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2001 March 12 - Staff Senate Minutes

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EAST TENNESSEE STATE UNIVERSITY
Staff Senate
Minutes
March 12, 2001

PRESENT: Pat Barnett, Bonnie Burchette, David Collins, Mary Duncan, Jo Ann Fitzgerald, Charles Forrester, Brenda Hammett, Steve Honaker, Carolyn Hopson, Karen Hughes, Jane Jones, Mary Jordan, Billie Lancaster, Judy Lawson, Pam Murray, Terry Nelson, Maggie Pate, Cindy Proffitt, Steve Shupe, Reed Sturdivant, Kathy Thacker, and Carla Warner.

ABSENT: Delores Barnes (excused), Pam Blevins (excused), Jane Bond (excused), Kim Denton, Tim Dills (excused) Linda Fore (excused), Judy Harrell, Donna Hawk (excused), Jenny Kidwell, Kathy McGinnis, Shirley White (excused), Andre Stevens, Gary Sparks

- I. VP Carolyn Hopson called the meeting to order at 2:30 p.m.
- II. A motion was made to approve the minutes with two corrections, Dr. Collins did not present at last month's meeting. Also the minutes should reflect that Senator Mary Jordan was a member of the Bylaws Ad Hock Committee and that Senator Carla Warner was not a member of the committee. The motion passed.
- III. Due to Treasurer Donna Hawk's absence, no Treasurer's report was presented.
- IV. Committee Reports
 - a. Staff Development – Senator B. Burchett reported that all staff should be in the process of receiving their annual evaluations within their departments.
 - b. Staff Concerns - No Report
 - c. Elections Committee – No Report
 - d. Committee on Committees – Senator D. Jones reported there is still a need for member at large for the Parking/Traffic/Security Committee. Contact Senator Jones at jonesdl@etsu.edu or phone 96152.
- V. Old Business
 - a. Discussion of the draft submitted from the Bylaws Ad Hock Committee. After much discussion, the final decision was to have one section replacing the special elections statement in Bylaws section Article 1, C: 2. e. (2). Dr. Collins brought up the fact that the statement should be worded in a way not to legislate procedure for the Elections Committee. The Bylaws for the Elections Committee should be worded to give the elections committee the autonomy of determining procedures for the committee members. Senator Thacker read the revised statement as follows: *(2) Each category will be ranked by number of votes received in the election. In order of votes received and in appropriate category, alternates will be appointed to fill the remainder of the term of the Staff Senate vacancies. If less than 6 months remain on a Senator's term, that space will not be filled but will be left vacant until the next election is held in July.*
 - b. Senator David Jones volunteered to assist with the Staff Senate Web Page.

VI. New Business

- a. Staff Picnic is scheduled for Friday, May 25th in the Amphitheater, Cave, and Patio. Senator Steve Honaker will coordinate the event.
- b. Staff Senate Blood Drive is scheduled for Tuesday June 19th. Senators coordinating the event are Karen Hughes and Cindy Proffitt.

VII. Announcements

- a. Faculty/Staff Reception, April 10, 9:30 –11:00 a.m. in Dossett Hall, Senator C. Proffitt.
- b. It is time to update the Handbook. When the handbook was created, the decision was made for the Staff Concerns Committee to take on the responsibility of updating the Handbook. VP Hopson will give the Handbook on disk to chair Kathy Thacker. The Staff Concerns Committee will get information from Connie in Human Resources Office.
- c. Dr. Collins announced the Burger King will be open on Monday, March 19, 2001 at 7:00 a.m. There will be quick sandwiches and other items as well as Burger King items to purchase.

Respectfully submitted,

Kathy O. Thacker
Acting Secretary

Carolyn Hopson
Vice President