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Faculty Senate Agendas and Minutes

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4-9-2018

2018 April 9 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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EAST TENNESSEE STATE UNIVERSITY

Faculty Senate Agenda

April 9, 2018

2:45 p.m. Forum

1. Introductions
2. Celebrations
3. Announcements
4. Approval of minutes
5. Information item(s)
 - a. Dining Services – Kelvin Tarukwasha and Sodexo staff
 - b. Board of Trustees report – Alsop
 - c. **Motion** (submitted by Epps on behalf of Executive Committee): Motion to approve the revisions to the by-laws, section 4.5, Faculty Senate Selection of Faculty Representative to ETSU Board of Trustees (attached). **Rationale:** The two year term of the faculty representative to the ETSU BOT expires in April. The election cycle needs to be adjusted in order to elect the faculty representative prior to the April meeting of the BOT in the year in which the faculty member's term expires.
6. Action Item(s)
 - a. Committee on Committees-Foley
7. New Business
8. Old Business
 - a. **Motion** (submitted by McGarry): I move that the Senate issue a letter of concern on the model of the letter attached. **Rationale:** The dissolution of the Classroom Utilization Committee is troubling because it is now unclear how faculty will influence control of classroom space, and on a more general level, the process whereby it was dissolved indicates a disturbing lack of transparency and disregard of shared governance principles. A response on our part is called for to show that these principles are important to us.
9. Questions on summaries
10. Comments from guests
11. Adjourn
- 12. Working groups convene as needed**

Next meeting: April 23, 2018- Elections!

“For the dead and the living, we must bear witness.”

~Elie Wiesel



FACULTY SENATE MINUTES

Meeting Date:	04/09/18	Time:	14:45 – 16:30	Location:	Culp Center, Room 311
Next Meeting:	04/23/18	Scribe:			Eric Sellers
Present:	Alsop, Fred; Anand, Rajani; Brooks Taylor, Teresa; Brown, Patrick; Burgess, Doug; Campbell, Heidi; Doran, Erin; Drinkard-Hawkshawe, Dorothy; Duncan, Joyce; Dunn, Andrew; Ellis, Jon; Epps, Susan; Foley, Virginia; Gentry, Retha; Hall, Katherine; Hemphill, Bill; Hendrix, Stephen; Kwasigroch, Thomas; Littleton, Mary Ann; Liu, Ying; Mackara, Fred; Marek, Greta; Masino, Anthony; McGarry, Theresa; Mitchell, Lorianne; O'Neil, Kason; Oh, Sunny; Owens, Bea; Peterson, Jonathan; Ramsey, Priscilla; Sarkodie, Olga; Sawyer, Robert; Sellers, Eric; Sergiadis, Ashley; Short, Candice				
Absent:	Chakraborty, Kaniska; Flora, Bill; Kostrzewa, Richard; Livingston, James				
Excused:	Al-Imad, Leila; Byington, Randy; Cluck, David; Elangovan, Saravanan; Gray, Jeff; Mullins, Chrissy; Olson, Nate; Panus, Peter; Paul, Timir; Pealer, Jennifer; Scheuerman, Eugene; Stone, Bill; Walden, Rachel				

Agenda Items

Meeting called to order

1. Introductions

2. Celebrations

3. Announcements

4. Approval of Minutes

5. Informational Items

6. Action Items

7. New Business

8. Old Business

9. Questions on reports/summaries from committees/working groups

10. Other Items

11. Comments from Guests

12. Adjourn

DISCUSSIONS

1. Introductions

1.1 Ariel Seehorn from the CPA was in attendance as part of a course project. She coordinates and operates the challenge course. She is currently finishing an MA at Georgia Southern University.

1.2 Two students from the Gatton College of Pharmacy were present as part of their academic rotations.

2. Celebrations

2.1 **Epps** noted that Dr. Peterson is being honored by the library's Spotlight on Education for saving students money on text books. **Peterson** explained that he and his department have moved to an open access anatomy textbook from Open Stacks. Switching to this model is saving students over \$200 on this one textbook, or



DISCUSSIONS

students can download the book for free.

2.2 **Foley** noted that she celebrated her 40th wedding anniversary yesterday.

2.3 It was noted by **Epps** that the tennis team has won an 18th regular season title.

3. Announcements

3.1 **Epps** informed the group that Olympic hopeful tryouts will be held at Science Hill on May 26th, beginning at 11AM. ETSU is one of four sites selected for the open tryouts.

