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Undergraduate Curriculum Council Minutes

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Undergraduate Curriculum Committee

Minutes for Meeting of 10/27/2010

Recording Secretary: Keith Green

In Attendance:

Members: Jill LeRoy-Frazier, Shawna Lichtenwalner, Jeff Emma, T. Jason Davis, Alison Deadman, Suzanne Smith, Debbie Dotson, Leslie Adebonojo, Mel Page, Keith Green, Cathy Campbell

Visitors: Lissy Gloeckler, Ted Olson

Meeting was called to order by Chair, Cathy Campbell, at 2:04pm

The Chair reported on actions by Chair, per Agenda for the 10/27/2010 UCC meeting

The Committee acted upon the following 3 proposals: 2 New Course proposals, 1 Distance Education Delivery Plan

New Course Proposal: GEOL 4407/5407 (Plate Tectonics)

Proposal introduced by Michael Whitelaw. The proposed course is a basic course in geology. It will be writing and oral intensive. Whitelaw noted that the course is part of an ongoing curriculum redesign, and that the committee could anticipate a course number change in the future as a result of upcoming curricular revision.

PROPOSAL:

Suggested editorial matters: Course description to be shortened. On snapshot, all fields apart from staffing should be NA.

SYLLABUS:

On Grade Assignment, reviewers requested clarification of weight of assignments.

On learning objectives, Deadman recommended that learning objectives incorporates analysis and synthesis of higher level research.

ACTION: Suzanne Smith and Jill LeRoy-Frazier reviewed for the committee. Green moved to accept pending recommended editorial revisions, LeRoy-Frazier seconded. Committee voted unanimously to approve motion.

New Course Proposal: APST 3520 (Appalachia and War)

Proposal introduced by Ted Olson, who noted that the course has generated significant enrollment over the course's permissible term to be offered as an experimental course. This course has been cross-listed with history. And history has signaled that it intends to permanently cross-list this course. Olson also explained the decision to list the course at the undergraduate-level only.

PROPOSAL: Under rationale, some minor verbal editorial revisions. Alison Deadman questioned not having prerequisites for a 3000-level course, but Olson reassured the committee that the prerogative of the instructor's permission had been sufficient to limit enrollment to genuinely prepared students.

SYLLABUS: No editorial revisions were deemed necessary.

ACTION: Debbie Dotson and Shawna Lichtenwalner reviewed for the committee.

Motion to accept Debbie Dotson, Second Suzanne Smith. Accepted by unanimous vote.

Distance Education/Off-Campus Deliver Plan. BS in ECDV (Early Childhood Education—BS Degree Program)

Proposal was introduced by Phyllis Gloeckler. This proposal was motivated by request from Asheville-Buncombe Technical Community College, in Asheville, NC, and Blue Ridge Community College in Hendersonville, NC. Both of these institutions have 2-year programs in Early Childhood Development and Education, and sought ways for students to be able to finish a 4-year program of study on-site. Gloeckler noted that Western Carolina University had not maintained its programs in this subject area, and that ETSU, which has doctoral-level programs in this area, is actually the closest public institution offering degrees in this field to Asheville, NC. Articulation agreements with these institutions have been signed by the Provost's office, and are accepted by both sides. The aim is to have a cohort of students going through the program together at the Asheville site. Bridge courses have already been put in place, by agreement of all the institutions involved. Gloeckler noted that ETSU faculty will be teaching some courses 'in person' on the distance site.

*It was reported that in-state tuition rates, paid to a local professional organization (per articulation agreement), will apply.

* As an additional support to students at distance delivery sites, Gloeckler noted that the ETSU Writing Center has on-line hours.

REVIEW: Committee sought clarification of degree rubric. It was also noted that the proposal needs to make it clearer that each class is delivered 60% web delivery and 40% seated delivery. So the courses to be offered at the distance site are technically web-enhanced classes and not on-line courses per se.

ACTION: *Mel Page made a motion to table the proposal until members of the committee can seek the advice of Marsh Grube. Motion seconded Shawna Lichtenwalner. Motion passed unanimously.*

Recurring Business: The committee briefly discussed the letter to be sent by reviewers to sponsors of proposals which have been returned. While the letter drafted craftily by Debbie Dotson addressed the concerns which it is aimed to redress, the committee again was unclear whether the advice of Marsh Grube had been tendered concerning the final draft of the letter.

The meeting ended at 3: 25pm with the observation of the chair that the committee had addressed items on the agenda, without a formal motion to adjourn, second, or : unanimous vote to adjourn.

Respectfully.
Keith Green