

East Tennessee State University

Digital Commons @ East Tennessee State University

Graduate Council Meeting Minutes and Reports

7-1-2006

2005-2006 - Graduate Council Annual Report

College of Graduate and Continuing Studies, East Tennessee State University

Follow this and additional works at: <https://dc.etsu.edu/grad-council-minutes>



Part of the [Higher Education Commons](#)

Recommended Citation

College of Graduate and Continuing Studies, East Tennessee State University, "2005-2006 - Graduate Council Annual Report" (2006). *Graduate Council Meeting Minutes and Reports*. 48.
<https://dc.etsu.edu/grad-council-minutes/48>

This Report is brought to you for free and open access by Digital Commons @ East Tennessee State University. It has been accepted for inclusion in Graduate Council Meeting Minutes and Reports by an authorized administrator of Digital Commons @ East Tennessee State University. For more information, please contact digilib@etsu.edu.

**East Tennessee State University
Graduate Council
Annual Report
2005-2006**

Graduate Council Membership

Voting Members:

Martin L. Barrett, Ph.D. College of Applied Science and Technology

William Scott Champney, Ph.D. College of Medicine

Tausha Clay, Graduate Student, Member at Large

Wallace Dixon, Ph.D. Member at Large

Mark Ellis, M.S.L.S. Library

Helene Halvorson, M.S.W. Member at Large

Don Hoover, Ph.D. College of Medicine

Jocelyn Howard, Graduate Student, Member at Large

Jo-Ann Marrs, Ed.D. College of Nursing

Martha Pointer, Ph.D. College of Business and Technology

Phillip Scheuerman, Ph.D. College of Public and Allied Health

Isabel Bonneyman Stanley, Ph.D. Faculty Senate

John M. Taylor, Ph.D. College of Education

Marie Tedesco, Ph.D. School of Continuing Studies

Marian Whitson, Ph.D. College of Arts and Sciences

Non-voting Members

Wesley Brown, Ph.D. Vice Provost for Academic Affairs and Dean of the School of Graduate Studies

Maria Costa, International Programs

Cecilia McIntosh, Ph.D. Assistant Dean, School of Graduate Studies

Mary Ellen Musick, Assistant Registrar, Data Management

Jeffrey Powers-Beck, Ph.D. Assistant Dean, School of Graduate Studies

Michael Woodruff, Ph.D. Vice Provost for Research and Sponsored Programs

Queen Brown, Office Manager, School of Graduate Studies (Recorder)

Meeting Dates

- June 13, 2005
- September 26, 2005
- October 31, 2005
- November 28, 2005
- February 28, 2006
- March 27, 2006
- April 24, 2006

Meetings were held at Burgin Dossett Hall, President Conference Room at 1:15 p.m.

Summary of Actions Taken

The Graduate Council took the following actions:

55 New Graduate Faculty Appointments

53 Graduate Faculty Re-appointments

67 New Courses Approved

5 Courses Deleted

4 Course Changes

13 Curriculum Changes

00 Editorial Changes

20 Miscellaneous Graduate Council Actions

Section 1: Graduate Faculty Appointments/Reappointments approved

June 13, 2005

(No graduate faculty reviewed)
September 26, 2005

New Appointments to Graduate Faculty:

- Anderson, Judith, Associate
- Cajka, Karen, Associate
- Cronin, Patrick, Associate
- Desmond, Kimberly, Associate
- Ellwanger, Steve, Associate
- Franklin, Kathy, Full
- Han, Zhihua, Associate
- Hutson, Sadie, Associate
- Lampley, Jim, Associate
- Leigh-Paffenroth, Elizabeth, Associate
- Mwinyelle, Jerome, Interim
- Noe, Colleen, Associate
- Razskazovskiy, Yuriy, Full
- Smith, Sherri, Full
- Spritzer, Allan, Associate
- Stone, Michael, Full
- Teague, Travis, Associate
- Wilson, Richard, Full
- Yin, Deling, Full

