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2000 November 13 - Staff Senate Minutes

Staff Senate, East Tennessee State University

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EAST TENNESSEE STATE UNIVERSITY

Staff Senate

Minutes

November 13, 2000

PRESENT: Pat Barnett, Pamela Blevins, Jane Bond, Judy Bragg, Bonnie Burchett, Tim Dills, JoAnn Fitzgerald, Charles Forrester, Brenda Hammett, Judy Harrell, Steve Honaker, Carolyn Hopson, Donna Hauk, David Jones, Billie Lancaster, Judy Lawson, Cathy McGinnis, Betty Ann Proffitt, Claudette Rhea, Maggie Pate, Steve Shupe, Reed Sturdivant, Kathy Thacker, Carla Warner, and Shirley White.

ABSENT: Delores Barnes (excused), Gail Carrier (excused), Kim Denton (excused), Mary Duncan (excused), Linda Fore (excused), Brenda Hammett (excused), Karen Hughes (excused), Jane Jones (excused), Mary Jordan (excused), Ginny Kidwell, Sandy Sims, Andre Stevens, Ginny Kidwell, and Valerie Whitson (excused).

GUESTS: Dr. David Collins and Dr. Bill Fisher

- I. President Tim Dills called the meeting to order at 2:34 p.m.
- II. President Dills introduced Dr. Bill Fisher. Dr. Fisher provided copies of statistics relating to ETSU's Employee Benefit Programs for the past 7 years. This information was compiled from the Payroll Office. He addressed each area as it related to ETSU employees and answered questions and concerns from various senators.
- III. The October 9, 2000 minutes were approved with the correction of Donna Hauk being changed to absent.
- IV. Senator Hauk presented the Treasurer report. No expenditures for the month. As to date, \$562 has been donated for the Thanksgiving baskets and it appears that giving is going to be more than the previous year.
- V. Committee Reports
 - A. Staff Development and Evaluations – No report.
 - B. Staff Concerns and Grievances – No report.
 - C. Committee on Committees – No report.
 - D. Elections – No report.

President Dills passed around a sign- up sheet. These senators will represent the following committees.
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- VI. Old Business
 - A. Thanksgiving Basket Project – Senator Honaker spoke on behalf of the committee.
All building coordinators have been contacted. The memo from Dr. Stanton and a flyer has been distributed to all employees. November 16 is the deadline for food pick-up. Volunteers are needed for Thursday at 3:30 p.m. (November 16) to count the cans donated, Friday morning (November 17) at 9:00 a.m. to pack the boxes and/or Monday morning (November 20) to shop for additional items and the meat. Food boxes are to be picked up on Monday at noon. There will be approximately 42 boxes distributed to Hospice, Washington County schools and designated ETSU employees.
- VII. New Business
 - A. Proposed ETSU Creed - Senator's Burchett and Warner brought before the senate the need for a creed at East Tennessee State University. An example of the University of South Carolina creed had previously been sent to all senators along with ETSU's vision, mission and values. From the value statement the following senators had these recommendations:

Senator Jordan - " All people will be treated with dignity and respect."

Senator Jones- "Support commitment to ETSU both intellectually and with presence at promotional events.

Senator Shupe - "Serve as an example of life long learning."

Senator Hopson - "Show and have pride in what we do within the ETSU community and outer community."

Senator Lawson - " Strive in excellence in both personnel and pre-professional life."

Senator Warner continued the discussion in asking if a creed was a good ideal and how to keep it alive once implemented? Suggestions included recognizing individuals during the year and making sure all faculty, staff and students receive the information at orientations.

At the conclusion, they asked for E-mail on any additional ideals, concepts, etc.

VIII. Other Business

President-elect Hopson stated that she is on a Web page committee. She stated that all web pages needed to be updated as of January 31st for SACS accreditation. Discussion was held on who is responsible for maintaining it. Past President Pate stated that she had tried to get on but the password had expired.

Senator Sturdivant stated that Collegis has someone assigned specifically to Web page design and that a Help desk job ticket would need to be completed in order to establish access.

Senator Bragg suggested that accomplishments be made part of the web site.

IX. Announcements

President Dills asked for suggestion for speakers at future meetings.

Dr. David Collins announced that the Burger King would be open in January.

X. Meeting was adjourned at 3:32 p.m.

Respectfully submitted,

Maggie Pate, Past-President

Tim Dills, President