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Undergraduate Curriculum Council Minutes

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### 2010 November 10 - Undergraduate Curriculum Council Minutes

University Governance, East Tennessee State University

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Undergraduate Curriculum Committee, November 10, 2010  
2:00pm, President's Conference Room, Dossett Hall

Minutes

In Attendance: Cathy Campbell, Shawna Lichtenwalner, Suzanne Smith, Jason Davis, Debbie Dotson, Todd Emma, Keith Green, Mel Page, Marsh Grube, Alison Deadman, Leslie Adebonojo, Ellen Drummond, Jill LeRoy-Frazier, LaDonna Hutchins (from registrar's office), Billie Lancaster (from registrar's office)

Visitors: Lissy Gloeckler, Susan Grover, Reza Mohseni

1. **Approval of the minutes from October 27, 2010:** Minutes for the meeting of 10/27/2010 were approved by unanimous vote, a motion being made by Davis, and seconded by Dotson.
2. **Report of actions by the chair on behalf of the committee :** Campbell, Chair, reported the following actions:

**Returned for minor revision (approval pending these changes)**

New Courses: New Course—GEOL 4407-5407

**Approved,** per specifications of the committee.

New courses – GREK 2020; APST 3520

3. **Proposals to be considered**

- a. (2:05-2:20) Curriculum Change: Baccalaureate Nursing-BSN (Susan Grover) **Jill LeRoy-Frazier & T. Jason Davis**  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=17&Instance=4062](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=17&Instance=4062)

Marsh Grube requested the committee to review this proposal on its merits, though it will need to be incorporated into a future TBR proposal, the goal being to correct this program's troublesome and inaccurate catalog entry.

Deadman moved that this proposal be approved on the merits, without further modification.

Associated Proposals (both of these proposal have been accepted pending approval of the Curriculum Change) :

1. NRSE 3400 (Susan Grover)  
[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=3268](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=3268) Summer 2011 was mandated as the implementation date for this course.

2. NRSE 3200 (Susan Grover)

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=3325](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=3325) A correction of Fall 2011 implementation date was mandated.

b. (2:20-2:35 pm) Curriculum Change: Minor in Religious Studies (Keith Green) **Mel Page & Leslie Adebonojo**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=17&Instance=4164](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=17&Instance=4164) (Minutes supplied by Leslie Adebonojo at the request of committee chair © Keith Green presented his proposal to add Course SOAA 3800 (Religion, Culture, and Society) as a required course for the interdisciplinary Religious Studies minor. No issues were brought up.

Mel Page moved that the proposal be approved as is, Alison Deadman 2nd the motion, all in favor, motion passed.

c. (2:35-2:50 pm) New Course: ARTA 2304 (M. Dyer) **Shawna Lichtenwalner & Suzanne Smith**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=1732](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=1732) Campbell confirms that she invited the sponsor of this proposal (Wayne Dyer) by e-mail, but noted that he had to be out of town at the time of the meeting. Motion to table made by Mel Page, seconded by Suzanne Smith. Tabled by unanimous vote.

d. (2:50-3:05 pm) New Course: ARTA 4304 (M. Dyer) **Debbie Dotson & Chul Young Roh**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=2937](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=2937) Campbell confirms that she invited the sponsor of this proposal (Wayne Dyer) by e-mail, but noted that he had to be out of town at the time of the meeting. Motion to table made by Mel Page, seconded by Suzanne Smith. Tabled by unanimous vote.

Committee members noted that significant editorial revisions would be required, and considered that it was consistent with the sense of the motion to return the proposals to Wayne Dyer to initiate revision before accompanying them back for consideration before the committee.

e. (3:05-3:20 pm) New Course: CHEM 3550 (Reza Mohseni) **Alison Deadman & Todd Emma**

[http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5\\_2a&FormID=6&Instance=4193](http://etsuis.etsu.edu/CPS/forms.aspx?DispType=OutputForms&NodeID=5_2a&FormID=6&Instance=4193) Ray Mohseni noted that courses in Forensic Chemistry are becoming common features of Chemistry undergraduate major programs. This course would count toward an undergraduate major in chemistry; and counts as an elective in each and any of the concentrations within that major. The chair, and some majors in programs in, the department of criminal justice have expressed interest in this course.

Deadman and reviewers noted that the method of delivery is conventional. Maximum credit hours should be same as minimum.

Catalog description need not note intensive credits attached to the course, hence committee requested deletion of the last sentence of the proposed course description.

Syllabus: Course goals are presented as learning objectives, rather than a representation of what the department wishes to achieve by offering the course.

Deadman moved approval conditional upon making recommended editorial changes, seconded by Emma, and approved by unanimous vote.

f. (3:20-3:35 pm) Distance Education/Off-campus Delivery Plan: BS in ECDV (Pam Evanshen and Phyllis Gloeckler) T. Jason Davis & Ellen Drummond (Tabled from last meeting—paper proposal)

**Once again, Lissy Gloeckler was present to represent this proposal, and to answer questions about this proposal.**

**Committee members identified 5 areas where more information needs to be introduced into the proposal: It should be noted that these are fields countenanced on the third page of the "Online and/or Off-Campus Delivery Plan" form.**

**(1) The delivery of advisement: Gloeckler outlines plans to the committee for the program advisor for Early childhood education to travel to Asheville at regular intervals to deliver advisement, and that online advising resources available to students on-campus would be made available to students at the Asheville site. Members of the committee noted that these details of information need to be introduced in writing into the appropriate fields on the form provided.**

**(2) State and show that assessment of learning outcomes sufficiently parallel this assessment for the same courses in the same program on-campus. Reference should be made to the learning outcomes in the PIE for degree programs in this area.**

**(3) Student retention: Again, members of the committee noted that information about how retention would be monitored must be entered into the appropriate field of the form, and that retention monitoring should employ already approved methods and instruments employed for this purpose for students in the on-campus program.**

**(4) Assessment of student satisfaction: are the same instruments used for students on campus as students in the proposed cohort program?**

**(5) Access to adequate supporting resources, especially to library facilities. Gloeckler notes that there is a library 'circuit-rider' who visits off-campus delivery sites regularly to assist students in accessing resources necessary for course completion and basic research.**

**Deadman moved returning the proposal for the proposers to supply additional specific information in the above specified areas, to be returned for continuing review by the committee. Seconded by Page. Motion passed by unanimous vote.**

#### **4. Old Business**

Draft follow-up letter

Mel Page moved to endorse the use of the letter, drafted by Debbie Dotson (to be attached as an appendix to the minutes for this meeting). The motion was seconded by Leslie Adebonojo, and endorsed by unanimous vote.

**5. Adjournment Deadman moved to adjourn. Davis seconded, endorsed by unanimous vote at 3:35pm.**