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Graduate Council Meeting Minutes and Reports

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2004 April 26 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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MINUTES: Graduate Council - April 26, 2004, 1:15 p.m., Meeting Room
3, DP Culp Center

ATTENDEES: Barrett, Brown, Powers-Beck, Champney, Dixon, Pointer,
Ellis, Hoover, Music, Pike, Tedesco, Scheuerman, Taylor

ABSENT: Davis, Thompson, Bitter, Marrs, Whitson, Woodruff

GUESTS: Flowers, Maier

I. Approval of Minutes - March 29, 2004

Action Taken by Council: Approved.

II. Graduate Faculty Sub-Committee - Wally Dixon, Chair

A. Re-Appointments:

1. Dr. Hal Knight, College of Education
Full Membership Expired 033

Dr. Knight's reappointment to graduate faculty application was revisited by the Council as to the recommended level of membership. Dr. Dixon explained the concept behind allocating levels of membership explaining specific guidelines in the application package. He further solicited input and recommendations from Council members as to how and what the sub-committee should be looking at in their attempts to revise and/or redefine the graduate faculty guidelines for appointment to the ETSU Graduate Faculty. Several ideas were discussed such as the possibility of just having one level of membership and letting the sub-committee delegate the number of year's membership based upon the application package content. The possibility of sending back application packages that do not contain comments from the coordinator, chair, and dean of the college/department was also discussed. It was the consensus of the Council that there needs to be more clarification of the guidelines.

**Action Taken by Council: Dr. Knight was reappointed
to Full Membership on the
ETSU Graduate Faculty.**

III. Curriculum Sub-Committee - Lee Pike, Chair

A. College of Business & Technology, Computer & Information
Sciences

- a. Establish a Graduate Certificate in E-Business with
18 credit hours, and five planned new courses.
- b. Establishment of four new courses:
 1. CSCI 5011 Internet Technology I, 3 credit hours
 2. CSCI 5012 Internet Technology II, 3 credit hours
 3. CSCI 4017/5017 Introduction to Information
Assurance, 3 credit hours
 4. CSCI 4027/5027 Information Management, three
credit hours.
- c. The final new course has not yet been presented for
approval.

- B. College of Public & Allied Health, Public Health
 - a. Establish a Graduate Certificate in Epidemiology
15 credit hours, 3 new courses:
 - 1. PUBH 5030 Overview of Public Health, 3 credit hours
 - 2. PUBH 5405 Epidemiology II, 3 credit hours
 - 3. PUBH 5410 Statistical Software for the Health Professions, 3 credit hours

This program will migrate toward 100% on-line program in addition, the proposal fits with consortium plans.

- b. Establish an Epidemiology Concentration in the MPH degree in Public Health, 45 credit hours, 4 new courses, 5350, 5420, 5430, 5450; plus 2 created for certificate program, 5405, 5410; Thesis or field experience, will fit current accreditation standards.

- c. Establishment of four new courses:

- 1. PUBH 5350 Biostatistics II, 3 CH
 - 2. PUBH 5420 Epidemiology of Chronic Disease, 3 CH
 - 3. PUBH 5430 Epidemiology of Infectious Disease, 3
 - 4. PUBH 5450 Environmental/ Occupational Epidemiology, 3 Ch

- d. The department will submit editorial change proposals to change Biostatistics to PUBH 5310 Biostatistics I and PUBH 5400 Epidemiology to Epidemiology I

IV. Old Business

- A. Dr. Brown extended sincere thanks to the entire Graduate Council membership, especially those members that served as chair or members on respective graduate council Subcommittees.
- B. Dr. Champney asked Dr. Brown about the specific role of each Assistant Dean in the School of Graduate Studies now that the graduate office would have two assistant deans. Dr. Brown explained that he has planned two one-half day retreats with Drs. Herrin, Powers-Beck, and McIntosh in May to look at functions, responsibilities and role each assistant dean would have in the Graduate School.

V. Adjournment

The meeting was adjourned at 2:15 p.m.

Scott Champney, Chair