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5-13-2009

2009 May 13 - Undergraduate Curriculum Council Minutes

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Recommended Citation

University Governance, East Tennessee State University, "2009 May 13 - Undergraduate Curriculum Council Minutes" (2009). *Undergraduate Curriculum Council Minutes*. 36.

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University Curriculum Committee
Minutes for May 13, 2009

In Attendance: Debbie Dotson, Amy Wilson, Diana Mozen, Scott Contreras-Kotarbay, Kathy Campbell, Mike Stoots, Jill LeRoy-Frazier, Theresa McGarry, Mary Langenbrunner, Anita DeAngelis, Ken Hall, Melissa Schrift.

Call to Order by Chair, Marie Tedesco

Minutes of 22 April

approved: Mozen made motion to accept pending editorial corrections, seconded, Contreras-Kotarbay

ANTH 4250: Ethnomedicine: Melissa Schrift attended to support proposal in lieu of Cavender:

Proposal Snapshot: Credit hours should have max., clarification of Rationale for Proposal was requested—course’s contribution to cultural competence,
Syllabus: Learning Outcomes to be edited to begin with active verbs, major assignments to be edited to match grade assignment, and expanded so more clearly related to course description.

Accepted pending editorial changes, Green made motion, McCrary seconded.

CSCI 3720: Fundamentals of Business Info. Systems

Proposal Snapshot: Prerequisite info to go to end of course description. Staffing to be amended to include names.

Syllabus: Learning outcomes to be edited to use active verbs. Major assignments needs greater specified and made to match grade assignment. Attendance note to be edited for clarity. Edition (date of publ.) for required text to be specified.

Accepted pending editorial changes: Stoots made motion. Second Contreras-Kotarbay

CHINESE LANGUAGE

NEW COURSES:

CHIN 3011: Introduction to Chinese Culture

Proposal: Greater specification in Rational for Proposal recommended (course in Chinese culture overview a standard elective for language minors, Implementation date to be adjusted (Fall 2009),

Syllabus: “explain” and “demonstrate” for “acquire” in Learning Outcomes. Relationship between grade assignment and major assignments need to be specified clearly. Attendance policy needs clarification. Major text needs full bibl. Information:

Accepted pending editorial corrections and clarifications: Green made motion, Mazen seconded.

CHIN 3016 and 3026: Chinese Conversation and Composition I and II

Returned for reconsideration: Mazen moved, Campbell seconded

All CHIN courses need fuller rationale, and an adjustment of the implementation date. Prerequisites need to be specified—info to go into course description. Learning outcomes to be edited: ‘develop’ to ‘demonstrate’. Is ‘translation’ to figure in measured outcomes: Course topics to be more clearly specified (some of material in purpose actually lists topics to be covered.) Relationship between grade assignment and major assignments need to be specified clearly in each of the proposals. Attendance policy needs clarification.

CHIN 4016 and 4026: Advanced Chinese I and II

Returned for reconsideration: (with motion re 3016 and 3026)

CHIN 4976: Special Topics in Chinese

Proposal: Rationale for proposal needs to be made specific to course.

Implementation date has to be changed. ‘Culture’ to be added in Course Description.

Syllabus: major assignments and grade assignments need to be made to match, one learning outcome needs to be clarified with change of verb: “acquire” to be changed to measurable verb.

Accepted pending editorial revisions: Contreras-Kotarbay made motion, Stoots seconded

Chinese Language Minor: TBR Proposal

*Evaluation plan addresses evaluation of courses, but not of program itself---but needs to address evaluation of program: external review, alumni survey, (focus on paragraph 3—specify which of listed means would be employed.

*Implementation date to be adjusted.

* Course descriptions to be edited pending approval of constitutive courses.

Returned for editing, to return for review. Frazier moved, Contreras-Kotarbay seconded.

FAMILY AND CONSUMER SCIENCES

FACS 3615: Space Planning: Studio III, 3621: Residential Design and Housing:

2625: AutoCAD, 4610: Health Care Studio IV, 4611: Hospitality Studio V

All courses need clearer and more specific rationals—to include information shared with committee by visiting faculty. The aim behind proposed changes: Specific information about rationale behind course mergers

Snapshots: Proposal rationale to include information shared with committee about merger of theory and practice course. Transcript titles need to lose punctuation. Permission of Instructor (as prerequisite option) needs to be put at end of catalog descriptions (4610, 4611).

Syllabi: Typo in course topics (“safety”), 4611: Major course topics take out everything prior to list, change phrase qualitative research project to methodology. Learning outcomes to be checked for typos. For 4611: learning outcomes—stop at “problem solving”.

Accepted with editorial revisions: Kotarbay moved, Langenbruner seconds.

FACS 4230: Merchandise Buying

Snapshot: Prerequisites to consist in only course numbers, Permission of instruction to go to end of course description,

Syllabus: Learning outcomes to be edited to verbs of activities that are measureable,

Accepted pending editorial revisions: Green moved, Mazan seconded

SOCW : Social Work Admissions requirement revision: TBR proposal:

Accepted Moved: Mazen, seconded, Dotson

Art Minor: ARTA: Proposal to create small core of courses for Art minor:

Accepted: Moved, Green, seconded, Dotson

Sports and Leisure Management: SALM 4240: course returning for reconsideration:

Snapshot: Rationale to be clarified (purposes and goals on syllabus includes what is essentially a rationale) per recommendations of Marsh Grube, (members noted that the information shared by guest to meeting included material that should be included in rationale.), specify that course is not repeatable for credit. Commas between staff names,

Syllabus: Learning outcome to edit out “understands”, typo-“utilize”, grade assignments and major assignments need to “match”.

Approved: moved, Mazen, seconded, Langenbruner

SALM TBR Proposal:

Accepted as is: Moved: Mazen, seconded, Kotarbay

Appreciation for service was offered for members of the committee whose term of service ends with this academic year—Marsh Grube

Adjourned, motion Green, seconded, Mazen