Re-appointments to Graduate Faculty:

- Blanton, William Hugh, Associate
- Broderick, Jane, Associate
- Duffourc, Michelle, Associate
- Ellis, Jon, Full
- Felker, Lon, Full
- Glen, Loyd Lee, Full
- Joyner, William, Full,
- Koterbay, Scott, Associate
- McConnell, Peggy, Interim
- McIntosh, Cecilia, Full
- McKee, Thomas, Full
- Stone, William, Full
- Watson, Elwood, Full
- Wilson, Susan, Associate
- Yasin, Mahmoud, Full

October 31, 2005
(No graduate faculty reviewed)

November 28, 2005

New appointments to Graduate Faculty:

- Barton, Alison, Associate
- Bartoszek, Karin, Associate
- Burke, Kevin, Full
- Elangovan, Saravanan, Associate
- Franklin, Jay, Associate
- Kumaraguru, Uday, Full
- Ordway, Gregory, Full
- Webb, Jon, Associate

Re-appointments to Graduate Faculty:

- Barnum, Amy, Interim
- Dosser, Marcie, Interim
- Fagelson, Marc, Full
- Kostrzewa, Richard, Full
- Li, Chuanfu, Full
- Lowe, Elizabeth, Interim
- Proctor-Williams, Kerry, Associate
- Roach, Jeffery, Interim
- Schaefer, Alison, Interim

December 2005
(No Graduate Council meeting)

January 2006
(No Graduate Council meeting)

February 28, 2006

New appointments to Graduate Faculty:

- Aldrich, Tim E., Full
- Blair, David, Interim
- Buerkle, Wesley, Associate
- Cabello, Olga, Full
- Fawzy, Wafaa, Associate
- Graves, Travis, Associate
- Gurley, Janet “Michelle”, Interim
- Keene, Kevin Shane, Interim
- Kumar, Dharendra, Full
- Lichtenwalner, Shawna, Associate
- Liu, Yali, Associate
- Martin, Brian, Associate
- Masini, Douglas, Associate

- Newell, Christine, Associate
- Nielsen, Robert, Interim
- Pomerantz, Edward, Interim
- Samples, Donald, Associate
- Shields, Alan, Full
- Thompson, Phyllis, Associate
- Young, David, Associate

Re-appointments to Graduate Faculty:

- Bailes, Gordon, Associate
- Barnes, Tammy, Associate
- Blankenship, Cecil, Associate
- Breese, Ute, Interim
- Cabello, Olga, Full
- Countonbo, Martha, Full
- Defoe, Dennis, Full
- Dwyer, Edward, Full
- Gunter, Charles, Jr., Interim
- Hamm, Dennis, Interim
- Jackson, Frances, Interim
- Kalbfleisch, John, Full
- Levy, Foster, Full
- Marchioni, Michael, Associate
- Stephens, Daryl, Associate
- Wallace, Chris, Interim
- Williams, David, Full
- Yavas, Ugur, Full

March 27, 2006

New appointments to Graduate Faculty:

- Dotson, Deborah, Interim
- Faust, Charles, Associate
- Hales, Cynthia, Interim
- Lehwall, Harry, Associate
- Nave, Jerry, Associate
- Ramsey, Michael, Associate
- Smith, Suzanne, Associate
- Wronecki, James, Associate

Re-appointments to Graduate Faculty:

- Davenport, Mary Jo, Interim
- Ecay, Tom, Full
- Pfeiffer, Phil, Full
- Schweitzer, John, Full

- Steadman, Mark, Associate
- Trogen, paul, Full
- Warner, Carla, Associate
- Williams, Duane, Interim
- Wondergem, Robert, Full
- Woodruff, Michael, Full

April 2006
(No graduate faculty reviewed)

