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Graduate Council Meeting Minutes and Reports

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2006 April 24 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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**Graduate Council Minutes
East Tennessee State University
April 24, 2006 – 1:30 p.m.
President's Conference Room – Dossett Hall**

Attending: Dr. Scott Champney, Dr. Don Hoover, Dr. Paul Trogen, Dr. Cecilia McIntosh, Dr. Wesley Brown, Dr. Martha Pointer, Ms. Tiffany Houston, Dr. Jeffrey Powers-Beck, Dr. Robert Sawyer, Dr. Wallace Dixon, Dr. Helene Halvorson, Dr. Mark Ellis, Dr. Jo-Ann Marrs, Dr. Marie Tedesco, Dr. Phillip R. Scheuerman, Dr. Phillip Pfeiffer, Ms. Queen Brown, Ms. Billie Lancaster

Visiting professors: Dr. JoAnn Flowers, Dr. Hugh Miller, Ms. Mary Basconi

A. Approval of March Minutes – March 27, 2006 minutes were approved after being viewed by attending members.

B. Curriculum Sub-committee –Dr. Martha Pointer

1. Doctor of Public Health Degree –

Approved curriculum changes to the program with revision to the DrPH degree curriculum based on the external review of the program.

The original core was increased by two existing three credit courses (PUBH 5350 Biostatistics II and PUBH 5405 Epidemiology II) and a new one hour course, the seminar below- PUBH 6195 Seminar in Public Health. One existing course in the core was also significantly revised (PUBH 6160) and is included below.

2. The concentration in Community Health was changed from the selection of courses from a guided list to four specific courses, two of which are new.

Action Taken by Council: Approved.

2. PUBH 6160 New Course Proposal -revision Systems Approaches to Public Health Issues-3 credit hours

- Approved new course with the following change:
- Add explanation of Core Competencies
- Include heading for Catalog Description

Action Taken by Council: Approved

3. PUBH 6195 New Course Proposal - new- Seminar in Public Health- 1 credit hour

- Approved new course with the following changes:
- Specify if repeatable for a maximum number of hours credit
- Add transcript title
- Add explanation of Core Competencies
- Include heading for Catalog Description

Action Taken by Council: Approved

4. PUBH 6210 New Course Proposal – Population Based Research Methods I: Health Assessment and Surveillance- 3 credit hours

- Approved with the following changes:
- Specify course number in prerequisites
- Add an explanation of Core Competencies

- Add a transcript title
- Include heading for Catalog Description

Action Taken by Council: Approved

5. PUBH 6220 New Course Proposal - Population Based Research Methods II: Innovative Designs and Methods- 3 credit hours

- Approved with the following changes:
- Check on prerequisites
- Add an explanation of Core Competencies
- Add a transcript title
- Include heading for Catalog Description

The original core was increased by two existing three credit courses (PUBH 5350 Biostatistics II and PUBH 5405 Epidemiology II) and a new one hour course, the seminar below- PUBH 6195 Seminar in Public Health. One existing course in the core was also significantly revised (PUBH 6160) and is included below.

The concentration in Community Health was changed from the selection of courses from a guided list to four specific courses, two of which are new.

6. Graduate Certificate in TESOL (Teaching English to Speakers of Other Languages)

- Approved with the following changes:
- Include tuition amounts in Financial Projections
- Change “both of these courses...” to “three of these courses...” in the Student Interest/Demand section
- In the third bullet under Evaluation Plans, the word “that” in the third line needs to be removed, and the word “their” in the following line should be changed to “that”

- A new 18 credit hour graduate certificate in Teaching English as a Second Language. (See ENGL TOSEL attachment.)

Action Taken by Council: Approved

7. Delete Course- Philosophy 5027

Action Taken By Council: Approved

8. Delete Course- ELPA 7821

Action Taken By Council: Approved

9. Delete Course- Biology 5600

Action Taken By Council: Approved

10. New Concentration in Biology- Paleobiology

BIOL 5480 New Course Proposal

- Approved with the following changes:
- Update text if possible

- Missing list of Library Resources
- Fix Grading Scale

Action Taken By Council: Approved

11. SPCH 5100 New Course Proposal

- Approved with the following changes:
- Update Required Readings list if possible
- Explain the relationship of this course to the Research Methods Course
- Explain the 17 assignments

Action Taken By Council: Approved

12. SPCH 5300 New Course Proposal

- Approved with the following changes:
- Explain the relationship of this course to the Research Methods Course
- Fix the Grading Scale so that there are not two “Cs”

Action Taken By Council: Approved

13. SOAA 5017 New Course Proposal

- Approved with the following changes:
- Add “F” to the Grading Scale
- Rationale addresses undergraduate students only; add information for graduate students
- Additional explanation of “may be penalized” in the Attendance Policy
- Update references if possible

Action Taken By Council: Approved

14. APST 5237 New Course Proposal

- Approved with the following changes:
- Need to state in Catalog Description that the course is Summer Only
- Need to fix Grading Scale to include the range for “F”
- Explain the trip to Scotland requirement
- Update text if possible
- Change “is” to “are” in Course Purpose/Goals
- Is the word “polities” correct in the last line of Course Purpose/Goals
- Need a more explicit Attendance Policy
- Update Bibliography if possible
- Remove “of” from the first bullet in Learning Outcomes

Action Taken By Council: Approved with correction from 5247 to 5337

6. GEOL 5307 New Course Proposal Field Methods in Paleontology

- Approved with the following changes:
- Clarify Catalog Description
- Need to state if the course is Summer Only

Action Taken By Council: Approved

C. Graduate Faculty Sub-Committee – no meeting scheduled

D. Old Business

E. New Business

F. Other

Dr. McIntosh made an announcement regarding the Capstone, Thesis, Dissertation Awards reception at 2:00 April 28, 2006 in the President's Conference Room along with a special thank you for professor's participation in serving on the committees.

Dr. Brown offered thank you to all members present for their participation on the graduate council. Also, the next meeting will be in August, therefore, the council will not meet in May 2006.

Dr. Powers-Beck announced the Quillen Scholarship awards would be given on April 28, 2006 at the same time and place of the Capstone, Thesis, and Dissertation awards.

G. Adjournment

The meeting adjourned at 2:35 – Scott Champney, Chair