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Graduate Council Meeting Minutes and Reports

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### 2003 November 24 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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MINUTES: Graduate Council - November 24, 2003, 1:15 p.m., East Tennessee Room - DP Culp

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ATTENDEES: Barrett, Taylor, Champney, Hoover, Scheuerman, Ellis, Bitter, Pike, Dixon, Brown, Marrs, Pointer, Tedesco, Music

ABSENT: Herrin, Kimberly Norris-Thompson, Whitson

GUEST: Mooney, Bishop, Holland, Cornett

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**I. Approval of Minutes** - October 27, 2003

***Action taken by Council: Approved.***

**II. Curriculum Sub-Committee - Lee Pike, Chair**

- A. College of Public & Allied Health - Gerontology
1. Non-Substantive Curriculum Change Proposal in the Gerontology Certificate Program
  2. Substitute RUBH 5607 - for IDGE 5000
  3. Reduce credit hour requirement from 22 to 16
  4. Delete IDGE 5000

***Action taken by Council: Approved.***

- B. College of Education - Counseling
1. Revise admission standard
    - a. Drop requirement for an undergraduate course in Abnormal psychology.
  2. Establish new concentration in Counseling M.A.
    - a. Add Higher Education concentration

***Action taken by Council: Approved.***

- C. College of Arts & Sciences - English
1. Establish a non-thesis option in the English M.A.
  2. Add a requirement that graduate assistants who will teach be required to take the existing course ENGL 5920 Studies in English Education: Writing: Theory and Teaching

***Action taken by Council: Approved.***

- D. College of Business & Technology - Technology & Geomatics
1. Non-Substantive Curriculum Change Proposal in the Digital Media Concentration of the Technology M.S.
    - a. Replace two (2) course in required core:
      1. Add: DIGM 5820 New Media Communications and Research
      - Delete: DIGM 5831 Interactive Multimedia
      2. Add: ENTC 5640 Innovative Entrepreneurship OR ENTC 5630 Project Management OR ENTC 5670 Strategic Management of Technology and

Innovation

Delete: MGMT 5010 Essentials of Management

b. Eliminate specialization options (Multimedia, Visualization, Hypermedia, Product Design.

c. Addition of two (2) new four (4) credit hour graduate

courses:

1. DIGM 5820 New Media Communication and Research
2. DIGM 5821 Digital Media as an Art Form

d. Addition of three (3) new three (3) credit hour

graduate

courses:

1. DIGM 5910 Experimental Media I
2. DIGM 5915 Experimental Media II
3. DIGM 5970 Digital Media Research Project

e. Addition of Four (4) new DIGM courses to replace equivalent ENTC courses:

1. DIGM 5957 Topics in Digital Media
2. DIGM 5960 Thesis
3. DIGM 5970 Digital Media Research
4. DIGM 5990 Readings and Research

f. Addition of three (3) new and eight (8) replacements three (3) credit hour dual listed xxx7 courses:

A. Three New Courses:

1. DIGM 4617/5617 Advanced Raster-Based Imaging
2. DIGM 4147/5147 Fundamentals of Character Animation
3. DIGM 4627/5627 Compositing

B. Eight Replacement Courses:

1. DIGM 4637/5637 Advanced Integration Design  
Formerly DIGM 4837/5837 Advanced Multimedia
2. DIGM 4647/5647 Advanced Animation  
Formerly DIGM 4847/5847 Advanced
3. DIGM 4657/5657 Advanced Web Design  
Formerly DIGM 4657/5657 Advanced
4. DIGM 4667/5667 Advanced Product Design  
Formerly DIGM 4867/5867 Advanced  
Product Design
5. DIGM 4817/5817 3D Effects Animation  
Formerly DIGM 5842 Digital Effects Animation
6. DIGM 4827/5827 **Experimental** Digital Video  
Formerly DIGM 5830 Digital Video
7. DIGM 4877/5877 Advanced Modeling & Lighting  
Formerly DIGM 5840 Advanced Modeling &  
Lighting
8. DIGM 4887/5887 Technical Direction for  
Animation

Visualization

Hypermedia

Formerly DIGM 5841 Character Animation

- g. Delete 4 courses:
  - 1. DIGM 5830 Digital Video
  - 2. DIGM 5840 Advanced Modeling & Lighting
  - 3. DIGM 5841 Character Animation
  - 4. DIGM 5842 Digital Effects Animation
  
