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Undergraduate Curriculum Council Minutes

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### 2010 November 17 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

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**Undergraduate Curriculum Committee, November 17, 2010  
2:00pm, President's Conference Room, Dossett Hall**

**Minutes**

**In Attendance:** T. Jason Davis, Suzanne Smith, Ellen Drummond, Leslie Abodonojo, Jill LeRoy-Frazier, Shawna Lichtenwalner, Billie Lancaster, Todd Emma, Mel Page, Alison P. Deadman, J. Keith Green

**Visitors:** Daniel Bonner, Randy Wykoff, Fred Alsop, Tom Loughlin, Weixing Chen, Dilshod Achilov

**Report of Actions of Chair on Behalf of the Committee:**

Cathy Campbell reported that she had returned the new course proposal for CHEM 3550 to the proposer for editing as directed by the UCC in its 11/10/2010 minutes. She approved Nursing3400 and 3200; and approved the Religious Studies Minor non-substantial curriculum modification requiring SOAA 3800 for the minor.

**Approval of the minutes from November 11,2010:** Minutes for the meeting of 11/10/2010 were approved, with two minor corrections, by unanimous vote, a motion being made by Deadman, and seconded by Ellen Drummond.

One correction is noted here, per new course proposal for CHEM 3550. It was wrongly recorded that this course could be counted for 3 elective credit hours for all concentrations within the CHEM major. But it counts toward all except the ACS (American Chemical Society stipulated) concentration.

**New Business**

**Substantial Course Modification: BLUE 4230: Songwriting**

Daniel Bonner, of the Bluegrass Program (Appalachian Studies) was present to represent this proposal to make BLUE 4230 a fixed 3 credit hour course, changing it from being a variable 1-3 credit hour course.

Note: Marsh Grube informed the committee that this course is already approved for the granting of 3 fixed credit hours, but noted that there is an error in several places in the catalog and course-inventory, and possibly in Goldlink. (A matter to be further investigated to locate all sites to be corrected!)

The committee also noted that this is now a web-enhanced class.

Though no proposal to modify this course appears necessary, Marsh Grube noted that a proposal to change the minor must be submitted, noting that this course is now only offered for 3 fixed credit hours per this proposal.

Action: Motion to table the proposal: Deadman. Second, Lichtenwalner, passed by unanimous vote.

**Non-substantive Curriculum Change: Political Science:** Weixing Chen, Chair of Political Science, and Dilshod Achilov, Assistant Professor in Political Science, were present to represent the curriculum change, and associated new course proposal for PCSI 3440. Chen noted that the addition of PCSI 3440 as a course required for major and minor programs of study in political science is undertaken to meet the recommendation of 2 subsequent program reviews 10 and 5 years in the past. Chen also noted that the PSCI Department had not had personnel prior to the appointment of Professor Dilshod Achilov who

were able to teach such a course, which is technology and data analysis focused, and had substituted SOAA 3350 and/or 3444 to fulfill this expectation up to the present. This course and curriculum change proposal is aimed at meeting these program review fully.

Committee requested that the rationale for the proposal be amended to explicitly reflect this intent.

Per request of the chair, Campbell, Dr. Chen will forward an e-mail from Martha Copp, Chair of Sociology, detailing the fundamental difference between this course, and the sociology research methods and data analysis courses that the PSCI programs had substituted to date.

Committee notes that an additional non-substantive curriculum change requiring the course for any minor offered by the Department of Political Science must be submitted to effect that end (it having been evident that Chen and Achilov believed that the present proposal would effect this change as well).

#### New Course PCSI 3440: Research Methods:

Reviews for the committee note that this proposal still needs information in the course goals field, making explicit the aims for adding this course to the curriculum as a requirement.

Action: Complex motion made by Green and seconded by Page to approve both PSCI proposals, per recommended editorial modifications, and delegate to Cathy Campbell power to review and approve a nonsubstantive curriculum change to PSCI minor proposal, with the proviso that she may elect to bring the non-substantive curriculum change proposal to add PCSI 3440 as a required course for any minor program in Political Science before the committee, should she judge it advisable. Seconded by Page, passed by unanimous vote.

#### Substantial Course Modification: BIOL 4037/5037:

Committee specified, per the recommendation of reviewers for the committee that Credit hours minimum be to fixed 3 credit hours

More information relating major assignments and grading is required for clarity.

Deadman moves approval with recommended modifications, seconds by Davis and Emma, passed by unanimous vote.

#### TBR Proposal: Certificate in Public Health Fundamentals for Field Professionals:

This proposal, which had been before the committee in Spring 2010, was introduced by Randy Wykoff, Dean of Public Health.

Per earlier recommendation of UCC review, the proposal has been modified to require either an associates degree or the equivalent of one full-time year of satisfactory college course work for admission to program. This modification has been made to address the concern of the committee that this program of study be fully differentiated from any certification program that only junior colleges in Tennessee are authorized to offer.

Committee continue to express concern about the necessity for an assessment for students at the point of initial enrollment, of skill levels in Biostatistics and cognate data analysis areas, with the goal of

assuring the success of students in the program. Wykoff insures committee that he will introduce into the proposal some clear account of how this will be undertaken.

Committee also, per recommendation of reviews, asks for data interpretation to be taken off no. 3 and create a new no. 4.

It is also necessary to specify explicitly that this is an undergraduate certificate, to distinguish it clearly from graduate-level certification programs.

It is pointed out that Enrollment projections are unclear. Recalculation of FTEs is necessary, as it is evident that authors of the proposal did not fully understand how to calculate them, per the advice of Marsh Grube.

Form FP: cost calculations must be given in full, apart from the fact of the Grant.

Wykoff notes that funding issues have been resolved by the School of Public Health having received a Public Health Training Center Grant.

Action: Page moves to return proposal for further revisions, seconded by Adebonojo, Passed by unanimous vote.

**5. Adjournment Emma moved to adjourn. Davis seconded, endorsed by unanimous vote at 3:35pm.**