3.2 **Epps** announced the Executive Committee meeting with President Noland will be tomorrow at 2PM and encouraged anyone with questions for him to send them to her.

3.3 **Epps** reminded Senate that Fall 2018 meetings will be in building 60 at VA.

3.4 **Foley** indicated that changes are being made to the IRB Common Rule and she will have more information at the next meeting. Senators should check their email carefully for an email from the IRB.

3.5 **Epps** announced that the Great Colleges to Work for survey has been sent out to 600 people on campus. **Sellers** questioned why we did not pay to survey the entire campus, as we did last year. **Epps** replied that we did not use the 'pay' version of the survey because the university is going to conduct an independent campus-wide survey that will be more comprehensive than the Great Colleges to Work for survey.

4. Approval of Minutes

Epps questioned whether there was an objection to approving the minutes from the 3/26/2018 meeting.

No Objection: Minutes Approved

5. Informational Items

5.1 Dining Services – Kelvin Tarukwasha and Imari Ross

Tarukwasha and **Ross** shared information in regard to dining service changes as a result of the Culp renovations.

- The Treehouse will be renovated in May
- The Marketplace will have a new entrance
- Einstein's will remain open throughout the renovations
- Food trucks will be brought to campus and located in various areas
- Subway is being renovated to accommodate two service lines
- A Steak 'n Shake food truck will be on campus and a permanent restaurant is part of the renovation

5.2 Board of Trustees report – Alsop

There is no new information to report. The next meeting is on April 27th, and it is open.

5.3 Motion (submitted by Epps on behalf of Executive Committee): Motion to approve the revisions to the by-laws, section 4.5, Faculty Senate Selection of Faculty Representative to ETSU Board of Trustees (attached). Rationale: The two-year term of the faculty representative to the ETSU BOT expires in April. The election cycle needs to be adjusted in order to elect the faculty representative prior to the April meeting of the BOT in the year in which the faculty member's term expires.

6. Action Items

6.1 Committee on Committees – Foley



DISCUSSIONS

No action required at this time.

7. New Business

No new business to report.

8. Old Business

8.1 Motion (submitted by McGarry): I move that the Senate issue a letter of concern on the model of the letter attached. Rationale: The dissolution of the Classroom Utilization Committee is troubling because it is now unclear how faculty will influence control of classroom space, and on a more general level, the process whereby it was dissolved indicates a disturbing lack of transparency and disregard of shared governance principles. A response on our part is called for to show that these principles are important to us.

8.1.1 A vote on the motion was postponed during the March 26 meeting in order to gather more information.

8.1.2 **Epps** reported that she had a discussion with the Sheryl Burnett and Hannah Rhoades from the Registrar's office. They said that they match schedule 25 to what facilities has; however, the two reports do not match and the ongoing inventory will help with this problem. Some departments do have priority and when they schedule classrooms, the registrar uses a priority list. The classroom utilization committee's largest responsibility was to deal with requests to 'make a significant change'. For example, a priority request would fall in this category. They make sure classrooms are not being over- or under-booked so that classrooms are being used efficiently. When it is necessary to move a class, they make sure the class being moved is not always the same one. An additional problematic issue is that departments try to 'hide' rooms that could be used for classes.

8.1.3 **McGarry** noted that one purpose of the letter is to address transparency and openness. The answer we received, that the committee is going to be reconvened, does not constitute a logical response. Before we take action, we do need to consider our relationship with administration. The letter should point out that it is reassuring that Dr. Noland has stated that the committee will be reconvened. The letter should also be revised to pursue the question of transparency and openness because he assured us that he was for transparency and openness when he became president and we should let him know if we perceive a lack thereof. **Brown** noted that we cannot vote on something that we have not seen. We can only vote on the current letter. **Ellis** agreed that the letter should be edited to include the transparency issue as well as to provide information that Dr. Noland would find useful.

8.1.4 **Trogen** suggested we have a revised letter to be voted on at the next full meeting of the Senate (4/23/18). **Alsop** stated that the letter should be revised accordingly and then the Executive Committee will have ample time to discuss the letter with President Noland and the Provost. **Sellers** suggested that feedback be provided to McGarry before the end of the week so that a revised letter can be voted on at the next meeting of the full Senate. **Trogen made a motion to revise the letter in real-time at the next full meeting of the Senate. The motion was seconded by Peterson. The motion passed unanimously.**

8.2 **Epps** noted that there was a discussion at the TUFs meeting regarding contracts for the LGI universities; other universities presidents have contracts and President Noland does not. Alsop added that the president would like to be evaluated in a similar manner to faculty and he has not been evaluated in the six years that he has been at ETSU. **Littleton** asked what the process was to determine that Dr. Noland would be awarded tenure. **Foley** explained that the College of Education initiated the process and voted on it unanimously. **Littleton** further questioned whether it was a formal process. **Alsop** responded that the provost presented the request to the BOT Academic and Student Affairs Committee; a CV was included and the committee unanimously voted to award tenure to Dr. Noland.

