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2001 April 9 - Staff Senate Minutes

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EAST TENNESSEE STATE UNIVERSITY
Staff Senate
Minutes
April 9, 2001

PRESENT: Delores Barnes, Pat Barnett, Pam Blevins, Bonnie Burchette, David Collins, Kim Denton, Tim Dills, Mary Duncan, Jo Ann Fitzgerald, Linda Fore, Charles Forrester, Judy Harrell, Steve Honaker, Donna Hauk, Carolyn Hopson, Mary Jordan, Billie Lancaster, Judy Lawson, Terry Nelson, Betty Ann Proffitt, Cindy Proffitt, Gary Sparks, Andre Stevens, Reed Sturdivant, and Carla Warner, Shirley White and Valerie Whitson.

ABSENT: Jane Bond (excused), Gail Carrier (excused), Brenda Hammett (excused), Dave Jones (excused), Jane Jones (excused), Karen Hughes (excused), Ginny Kidwell, Kathy McGinnis (excused), Pam Murray, Maggie Pate (excused), Steve Shupe and Kathy Thacker,

- I. President Tim Dills called the meeting to order at 2:37 p.m.
- II. President Dills introduced Dr. Sally Lee, Associate Vice President of Student Affairs, who presented "A Snapshot of Student Success at ETSU". She stated that ETSU has room for improvement in student retention and graduation. She also pointed out that our peer institutions graduate more students in 5 years than we do at 6 years.
- III. The March 12, 2001 minutes were approved with corrections.
- IV. Treasurer Donna Hauk's presented the Treasurer's report, which stated that \$219 remained in the Thanksgiving basket account. The Treasurer's report was approved.
- V. President Dills thanked Vice President Hopson for presided over the March meeting. Secretary Fore stated her appreciation to Senator Kathy Thacker for writing the minutes for the March meeting.
- VI. Committee Reports
 - a. Staff Development – Senator B. Burchett reported that all staff should be in the process of receiving their annual evaluations within their departments.
 - b. Staff Concerns – All positions on the Staff Senate are filled as a result of the recent election.
 - c. Committee on Committees – President Dills reported all vacancies on committees are filled.
- VII. Unfinished Business
 - a. Senator Steve Honaker reported that flyers have been completed for the Staff Awards Picnic. Senator Honaker passed around a sign up sheet for picnic workers and informed the Senators that ETSU technical services will provide the music. Senator Pat Barnett reported that Family Medicine might set up some health assessment tables. Senator Betty Ann Proffitt volunteered to coordinate the door prizes. Senators are asked to bring the door prizes to 501 Warf Pickel prior to the picnic. It was also reported that a face painter has been arranged.
 - b. Bylaws Committee – No report.
 - c. Blood Drive – The Blood Drive is scheduled for June 19th and sign up sheets will be available at the picnic. Coordinators are Karen Hughes and Cindy Proffitt.

VIII. Announcements

- a. Senator Bonnie Burchett reported that the Burger King is doing well. She encouraged Senators to tell food services if they would like to have it open during the summer.
- b. President Dills informed Senators that Senator David Jones was absent due to his wife being hospitalized with chest pains.
- c. President Dills reminded Senators of the Faculty/Staff Reception, April 10, 9:30-11:00 a.m. in Dossett Hall.

IX. The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Linda E. Fore
Secretary

Tim Dills
President