Section 2: New Courses Approved

June 13, 2005

1. PSYC 5100-Legal and Ethical Issues in Psychology (3 hrs.)
2. PSYC 6210-Meta-Analytic Research Methods (3 hrs.)
3. PSCY 6410-Covariance Structure Modeling (3 hrs.)
4. PSYC 6500-Rural Health Research and Practice (3 hrs.)-co-listed with College of Medicine
5. PSCY 6600-Rural Case Oriented Learning and Preceptorship 2 (3 hrs.)-co-listed with College of Medicine
6. PSCY 6810-Advanced Clinical Interviewing (3 hrs.)
7. PSCY 6870-Evidence Based Psychological Interventions (3 hrs.)
8. PSYC 7000-Doctoral Preliminary Project (3 hrs.)
9. PSYC 7100-Primary Care Psychology I (3 hrs.)
10. PSYC 7110-Primary Care Psychology II (3 hrs.)
11. PSYC 7300-Mental Health Care Consultation and Administration (3 hrs.)
12. PSYC 7320-Advanced Child Psychopathology (3 hrs.)
13. PSYC 7400-Family Systems: Research and Clinical Assessment (3 hrs.)
14. PSYC 7410-Advanced Child Psychopathology (3 hrs.)
15. PSYC 7420-Substance Abuse Psychology (3 hrs.)
16. PSYC 7450-Group Systems: Process and Intervention (3 hrs.)
17. PSYC 7500-Cultural & Anthropological Applications to Rural Practice (3 hrs.)
18. PSYC 7550-Community Assessment and Intervention (3 hrs.)
19. PSYC 7910-Clinical Externship (2-8 hrs.)
20. PSYC 7960-Doctoral Dissertation (3-12 hrs.)
21. PSYC 7900-Independent Study in Research (1-3 hrs, repeatable)
22. PSYC 7980-Predoctoral Internship (1 hr, repeatable up to 3 hrs.)
23. PSYC 7990-Readings and Research

September 26, 2005

1. PUBH 6410: Epidemiological Methods for Community Health
2. PUBH 6150: Evaluation Methods in Community Health Programs and Services
3. PUBH 6100: Environmental Concerns in Community Health
4. PUBH 6130: Community Health Strategic Leadership and Policy Development

5. PUBH 6110: Health Behavior in Community Health
6. PUBH 6950: Applied Research in Community Health
7. PUBH 6850: Doctor of Public Health Practicum
8. PUBH 6960: Doctor of Public Health Dissertation
9. PUBH 6120: Ethics in Public Health Practice
10. PUBH 6140: Empowering Communities for Health Action
11. PUBH 6160: Ecological and Systems Approaches to Community Health
12. PUBH 6170: Economic Evaluation Methods for Community Health
13. PUBH 6377: Theory and Practice of Health Communications
14. PUBH 6200: Human Biology for Public Health Practitioners
15. PUBH 6420: Outcomes Assessment
16. PUBH 6430: Surveillance Methods
17. ENVH 6900: Research Group Rotations
18. ENVH 6910: Experimental Design
19. ENVH 6920: Doctoral Seminar
20. ENVH 6957: Special Topics in Environments Health Sciences
21. ENVH 6960: Doctoral Research and Dissertation
22. ENVH 6990: Doctoral Readings and Research

October 31, 2005

1. HDAL 5563 Advanced Counseling Techniques with Children
2. HDAL 5810 Psychological Assessment
3. BIOM 5800/6800 Proteins and Proteomics

November 28, 2005

1. MICR 5462 / 6462 - Bacterial Genetics. (3 credit hrs.)
2. SALM 5210
3. SALM 5233
4. SALM 5244
5. SALM 5246

February 28, 2006
(Curriculum committee – no action)

March 27, 2006

1. FREN 4107/5107

April 24, 2006

1. PUBH 6160 -Systems Approaches to Public Health Issues- (3 hrs.)
2. PUBH 6195 - Seminar in Public Health- (1 hr.)
3. PUBH 6210– Population Based Research Methods I: Health Assessment and Surveillance- (3 hrs.)
4. PUBH 6220 New Course Proposal - Population Based Research Methods II: Innovative Designs and Methods- (3 hrs.)

