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Faculty Senate Agendas and Minutes

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10-22-2018

### 2018 October 22 - Faculty Senate Minutes

Faculty Senate, East Tennessee State University

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## FACULTY SENATE MINUTES

<b>Meeting Date:</b>	10/22/18	<b>Time:</b>	14:45 – 16:30	<b>Location:</b>	VA Campus, Building 60
<b>Next Meeting:</b>	11/05/18	<b>Scribe:</b>			Eric Sellers
<b>Present:</b>	Alsop, Fred; Blackhart, Ginette; Brown, Patrick; Burgess, Doug; Drinkard-Hawkshawe, Dorothy; Ellis, Jon; Emma, Todd; Epps, Susan; Flora, Bill; Foley, Virginia; Fraysier, Donna; Garris, Bill; Gentry, Retha; Gray, Jeffrey; Hemphill, Bill; Hendrix, Stephen; Herrman, Andrew; Johnson, Jeanna Michelle; Kim, Sookhyn; Livingston, James; Lyons, Renee; Mackara, Fred; Masino, Anthony; McGarry, Theresa; Mikdachi, Hana; Oh, Sunny; Olson, Nate; O'Neil, Kason; Owens, Bea; Pealer, Jennifer; Peterson, Jonathan; Ramsey, Priscilla; Sargsyan, Alex; Sarkodie, Olga; Sergiadis, Ashley; Short, Candice; Smith, Samuel; Stone, William; Taylor, Teresa Brooks; Trogen, Paul; Walden, Rachel;				
<b>Absent:</b>	Anand, Rajani; Byington, Randy; Chakraborty, Kaniska; Elangovan, Saravanan; Paul, Timir; Washington, Georgita				
<b>Excused:</b>	Al-Imad, Leila; Burns, Bracken; Cluck, David; Holmes, Alan; Hagemeyer, Nick; Kostrzewa, Richard; Marek, Greta; Sellers, Eric				

### Agenda Items

Meeting called to order

1. Introductions

2. Celebrations

3. Announcements

4. Approval of Minutes

5. Informational Items

6. Action Items

7. New Business

8. Old Business

9. Questions on reports/summaries from committees/working groups

10. Other Items

11. Comments from Guests

12. Adjourn

### DISCUSSIONS

1. Introductions:

Jessica Parker - 4th year Pharmacy student

Sara Boles - 4th year Pharmacy student

Caden Cox - 4th year Pharmacy student

2. Celebrations:

None



## DISCUSSIONS

### 3. Announcements:

3.1 The President's Forum will be held in Brown Hall 206 at 2:30pm on 10/24/18

### 4. Approval of Minutes

**Flora** questioned whether there was an objection to approving the minutes from the 9/24/18 meeting.

**No Objection: Minutes Approved**

### 5. Informational Items

#### 5.1 Dr. Amy Johnson, Director, Center for Teaching Excellence:

5.1.1 The Center for Teaching Excellence opened in September of 2017 and is located on the fourth floor of the Sherrod Library. The Center has grown out of the Quality Enhancement Plan and Teaching Workgroup. The center has a three person staff.

#### 5.1.2 What the center does:

Provides faculty learning communities, one for new faculty (year long, meet once a month)  
Engages students beyond the classroom by bring service learning into the classroom  
Provides 30 unique events  
Provides electronic resources: teaching tips, online resource center  
Provides individual consultation: responding to SAI feedback, course design, and assessment

#### 5.1.3 What the center has done so far:

Served 180 faculty  
Provided 800+ hours of faculty training  
Has 29 super users (3+ events attended)

#### 5.1.4 Questions:

5.1.4.1 **Blackhart** questioned whether there is going to be a pool of faculty who will serve other instructors, provide training, and observe other instructors. **Johnson** replied that it is one of this year's goals. The approach to peer evaluation is still being developed. Anyone who is interested in helping to develop the procedures should email Johnson.

5.1.4.2 **Stone** stated that he is on an undergraduate research committee that has discussed a book club. The committee noted it would be helpful to have topical audiobooks; however, there is currently no method that allows for multiple people to listen to the same book at the same time. **Johnson** replied that there is discussion of an audiobook app for ETSU employees, but students may not have access to the app. There is also a faculty book club. The center purchases the books and then the participants meet and discuss the book. The question about audiobooks is interesting and should be further explored.

5.1.4.3 **Drinkard-Hawkshawe** asked how the faculty evaluation system at ETSU compares to other universities. **Johnson** replied that ETSU is as good as our peer institutions for faculty evaluations. For peer evaluations, other universities are doing better job than we are. According to literature, peer evaluations seem to be the least reliable form of teaching evaluations.

5.1.4.4 **Sarkodie** asked what the center does in regard to working with clinical faculty. **Johnson** responded that, to date, not much has done with clinical faculty. The center has been involved in is the design of the interprofessional education workshop for all the academic health sciences. **Sarkodie** further questioned whether there is a plan to work with health sciences more in the future. **Johnson** replied yes, and that she would be interested in hearing more about the needs from the area.



