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2001 June 11 - Staff Senate Minutes

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EAST TENNESSEE STATE UNIVERSITY
Staff Senate
Minutes
June 11, 2001

PRESENT: Delores Barnes, Pat Bellamy, Judy Bragg, Bonnie Burchett, Kim Denton, Tim Dills, Mary Duncan, JoAnn Fitzgerald, Linda Fore, Charles Forester, Donna Hauk, Steve Honaker, Carolyn Hopson, Karen Hughes, Mary Jordon, Billie Lancaster, Judy Lawson, Trillis McGinnis, Terry Nelson, Maggie Pate, Betty Proffitt, Andre Stevens, Kathy Thacker, Carla Warner and Shirley White.

ABSENT: Pat Barnett (excused), Pam Blevens (excused), Jane Bond, Gail Carrier, Brenda Hammett, Judy Harrell (excused), David Jones (excused), Jane Jones (excused), Cindy Proffitt (excused), Steve Shupe, Gary Sparks, Reed Sturdivant, and Valerie Whitson (excused).

GUESTS: David Collins

- I. President Tim Dills called the meeting to order at 2:35 p.m.
- II. The May 14, 2001 Minutes were approved as corrected.
- III. Senator Hauk reported that there is a balance of \$307 remaining in the Treasury after the picnic expenses were paid. The report was approved as presented.
- IV. Committee Reports
 - A. Staff Development and Evaluations – No report
 - B. Staff Concerns and Grievances – Senator Thacker reported that the corrections that were submitted to the Employee Handbook were insignificant and a decision was made that no revisions would be made at this time.
 - C. Committee on Committees – No report at this time.
 - D. Elections Committee – Senator Warner reported that the Election Committee members were asked to meet after the meeting today to schedule future meetings.
- V. Unfinished Business
 - A. Staff Awards Picnic – Senator Honaker thanked his committee and everyone who assisted with the picnic. He reported that approximately 12 door prizes were overlooked and not given out at the picnic. It was suggested and the members agreed that these door prizes be given away at the Blood Drive June 19th. Senator Hopson stated that President Stanton was very complimentary of the picnic.

Senator Honaker moved that a questionnaire be added to the Election Ballot to determine whether employees would rather continue to bring “covered dishes” or pay a nominal amount of \$1 or \$2 to attend the picnic. The motion was seconded and approved.
 - B. Blood Drive Report – President Dills reported that volunteer’s and donors are still needed for the June 19th Blood Drive. Senator Burchette advised that the temperature be monitored for that date in the Ballroom to insure it will be cool enough as it takes several hours for any thermostat adjustment to be effective.
 - C. By-Laws Update – Changes that were approved earlier in the year will be incorporated into the Staff Senate By-Laws.

VII. New Business

None.

VIII. Announcements

- A. Senator Warner remarked that in view of the Child Study and Bucs Center switching locations it would be beneficial to invite the Director of Child Study to give the Staff Senate an update of happenings in that department. It was agreed to schedule a visit for later in the year.
 - B. President Dills reported that Mr. Bowman and the Finance Directors will be invited to the Staff Senate meeting in July.
 - C. Senator Mary Jordon announced that Dr. Wayne Andrews will be taking a new position as Vice President of Administration and will manage Institutional Effectiveness, Human Resources, Student Affairs, Public Safety and OIT.
 - D. The next Staff Senate meeting is Monday, July 9th at 2:30 p.m. in the East Tennessee Room.
- X. Meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Linda Fore, Secretary

Tim Dills, President