5. SPCH 5100
6. SPCH 5300
7. SOAA 5017
8. APST 5237
9. GEOL 5307 -Field Methods in Paleontology

May 2006
(No graduate council meeting)

Section 3: Courses Deleted

June 13, 2005

1. PSYC 5911: Practicum in Mental Health II (3 hrs)

September 26, 2005

None

October 31, 2005

None

November 28, 2005

None

February 28, 2006

None

March 27, 2006

1. THEA 4547/5547 – This course replaced by THEA 2530 Dramatic Structure

April 24, 2006

1. PHIL 5027
2. ELPA 7821
3. BIOL 5600

Section 4: Course Changes

June 13, 2005

1. PSYC 5911-Clinical Psychology Clerkship (1 hr., repeatable), revised from Practicum in Mental Health I (formerly 3 hrs.)

September 26, 2005

None

October 31, 2005

None

November 28, 2005

None

December 2005
(No Graduate Council Meeting)

January 2006
(No Graduate Council meeting)

February 28, 2006
(No curriculum reviewed)

March 27, 2006

1. PHYS 4007/5007-substantial course modification-deferred until changes made
2. PHYS 4117/5117-substantial course modification-deferred until changes made

April 24, 2006

1. Doctor of Public Health Degree-revised to the Dr PH degree curriculum based on the external review of the program

May 2006
(No Graduate Council meeting)

Section 5: Curriculum Changes

June 28, 2005

1. Master of Arts Clinical Psychology Concentration - Substantive curriculum modifications and revised admissions standards for the Master of Arts Clinical Psychology concentration

It is the primary objective of the Clinical Psychology concentration to prepare students to pursue the doctorate in Clinical Psychology through

completion of an articulated MA/PhD program. The mission of this articulated program is to provide doctoral training in Clinical Psychology for Rural Behavioral Health and Practice in the context of integrated primary health care. Program objective are: (1) understanding of theoretical principles and practices of psychology; (2) development of expertise in experimental design, data analysis, and oral and written presentation of research results; (3) competitive skills for professional positions in clinical psychology; (4) cultural competence in both rural and integrated health care psychological practice.

2. Clinical Psychology Doctoral Program

The mission of this program is to provide doctoral training in Clinical Psychology for Rural Behavioral Health and Practice in the context of integrated primary health care. Program objectives are: (1) understanding of theoretical principles and practices of psychology; (2) development of expertise in experimental design, data analysis, and oral and written presentation of research results; (3) competitive skills for professional positions in clinical psychology; (4) cultural competence in both rural and integrated health care psychological practice.

September 26, 2005

1. Doctor of Public Health in Community Health Sciences – is a 48-hour doctoral program practitioner's degree.
2. Ph.D. in Environmental Health Science

The purpose of the Environmental Health Sciences Ph.D. Program is to promote the environmental health sciences, and identify, prevent, and manage disease and injury. This purpose will be fulfilled through dedication to higher (doctoral level) education and training, distinction in research, innovation in policy development, and improvement of health strategies.

October 31, 2005

1. Master of Public Administration Graduate Certificate in Economic Development- to meet community needs
2. Master of Public Administration Graduate Certificate in Urban Planning-to meet community needs

November 28, 2005

1. M.A. in Elementary and Secondary School Counseling-Thesis or 3 guided elective total requirement for M.A. degree (48 hrs.)

Delete the currently required HDAL 5817, Introduction to Psychological Testing and replace this course with HDAL 5810 Psychological Assessment course.

2. M.A. in Marriage and Family Therapy-Thesis or 3 guided elective total requirements for M.A. degree (48 hrs.)

Delete the currently required HDAL 5817, Introduction to Psychological Testing and replace this course with HDAL 5810 Psychological Assessment course.