- h. Addition of 11 new one (1) credit hour graduate lab courses to support advanced 5xx7 courses:
  - 1. DIGM 5148 Character Animation Graduate Laboratory
  - 2. DIGM 5618 Raster-Based Imaging Graduate Laboratory
  - 3. DIGM 5628 Compositing Graduate Laboratory
  - 4. DIGM 5638 Interaction Graduate Laboratory
  - 5. DIGM 5648 Animation Graduate Laboratory
  - 6. DIGM 5658 Web Design Graduate Laboratory
  - 7. DIGM 5668 Product Design Graduate Laboratory
  - 8. DIGM 5818 3D Effects Animation Graduate Laboratory
  - 9. DIGM 5828 Experimental Digital Video Graduate Laboratory
  - 10. DIGM 5878 Modeling & Lighting Graduate Laboratory
  - 11. DIGM 5888 Technical Direction Graduate Laboratory
  
- i. Change the culminating experience requirement for the non-thesis option:
  - 1. Add DIGM 5970 Digital Media Research Project, and
  - 2. Delete ENTC 5800 Strategic Experience
  
- j. Revise the guided electives list in catalog to include only DIGM options

**Action Taken by Council: Approved awaiting approval at the College/Departmental level. After approval at that level, an email poll will be distributed to Graduate Council Membership seeking final approval and submission in the 2004/2005 catalog.**

- E. College of Arts & Sciences - Social Work
  - 1. Add three (3) new courses:
    - a. SOWK 5266 - Gerontological Social Work
    - b. SOWK 5306 - Advanced Field Practicum I
    - c. SOWK 5403 - Administrative Practices in Human Services Organizations
  
  - 2. Course deletion
    - a. SOWK 5416 Integrated Field Seminar

**Action Taken by Council: Approved with one opposing vote. After College/Departmental meeting in December, Graduate School will take an email poll of**

*the Graduate Council Membership for final approval  
and submission in the 2004/2005 catalog.*

**III. Graduate Faculty Sub-Committee - Wallace Dixon, Chair**

**A. Re-Appointments:**

1. Stephen Armstrong  
Associate Membership Expired  
Recommend - Full Membership
2. Martin Barrett  
Full Membership Expired  
Recommend - Full Membership
3. Paul Bayes  
Associate Membership Expired  
Recommend - Associate Membership
4. Amelia Brown  
Full Membership Expired  
Recommend - Associate Membership
5. Kent Burdick  
Interim Membership Expired  
Recommend - Interim Membership
6. Anita DeAngelis  
Full Membership Expired  
Recommend - Full Membership
7. Yousif Elhindi  
Associate Membership Expired  
Recommend - Full Membership
8. James Fox  
Full Membership Expired  
Recommend - Full Membership
9. Linda Kerley  
Full Membership Expired  
Recommend - Full Membership
10. Vernon Pine  
Interim Membership Expired  
Recommend - Interim Membership
11. Stephanie Quillen  
Associate Membership Expired  
Recommend - Associate Membership
12. Mitchell Robinson  
Full Membership Expired  
Recommend - Associate Membership
13. Antorio Rusinol  
Associate Membership Expired

Recommend - Associate Membership

14. Leonore Simon  
Associate Membership Expired  
Recommend - Full Membership
15. Pearl Ume-Nwagbo  
Interim Membership Expired  
Recommend - Denied

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***Action Taken by Council: Approved.***

**B. Graduate Faculty Appointment/Re-Appointment Guidelines -  
Wally Dixon, Chair**

Dr. Dixon stated that there was no business to report at this time.

**C. Allocation of Tuition Scholarship Positions to Departments**

Dr. Dixon discussed problems related to allocation of tuition scholarships to departments due to the guidelines and restrictions placed on filling tuition scholarship positions. He requested additional information on the policy and whether or not it could possibly be changed. The restriction placed on tuition scholarships doesn't allow a graduate assistant to move to a tuition scholarship in the second year of their graduate program as the tuition scholarship positions must be utilized for first-time only graduate students, or tuition scholarship renewals. Dr. Brown explained that funding for these positions was primarily utilized for recruiting new graduate students. There is some flexibility. These positions were never intended to be used for second year graduate students. Dr. Brown further stated that he will take this matter into consideration and determine if it would be possible to alter the policy. Dr. Brown will distribute the policy at a future meeting and see about revising the policy to allow greater flexibility in filling vacant tuition scholarship positions within the various departments.

**IV. Old Business**

- A. Conditional Admission Policy
- B. Transfer of Credit Policy

Dr. Brown reported that after the two policies were submitted to Academic Council the Council recommended that it be reviewed and revised further before approval by Academic Council.

B. P.E.O. Scholarship would not be administered through the Graduate School due to ETSU Scholarship Committee policy. However, the scholarship could be handled through the Private

Agency to include requesting applications, selection of applicant, etc.

**V. Adjournment**

The meeting was adjourned at 2:35 p.m.

Scott Champney, Chair