for PGIAs. The maximum funding for a PGIA is \$5,000. Both individual faculty and groups of faculty, such as those in departments, colleges and schools, may apply for PGIAs. The committee gives higher priority to applications by individual faculty. Recipients of individual awards and lead applicants for awards to groups of faculty must submit a brief written report to the PGIA committee following completion of funded activity.

General Information

The sole purpose of PGIAs is to allow faculty to engage in focused, non-recurring activities designed to increase their expertise as teachers, researchers and creative artists, and providers of professional service. PGIAs do not support attending or presenting at professional meetings, but will support proposals to attend specific training workshops occurring as a part of larger professional meetings. The PGIA committee does not fund specific research projects, but it does consider funding proposals to acquire the expertise needed to conduct research (e.g., by attending workshops for that purpose). The committee does not fund activities required to renew certifications, credentials or licensure, but it does consider proposals to obtain new certifications, credentials or licensure. The committee welcomes proposals to foster a faculty member's excellence in teaching. However, it does not fund proposals to redesign courses, purchase equipment, or support instruction in specific courses; faculty should submit such proposals to the Instructional Development Committee.

The PGIA committee scores applications by evaluating their potential to enhance the applicant's ability to conduct teaching, research or creative activity, or service; it funds proposals based on these scores. There are no restrictions on the number of awards an individual or group may receive over the years. However, if funds are not available to meet all requests and all other factors are equal, the committee gives preference to applicants who have not received awards previously.

Procedure for Submitting Applications

Complete the Presidential Grant-in-Aid form, available online in Microsoft Word format, and email as noted: <http://www.etsu.edu/senate/facultyhandbook/forms.aspx>

Supporting material should be provided as a link in the document, an inserted image, or a separate scanned file. Applicant, Chair, and Dean signatures are not required at the time of submission but will be needed before funds are released. However, the applicant may solicit positive comments from the Chair or Dean prior to review by the Committee.

Grant Administration Procedures

Following are the deadline months and the activity period for the deadlines. A specific deadline date within these months will be determined by the Committee Chair and distributed as a reminder to all faculty through the e-mail system.

May, for activity period July – September
September, for activity period October – December
November, for activity period January – March
February, for activity period April – June

Funding Procedures

All awards will be made through existing ETSU processes (e.g., travel, supplies, honorarium, etc.) Awards normally must be expended or, where permitted, encumbered by the end of the fiscal year (June 30). If an activity extends into a new fiscal year, the applicant(s) must divide the proposed budget to show which expenditures will fall into each fiscal year.