## DISCUSSIONS

### 5.2 Mr. Jeremy Ross, Chief Operating Officer:

#### 5.2.1 Ongoing Project Summary:

Culp Center: \$45 million project, finish in December of 2019

Martin Center: \$53 million project, finish Spring 2020

Lamb Hall: \$23 million project, finish 2020

Millennium Center: \$5.8 million acquisition, closed on October 1<sup>st</sup>

Humanities Building: submitted a request to build. \$76 million project, Finish 2023

Other projects: Football locker rooms, campus safety upgrade, solar panel installation, tennis upgrade, turf replacement, classroom upgrades, steak and shake, benefits and wellness center.

November 9<sup>th</sup>, deadline to submit projects.

Maintenance: \$9.5 million to use

Next year: 340 projects, 40 capital projects, roughly \$200-400 million in construction and planning.

#### 5.2.2 Questions

5.2.2.1 **Alsop** questioned when construction on Lamb Hall will begin and how the project will affect parking and access to Lamb Hall, the College of Business, and Clement Hall. **Ross** replied that he did not know. The plan is to have a 40,000 square foot space with some land renovations. It will be disruptive and there will be less parking available for a while. **Alsop** also asked whether stairs will be added to the walkway bridge at the Millennium Center. **Ross** responded that it depends on the budget. The stairs will cost from \$400,000 - \$800,000.

5.2.2.2 [**Someone**] asked about the intent to move the Child Study Center. **Ross** replied that he does not have an answer. There have been numerous conversations and there are no current plans that he is aware of.

5.2.2.3 **Hendrix** asked if the university has plans for further land acquisition. **Ross** replied that he would love to acquire additional land. If ETSU wants to grow, the West Walnut corridor is a link to attracting students who want a more urban setting.

### 5.3 Board of Trustees report – Dr. Alsop

There is no information to report at this time.

### 5.4 Tennessee University Faculty Senates report – Dr. Byington

#### 5.4.1 Topics discussed:

The UT system has had a post tenure review process imposed on them.

The laws on tenure

The function and nuances of working with local boards

Outsourcing

President's contracts in the ways they are compensated and rewarded

Administration bloat

Faculty work load and differences across different campuses

Tennessee promise and dual enrollment

#### 5.4.2 Questions:

5.4.2.1 **Ellis** asked if it is a good thing that Austin Peay is giving raises by freezing positions. **Byington** replied that it is a good thing for Austin Peay faculty and the hiring freeze is how they were able to give raises. In addition, 50% of the introductory classes are taught by adjuncts or non-tenure track instructors.



## DISCUSSIONS

### 5.5 Working Groups Report – Work Group Chair

#### 5.5.1 Administrative Review – O’Neil

Nothing to report. The group hopes to meet next week.

#### 5.5.2 Shared Governance – Lyons

We have started our course of action. We hope to develop a university based organization for governing committees and to provide policy recommendations. We are in the process of prioritizing specific duties and will meet next Monday to prioritize and to delegate.

#### 5.5.3 Campus Communications – Garris

We will be developing strategies and providing recommendations for improving the flow of information across campus. We have been meeting online but we will be meet in person next Monday. We have identified many needs and solutions and are prioritizing them:

Safety protocol posters should be in all classrooms;  
Radio strength on campus including cell phones and repeaters as needed;  
Better and more efficient use of the public safety webpage related to emergency actions;  
Management of emergency email;

#### 5.5.4 Grants and Research – Peterson

We have been communicating via email thus far. Some initial issues have been identified:  
The amount of paper work for investigators who have been awarded a grant and the long delays in setting up accounts;  
The 6-week purchasing shut down during summer;  
The reason why student tuition is paid for by grants;

#### 5.5.5 Faculty Safety and Planning – Dr. Pealer

Major areas identified to improve faculty safety and planning:  
Policies and procedure  
Current resources  
Training faculty and students

### 6. Committee on committees – Dr. Epps

#### 6.1 Sick Bank Trustees- need to affirm Laura Robertson and Todd Emma

Move to affirm  
No objection  
Affirmed.

#### 6.2 Academic misconduct group: Affirmation of a replacement. Katelyn Alexander as replacement.

Move to affirm  
No objection  
Affirmed.

#### 6.3 Day of Giving Committee: no one volunteered, looking to find someone to serve

#### 6.4 Commission on Women: Four people have volunteered to serve.

A vote will be held once the Committee on Committees has met to discuss how to handle it.

#### 6.5 Faculty Concerns and Grievances:



## DISCUSSIONS

Representatives are needed from colleges other than Medicine, Clinical and Rehabilitative Health Sciences, and Education. Volunteers that are full professors are preferred and they do not need to be members of Faculty Senate. **Flora** asked what the committee does. **Burgess** answered that faculty submit concerns/grievances to the committee and the committee meets to determine if it is a valid grievance and how to move forward with the complaint.

### 7. New Business:

None

### 8. Old Business:

None

### 9. Questions on reports/summaries from committees/working groups

**Flora** stated the summaries will be sent out later today and questions should be emailed to him.

### 10. Comments from Guests

Thank you for having us.

### 11. Adjourn

**Motion to Adjourn: Brown**  
**Second: Garris**  
**Meeting Adjourned**

*Please notify Senator Eric Sellers ([sellers@etsu.edu](mailto:sellers@etsu.edu) or 9-4476, Faculty Senate Secretary, 2018-2019) of any changes or corrections to the minutes.*