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### 2007 March 26 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council – Minutes**

**East Tennessee State University**

**March 26, 2007 1:15 pm**

**President’s Conference Room – Dossett Hall**

**Attending:** Dr. Scott Champney, Dr. Wallace Dixon, Dr. Helene Halvorson, Dr. Jo-Ann Marrs, Dr. Martha Pointer, Dr. Robert Sawyer, Dr. Philip Scheuerman, Dr. Marie Tedesco, Dr. Paul Trogen, Dr. Wayne Gillespie, Ms. LaDonna Hutchins, Dr. Jeffrey Powers-Beck

**Absent:** Dr. David Arnall, Ms. Maria Costa, Dr. Mark Ellis, Dr. Donald Hoover, Dr. Jasmine Renner, Ms. Keisha Brown, Mr. Ben Rhoda, Ms. Queen Brown, Ms. Billie Lancaster,

Dr. Cecilia McIntosh, Ms. Mary Ellen Musick, Dr. Michael Woodruff

**A. Approval of February Minutes – February 26, 2007 minutes were approved**

**B. Curriculum Subcommittee: Dr. Martha Pointer**

I. ALNU 5210, Advanced Pharmacology for Non-Prescribers

Subcommittee recommends approval with the following changes:

- A. List the names of the faculty who may teach the course in the “Staffing” section of the proposal.
- B. In the Major Course Topics of the Syllabus, bold the topic heading
- C. In the Grade Assignment section, total the points and relate them to the Grading Scale below.
- D. Reverse the last line of the Grading Scale.
- E. Capitalize the “T” in the first Required Textbook.
- F. Correct the spelling of “medications” in the second required textbook.
- G. Remove the italics from the two parentheses in the second, third, and fourth required textbooks.
- H. Italicize the word “therapy” in the fourth required textbook.
- I. In the Bibliography, check the spacing of the fourth entry.
- J. In the Bibliography, correct the spelling of “fluids” in the fifth entry.
- K. Remove the italics from the two parentheses in the fourth and fifth entries of the Bibliography.
- L. Check for a newer edition of the Scholar book listed in the Bibliography.
- M. Review the attendance policy for inclusion of more details.

Dr. Dixon noted that there are three courses in Nursing that deal with pharmacology, and that the number is off sequentially. He recommended, but did not make a motion, that Nursing re-number ALNU 5210 to ALNU 5118.

**Action Taken by council: Approved with recommended changes (the course number change is not required)**

II. FCNU 5220, Population-Based Clinical Nursing Care

Subcommittee recommends approval with the following changes:

- Change the work “us” to “use” in the Rationale for Proposal.

B List the names of the faculty who may teach the course in the “Staffing” section of the proposal.

C. Include more information in the Course Description.

D. In the Rationale for Proposal, state what you are doing and why you are doing it.

E. Add percentages to the Grading Scale.

F. Format the Grade Assignment and tie it to the Grading Scale.

G. Include Required Textbooks.

H. Fix the Attendance Policy to include more detail.

I. In the Purpose and Goals section, include a comma after “case(s)” and after “care.”

J. In the Purpose and Goals section, add the word “to” before “develop” and before “evaluate.”

K. Check the spacing in the first entry in the Bibliography.

L. Remove the italics from the parenthesis in the second entry of the Bibliography.

M. Review the attendance policy for inclusion of more details.

**Action Taken by council: Approved without discussion**

III. Non-substantive curriculum change in DSN. Dr. Powers-Beck asked Dr. Marrs to explain this change. Dr. Marrs explained that the Introduction to Graduate Statistics course was being deleted from the program of study and moved to a prerequisite requirement for admission. This change reduces the required number of hours from 62 to 59.

Subcommittee recommends approval with the following changes:

Check for Staffing section requirements.

**Action Taken by council: Approved without discussion**

**C. Graduate Faculty Subcommittee**

I. Dr. Dixon disclosed that three Graduate Faculty Appointment/Reappointment forms were returned to the departments as they were not complete. Dr. Sawyer suggested that the department listings be added to the subcommittee's appointment/reappointment recommendations report. Dr. Powers-Beck responded that some faculty are not in a single department. Dr. Powers-Beck also noted that there was a spelling error. Tricia "Melts" should be spelled Tricia "Metz."

II. The list of new applicants and the list of re-applicants was presented and approved.

A. New Applicants for Graduate Faculty Status

Name	Current	Recommended	Remarks
Chen, Weixing	New	Full	
Crowe, Gayle	New	Interim	
Downtain, Sarah	New	Interim	
Guntupalli, Vijaya	New		Sent back for clarification
Martin, Michelle	New	Full	
Melts, Tricia	New	Associate	
Sauceman, Fred	New	Interim	
Schrift, Melissa	New	Full	

B. Re-applications for Graduate Faculty Status

Name	Current	Recommended	Remarks
Cecil, David	Temp	Associate	
Cornett, Cheryl		Associate	Return for Box B for Chair
Essin, Emmett	Full	Associate	
Fritz, Stephen	Full	Full	
Hester, Wendell	Associate	Associate	
Hungate, Christa	Interim	Interim	
Lennon-Dearing, Robin	Temp	Associate	
Maier, Kurt	Full		Return for Chairs signature & Box B
McCook, Judy	Associate	Associate	
Schmitt, Dale	Associate	Associate	

Schubert, Blaine	Interim	Full
Trent , M. Stephen	Associate	Full

#### **D. Old Business**

I. Dr. Powers-Beck reviewed hooding of doctoral students.

**The recommendation that all doctoral students should have a hooding has been approved by President Stanton. Individual colleges or units will determine if these candidates will be hooded in the commencement ceremony or in a separate ceremony. This takes effect for the May 2007 graduation.**

- No update on PROQUEST.

III. Dr. Powers-Beck reviewed the status of the subcommittee to study the Bologna agreement and Indian accreditation. The policy recommendation will be presented at the April meeting.

#### **E. New Business**

I. gradschools.com: Dr. Powers-Beck reviewed the rationale for looking into a possible upgrade of service from the \$5,000 plan to a \$15,000 plan for advertising on gradschools.com. The more expensive plan provides a school icon and listing at the top of the “hits” list for programs. Dr. Scheuerman asked for data to support this upgrade. Dr. McIntosh had requested that graduate council members assist in an effort to determine where (i.e., how far down the list) ETSU information currently appears for each graduate program. Further research and follow-up will be done by Dr. Powers-Beck.

II. Dr. Marrs gave an update on plans under consideration in the College of Nursing regarding nursing graduate programs.

**F. Adjournment – Dr. Champney adjourned the meeting at 1:58 pm**