3. M.A. in Community Agency Counseling-Thesis or 3 guided elective total requirements for M.A. degree (48 hrs.)

Add SOWK 5430, Psychopathology in Social Work Practice as an alternative to the currently required course, PSYC 5828 Psychopathology.

December 2005
(No graduate council meeting)

January 2006
(No graduate council meeting)

February 28, 2006
(No curriculum reviewed)

March 27, 2006

1. PHYS 4007/5007-substantial course modification-deferred until changes made

The department recognizes the importance of this course as a physics elective within the major requirements. Three credit hours has been found to be inadequate to allow for coverage of the numerical techniques contained in this course in addition to the necessary instruction in the use of computer programming languages and operating systems. We are proposing an increase in credit hours to provide more time for formal instructor/student interaction, especially in allowing more time for programming related instruction.

2. PHYS 4117/5117-substantial course modification-deferred until changes made

The department is undergoing minor changes in the curriculum for physics majors. Among these changes is an effort to make it easier for

students to take more specialized course in sub-disciplines of physics (such as Astrophysics, Biophysics, etc.). Also, the department is reviewing existing courses to see that they most effectively meet the most critical curriculum needs of the physics major. Currently, students are asked to take PHYS 3110 (Thermodynamics) as a prerequisite for Kinetic and Statistical Physics. However, students often do not take these courses in sequence and a significant fraction of time is spent reviewing the material taught in Thermodynamics in the Kinetic and Statistical Physics course. The fundamental concepts of thermodynamics are introduced in the calculus based introductory physics course sequence PHYS 2110-20 which is required of all majors. Thus, the department has decided to integrate the most important advanced concepts of the course PHYS 3110 (Thermodynamics) into the Kinetic and Statistical Physics course. This will avoid the duplication of material which was an inefficient use of faculty resources and also give majors the opportunity to add an additional physics (or mathematics) elective in a different subject area to their curriculum. The course title is also being changed to reflect the content change with the formal addition of material in thermodynamics. Concurrent with this proposal to modify the course PHYS 4117/5117 we are submitting a proposal to delete the course PHYS 3110.

April 24, 2006

1. Doctor of Public Health Degree-revised to the DrPH degree curriculum based on the external review of the program

The original core was increased by two existing three credit courses (PUBH 5350 Biostatistics II and PUBH 5405 Epidemiology II) and a new one hour course, the seminar below- PUBH 6195 Seminar in Public Health. One existing course in the core was also significantly revised (PUBH 6160) and is included below

The concentration in Community Health was changed from the selection of courses from a guided list to four specific courses, two of which are new.

2. Graduate Certificate in TESOL (Teaching English to Speakers of Other Languages)
 - Approved with the following changes:
 - Include tuition amounts in Financial Projections
 - Change “both of these courses...” to “three of these courses...” in the Student Interest/Demand section
 - In the third bullet under Evaluation Plans, the word “that” in the third line needs to be removed, and the word “their” in the following line should be changed to “that”

- A new 18 credit hour graduate certificate in Teaching English as a Second Language. (See ENGL TOSEL attachment.)

May 2006
(No Graduate Council meeting)

Section 6: Editorial Changes

No editorial changes from June 2005 to May 2006

Section 7: Miscellaneous Actions

June 13, 2005

None

September 26, 2005

1. OIT is working on a new CPS that hopes to solve some of the problems experienced with the current system.
2. An announcement of the ongoing discussion and possible proposal of an alternate thesis dissertation format was given by Dr. Cecilia McIntosh. This topic is to be continued at the next graduate council meeting.
3. A committee was formed to handle the application for a Graduate Student Research Grant Program to be funded by the Graduate School. Those committee members include: Cecilia McIntosh, Wallace Dixon, Robert Sawyer, Marcus Bragg, Tiffany Houston and Phil Pfeiffer.
4. New Chairman election to be held at next Graduate Council Meeting

October 31, 2005

Graduate Research Grant Program

1. Announcement was sent to all Graduate Faculty and all Graduate Students on

October 18, 2005.

