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Faculty Senate Agendas and Minutes

Agendas and Minutes

2-11-2019

2019 February 11 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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EAST TENNESSEE STATE
UNIVERSITY

Faculty Senate Agenda

February 11, 2019

2:45 p.m. Lecture Hall, Building 60 VA Campus

1. Celebrations
2. Introductions of Guests
3. Announcements
4. Presentation – Dr. Karen King, CIO/Sr. VP for ITS – ETSU email information and other questions / concerns
5. Approval of minutes from January 28, 2019
6. Information item(s)
 - a. Board of Trustees report – Dr. Alsop
 - b. Working Groups Report – Work Group Chair
 - Administrative Review– Dr. O’Neil
 - Shared Governance – Dr. Lyons
 - Campus Communications – Dr. Garris
 - Grants and Research – Dr. Peterson
 - Faculty Safety and Planning – Dr. Pealer
7. Action Item(s)
 - a. Committee on Committees – Dr. Epps
8. New Business
 - a. Development of ballot for election of Faculty Representative to ETSU Board of Trustees

From Faculty Senate Bylaws:

4.5. Faculty Senate Selection of Faculty Trustee sec 2. To be eligible for consideration, the potential nominee must have been a full-time faculty member for at least six (6) years and demonstrate satisfactory involvement in university-wide shared governance.

Nominees for Faculty Representative to ETSU Board of Trustees are as follows:

Wallace Dixon
Virginia Foley
Eric Sellers
Judy Slagle
Paul Trogen

- b. Faculty Handbook – Updates from Handbook Committee – Dr. Epps
9. Old Business
10. Comments from guests
11. Adjourn

Next meeting: February 25, 2019

Executive Committee Meeting: February 18, 2019



FACULTY SENATE MINUTES

Meeting Date:	2/11/19	Time:	14:45 – 16:30	Location:	VA Campus, Building 60
Next Meeting:	2/25/19	Scribe:			Eric Sellers
Present:	Alsop, Fred; Anand, Rajani; Blackhart, Ginette; Brown, Patrick; Burgess, Doug; Burns, Bracken; Byington, Randy; Cluck, David; Drinkard-Hawkshawe, Dorothy; Ellis, Jon; Emma, Todd; Epps, Susan; Flora, Bill; Foley, Virginia; Fraysier, Donna; Garris, Bill; Gentry, Retha; Gray, Jeffrey; Hagemeyer, Nick; Hemphill, Bill; Hendrix, Stephen; Herrman, Andrew; Holmes, Alan; Johnson, Jeanna Michelle; Kim, Sookhyn; Kostrzewa, Richard; Livingston, James; Lyons, Renee; Mackara, Fred; Marek, Greta; Masino, Anthony; McGarry, Theresa; Mikdachi, Hana; Olson, Nate; O'Neil, Kason; Owens, Bea; Ramsey, Priscilla; Sargsyan, Alex; Sarkodie, Olga; Sellers, Eric; Sergiadis, Ashley; Short, Candice; Smith, Samuel; Taylor, Teresa Brooks; Trogen, Paul; Walden, Rachel; Washington, Georgita				
Absent:	Elangovan, Saravanan; Paul, Timir; Peterson, Jonathan;				
Excused:	Al-Imad, Leila; Oh, Sunny; Pealer, Jennifer; Stone, William				

Agenda Items

Meeting called to order

1. Introductions

2. Celebrations

3. Announcements

4. Approval of Minutes

5. Informational Items

6. Action Items

7. New Business

8. Old Business

9. Questions on reports/summaries from committees/working groups

10. Other Items

11. Comments from Guests

12. Adjourn

DISCUSSIONS

1. Introductions

Brian Skipper, P4 pharmacy student
Austin Roberts, P4 pharmacy student
Bart Wilson, P4 pharmacy student

2. Celebrations

None

3. Announcements



DISCUSSIONS

Flora noted that University Council has made updates to security measure to improve security at ETSU.

4. Approval of Minutes

Flora questioned whether there was an objection to approving the minutes from the 1/28/19 meeting.