9. Questions on reports/summaries from committees/working groups

None.

10. Other Items



DISCUSSIONS

10.1 **McGarry** asked about the revisions to the General Education core that were to be presented at Academic Council and that it appeared as if it was being moved along without input from faculty. **Epps** replied that it was taken off the agenda and that a new review committee is being put in place to continue to revise the proposal before it will be presented to Academic Council.

10.2 **Dunn** asked about athletics advisors being added to the workflow for athlete's change of major requests. **Epps** replied that the athletics advisors are not replacing the academic advisors, it is just adding a step in the process. If a student athlete changes majors without proper consultation they may no longer meet eligibility requirements. In addition, if ineligible students compete the university can be held liable and be required to pay fines. **Ellis** asked if it was possible to get more information on the requirements because it seems like sports are prioritized over academics. **Epps** replied that the information on eligibility is in the NCAA manual and it depends on the sport. The athletics advisors are aware of the rules.

11. Comments from Guests

None.

12. Adjourn

Motion to Adjourn: Brown
Second: Peterson
Meeting Adjourned

Please notify Senator Eric Sellers (sellers@etsu.edu or 9-4476, Faculty Senate Secretary, 2017-2018) of any changes or corrections to the minutes.

4.5. Faculty Senate Selection of Faculty Representative to ETSU Board of Trustees

This shall be the process by which the Faculty representative to the ETSU Board of Trustees (the Board) will be determined:

1. ~~In those years that the Faculty representative position on the Board is open according to HB2578, the~~ floor will open for potential nominations at the last scheduled Faculty Senate meeting of the ~~ETSU Faculty Senate~~fall semester and close ~~at the end of the business at the following Faculty Senate retreat on January 31.~~
 - a. All potential nominees shall submit a statement of qualifications to the President of the Senate during the time the floor is open.
 - b. The President of Faculty Senate shall forward all applications to the Faculty Senate Executive Committee which will review the eligibility of each candidate by no later than the scheduled meeting of the Senate at which the ballot is created.
 - c. The date of the Faculty representative election may be modified by the Faculty Senate to allow for selection of a Board representative prior to the first annual meeting of the Board.
2. To be eligible for consideration, the potential nominee must have been a full-time Faculty member for at least six (6) years and demonstrate satisfactory involvement in university-wide shared governance.
3. A ballot of no more than three (3) and no fewer than two (2) nominees will be created ~~at the first scheduled meeting of the full Faculty Senate following the Faculty Senate retreat in a Faculty Senate meeting by the end of February in those years that the Faculty representative position on the Board is open according to HB2578.~~
4. A position on the ballot is secured by being among the top three in a vote by a quorum of the faculty senate.
 - a. There will be up to three (3) rounds of voting.
 - b. Each Senator may vote only once in each round.
 - c. The top vote-getter in each round earns a position on the ballot.
 - d. Once a person is placed on the ballot, he/she may not be considered in subsequent nominee ballot voting.
 - e. The Faculty Senate shall vote again until at least two (2) and no more than three (3) nominees are on the ballot.
5. The final ballot will be presented to the Faculty of ETSU for a vote in March.
6. The Faculty representative to the Board will be determined by a simple majority in a vote of the faculty. Should no one person gain a majority on the first vote, a run-off will be held to select from among the top two (2) vote-getters in the first round of balloting.
7. If the newly-elected Faculty representative to the Board is not currently a member of the Senate, he/she automatically becomes an at-large member of the Senate and must remain a member in good standing for the duration of his/her term. Upon election to the ETSU governing board, the Faculty representative to the Board will become an ex-officio member of the Faculty Senate Executive Committee and will be expected to fulfill the duties of an Executive Committee member including:
 - a. Attending all scheduled meetings of the Faculty Senate Executive Committee
 - b. Attending all scheduled meetings of the Faculty Senate
 - c. Attending all monthly meetings of the Executive Committee and university administration