2. Election of Scott Champney to serve as the Chair of Graduate Council for the next 3 years – ***Action Taken by Council: Approved***

3. Thesis Award will be announced next meeting

4. RODP is developing a Graduate Curriculum at the State level and needs a representative from ETSU for meetings in Nashville. Norma MacRae recommended Rick Osborn. *Action Taken by Council: Approved*

November 28, 2005

1. ETSU SCHOOL OF GRADUATE STUDIES THESIS, DISSERTATION, AND CAPSTONE AWARDS – All changes to the forms were discussed and approved except some questions about the guidelines. Should expectations of hypothesis be clarified? A modification of #3 was asked to incorporate the words “clearly defined goals.” Changes to the guidelines will be discussed at the next Graduate Council Meeting.
2. Announcement – Paul Webb won the Regional Research Association’s Award for an outstanding Dissertation
3. Announcement - International Ambassadors (Dr. Powers-Beck, Dr. Rebecca Pyles and Dr. Maria Costa)
 - a. International Education week
 - b. International students website with host programs
 - c. International friends program
4. Announcement – No Graduate Council Meeting will be held in December. Graduate Council will reconvene in January.

December 2005
(No Graduate Council meeting)

January 2006
(No Graduate Council meeting)

February 28, 2006

1. Suggested Guidelines for Outstanding Thesis, Dissertation, and Capstone Project nominees – Dr. Cecilia McIntosh:
2. As suggested, a modification of #3 was incorporated in guidelines as “clearly defined goals.” Grammatical changes of items 1, 2, and 3 were discussed. Dr. McIntosh suggested these were guidelines for the selection committee and should not be distributed to students.
3. Report on students selected for Graduate Council and Grad School Student Research Grant Program – Dr. Cecilia McIntosh:

The Graduate Students Research Grant Awardees for 2006 report was made by Dr. McIntosh. Those students selected and the selection members who served were

distributed to the council members. The selection process of students was discussed. Twenty applications were received and ten graduate students were selected by the committee. The students selected have received their award money in the amount of \$500 each and a press release was issued on Friday. The names of recipients and their thesis or dissertation research are as follows:

1. Barnard, Danielle M. S. Biology “*Antibiotic Resistance in Staphylococcus*”
 2. Carter, Daryl M.A. History “Life and Public Career of Robert Francis Kennedy”
 3. Garman, Tabettha M. A. History “Religious Tolerance in the New World – the Flushing Remonstrance”
 4. Hall, Kimberlee M. S. Environmental Health Sciences “Observational Survey of *Toxoplasma gondii* in the Sinking Creek Watershed using PCR Amplification”
 5. Magness, Melissa DSN(Doctor Science, Nursing) “Self-Management of Two Diabetes in Appalachian Women”
 6. Manning, Josh MFA Ceramics “Utilizing Technologies”
 7. May, John E. MFA Photography “Small Family Owned Tobacco Farms – Adapting to the Changing Future”
 8. Miller, Samara M.S. Biology “The Effects of Rain on Extinction of the Tim-Memory of the Honey Bee”
 9. Southern, Timothy Ph.D. Biomedical Sciences “Characterization of Heparin Binding Motifs of the EcCD22 Protein”
 10. Vanover, Jennifer Ph.D. Biomedical Sciences “Induction of Chlamydial Persistence by HSV2 Co-Infection”
4. Volunteers to chair the Outstanding Thesis, Dissertation, and Capstone Project awards for 2006 – Dr. Cecilia McIntosh:

Dr. McIntosh made an appeal for volunteers from the Graduate Council to chair the selection committees. Those council members present were asked to consider chairing a selection committee. The deadline to receive applications is March 15, 2006 and the selection process should take from two to four weeks.