No Objection: Minutes Approved

5. Informational Items

5.1 Presentation – Dr. Karen King, CIO/Sr. VP for ITS – ETSU email information and questions / concerns

5.1.1 **King** noted that she has received several comments about the External link attached to emails and that about half of the comments are positive and the other half negative. She is at Faculty Senate today to get thoughts about the tags and take questions and suggestions.

5.1.2 **Holmes** asked why ETSU emails often contain the External link. **King** replied that ETSU messages should not be marked as External and to forward such emails to her and she will make sure the email address is put on the white-list.

5.1.3 **King** noted that the spam filters have changed and the Unsubscribe button is safe to use. **Hendrix** questioned whether this has been advertised across campus as a feature that should be used? King replied no, but it will be in the near future.

5.1.4 **King** noted that two-factor authentication is just about finished for everyone. It will no longer be necessary to change passwords every 90 days. For those who do not have phones, stand-alone keys that generate a new key number every 30 second are being purchased. The key will be used as the second form of authentication. It is also possible to have a code emailed to another email account instead of a phone.

5.1.5 **King** also noted that emails are not monitored by IT staff. The tools are automated and they look for spam, not content. The new firewall alerts IT if an account has been compromised. If an alert is received the account will be investigated.

5.2 Board of Trustees report – Dr. Alsop

Alsop informed the group that the next BOT meeting will be held on Feb 22nd. He will send you the time, place, and agenda once he received the information. The meetings are open and live streamed.

5.3 Working Group Reports

5.3.1 Administrative Review– Dr. O'Neil

By the end of the semester, the group wants to develop a method to receive feedback from faculty and staff in regard to how the administration has handled assessment.

5.3.2 Shared Governance – Dr. Lyons

The group has met and almost has the governing chart complete. A motion for the group's recommendations will be put on the floor next meeting. Determining how faculty currently participate in shared governance is the next goal. Some of the recommendations are to complete a survey across campus to see how shared governance committees are working, and improving the web presence of our governing committees. There are numerous websites that need to be updated, and it is necessary to have consistency across committees.

5.3.3 Campus Communications – Dr. Garris



DISCUSSIONS

No report

5.3.4 Grants and Research – Dr. Peterson

No report

5.3.5 Faculty Safety and Planning – Dr. Pealer

No report

6. Action Items

6.1 Committee on Committees – Epps

Epps questioned whether members of Tenure and Promotion committees should have term limits. An extensive discussion followed. If you have questions or comments on this, please send them to Dr. Epps.

7. New Business

7.1 Development of ballot for election of Faculty Representative to ETSU Board of Trustees

From Faculty Senate Bylaws (section 4.5):
Faculty Senate Selection of Faculty Trustee sec 2. To be eligible for consideration, the potential nominee must have been a full-time faculty member for at least six (6) years and demonstrate satisfactory involvement in university-wide shared governance.

Nominees for Faculty Representative to ETSU Board of Trustees are as follows:

Wallace Dixon
Virginia Foley
Eric Sellers
Judy Slagle
Paul Trogen

Virginia Foley was nominated in round 1.
Eric Sellers was nominated in round 2.
Judy Slagle was nominated in round 3.

7.2 Faculty Handbook – Updates from Handbook Committee – Dr. Epps

Epps noted that many updates to the handbook and the links within it were updated due to the transition from TBR to the BOT. It has been reorganized to make it easier to find what is needed. The structure is now consistent with the structure of university policies. Information on the website has also been updated; subheadings and other things that made the handbook complicated have been removed. Suggestions or feedback for the draft should be sent to Epps. The committee meets every other week and will look at the suggestions. The goal is to have the handbook completed by the end of the semester. (See Dr. Flora for a draft that was presented at the meeting.)

8. Old Business

None

9. Comments from Guests

None



DISCUSSIONS

10. Adjourn

Motion to Adjourn: Hendrix
Second: Brown
Meeting Adjourned

Please notify Senator Eric Sellers (sellers@etsu.edu or 9-4476, Faculty Senate Secretary, 2018-2019) of any changes or corrections to the minutes.