B. Report on doctoral programs and low producing program reviews:

Dr. Brown gave a detailed report on doctoral programs and the recent rating from the Carnegie Foundation for the Advancement of Teaching. ETSU received a rating based on Ph.D. awarded in 2003-04 and there were none. Since the rating (last five years), ETSU has approved seven doctoral programs. The choices from the report were as follows:

- a. single doctoral – other fields
- b. stem field
- c. humanities field
- d. comprehensive doctoral – medical (stem + humanities + educational)
- e. doctoral professional

The rating next time should be doctoral professional based on ETSU total inventory of programs. The snapshot of the Carnegie Foundation is as follows:

ETSU rating:

Level: 4 year

Control: Public

Total Enrollment: 11, 869

Classifications	Category
Undergraduate sciences/professions,	Bal/HGC: balanced arts &
Instructional Programs:	high graduate coexistence
Graduate Instructional Programs:	5-Doc/Ed: Single doctoral (education)
Enrollment Profile:	HU: High undergraduate
Undergraduate Profile:	FT4/S/HTI: Full-time four-year, selective, higher
	Transfer-in
Size and Setting: nonresidential	L4/NR: Large four-year, primarily

Footnotes:

Graduate degree program classification is based on fewer than 50 degrees; Classifications may be unstable.

Undergraduate program classification: the percentage of majors is within 5 percentage points of a category border (professions direction).

Undergraduate program classification: the graduate coexistence measure is within 5 percentage points of the category with lower coexistence.

5. Announcements – Dr. Jo-Ann Marrs stated the Nursing RODP program has been approved and accredited.

6. Dr. Powers-Beck announced the deadline for the James H. Quillen Scholarship has been extended to March 15, 2006.

March 27, 2006

1. Proposal for Alternate Thesis/Dissertation Format Option
 - presenters: Don Hoover and Kevin Burke
 - This is a recommendation not a requirement
 - Prepared by Dr. Cecilia McIntosh

Proposal for Alternate Thesis/Dissertation Format Option

In the fall of 2005, there was a request for a meeting to discuss and consider the possibility of accepting an alternate (manuscript/journal) thesis/dissertation format. The program proposal for a Ph.D. in Environmental Health Sciences also indicated interest in this idea. The Alternate Format would embrace including organization of the major part of the thesis or dissertation into scientific journal article format. An ad hoc committee was formed to start a dialogue and to look into this further. Current members of this committee are:

Kevin Burke, chair, Dept. Physical Education, Exercise, & Sport Sciences

Kurt Maier, Dept. Environmental Health Sciences

Mitch Robinson, Asst. Dean Biomedical Sciences Grad. Program

John Taylor, “retired”, Curriculum and Instruction

Don Hoover, Biomedical Sciences

Celia McIntosh, Asst. Dean Graduate Studies; also Biological Sciences

The committee has met several times to discuss options and formats, to find facts on other programs allowing this format, and to draft a thesis/dissertation guide that includes this as an option. Information on these topics is presented below.

Part I. Rationale for Alternate Format Option for Theses/Dissertations

As Robert Day (1998) stated, "A scientific experiment, no matter how spectacular the results, is not completed until the results are published." While the traditional “chapter” style for theses and dissertations has deep roots within academe, the advantage of the alternate (manuscript/journal) format for theses/dissertations is that students (and faculty) will have published, submitted for publication, or be ready to submit one or more manuscripts to scholarly journals upon completion of the thesis/dissertation. For this reason, the ad hoc Alternate Thesis/Dissertation Format committee recommends this format be added as an option for thesis/dissertation preparation at ETSU.

Once students (with faculty approval and assistance) have completed their thesis/dissertation projects, there may be some resistance from the students to the task of revising their thesis/dissertation for publication as a peer-reviewed article. Many times the students have worked so hard on their individual documents that, once completed, they simply do not want to go through the process of editing and reformatting the thesis/dissertation for submission to a journal. Often, this leaves the thesis/dissertation director with the task of “readying” the manuscript for submission. This may result in a long delay before publication or the manuscript may “slip through the cracks” and never be submitted for publication. However, many of the student research projects done in collaboration with faculty mentors are worthy of publication and dissemination to a wider audience.

The Alternate Format facilitates timely submission of completed thesis/dissertation research for publication by substantially reducing the amount of editing that would normally be necessary using the traditional format. By establishing the Alternate Format as an option, students and faculty will be encouraged to submit theses/dissertations with a component that is essentially ready for review by a peer-

reviewed journal. In other words, there will be very little (and in some cases no) editing required before submission for publication to a scholarly journal. The Alternate Format encourages a “climate of publication” at the university and provides another valuable and practical learning experience for the students.

The Alternate Format allows students to include one or more manuscripts as a significant part of the thesis/dissertation with each full manuscript contained in its own chapter. This format also allows for the inclusion of manuscripts that have content based on the thesis/dissertation research but have been published prior to the actual writing of the thesis/dissertation. For the Alternate Format, each manuscript must be formatted in the appropriate style for the journal of interest. It is imperative that students discuss possible journals with their Thesis/Dissertation Directors so the appropriate thesis/dissertation chapters will be developed in the appropriate style. The style must be agreed upon by the thesis committee and the student at the thesis/dissertation proposal meeting. Although the students will use the style of an appropriate journal, the School of Graduate Studies still has requirements that can take precedent over journal requirements. Please see the most recent School of Graduate Studies “Guide for Preparation of Electronic Theses and Dissertations (ETD)” for specific guidelines.

Day, Robert A. 1998. How to Write and Publish a Scientific Paper. 5th ed., The Oryx Press, Westport, CT., pg ix.

Part II. Examples of Schools Accepting this Format for All or Some of Their Programs: (note – use seems to be more prevalent in science-related programs)

- a. Cornell
- b. Florida State
- c. University of Georgia
- d. University of Illinois Urbana-Champaign
- e. Iowa State University
- f. Duke
- g. Tulane
- h. University of California Davis
- i. Michigan State University
- j. University of Minnesota
- k. North Carolina State University
- l. Ohio State University
- m. Georgia Southern University
- n. York University (Canada)
- o. Georgia State University
- p. Uniformed Services University of the Health Sciences

Part III. Conditions and Process for Use

- a. Each program must determine whether or not to accept this format. If the program approves, the Program Director will need to inform the School of Graduate Studies of this decision in writing AND whether this is an option or a requirement for their program.
- b. If a program elects to allow use of the Alternate Format as an option, the student's committee must agree to its use. The School of Graduate Studies will modify its ETD submission forms to incorporate this.
- c. The responsibility for assuring the format fits that of the target journal will rest with the student's advisory committee.

Part IV. Revised "Guide for Preparation of Electronic Theses and Dissertations (ETD)"

The revised guideline is attached. Highlighted portions in the Table of Contents indicate components added to incorporate the Alternate Format. (The complete guidelines is placed with the March minutes)

Part V. Committee Recommendation

The ad hoc committee recommends that the Graduate Council approve the Alternate Format as an additional OPTION that may be used for a thesis or dissertation under the specified conditions. This would take effect in Fall 2006. If approved, the School of Graduate Studies will immediately disseminate information to program chairs and coordinators, include this information in the annual graduate coordinator meeting in the fall, update its ETD site, update and post the Thesis/Dissertation Format Guideline Document (on the web), and incorporate this information into future ETD workshops.

Action taken by Council with one opposed: Approved with corrections of language regarding multiple authors.
Dr. Maria Tedesco opposed

2. Defining terminal degrees – Dr. Wallace Dixon

The definition of a terminal degree relates to the highest degree in a discipline. For example, in the College of Education, the highest degree is a doctoral. Therefore, the appointment-reappointment form will have two boxes for the dean and chairperson to check. Some terminal degrees will be grandfathered, and if not current, will require justification.

April 24, 2006
(No miscellaneous changes)

May 2006
(No Graduate Council meeting)

