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Faculty Senate Agendas and Minutes

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10-7-2019

### 2019 October 7 - Faculty Senate Agenda and Minutes

Faculty Senate, East Tennessee State University

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# EAST TENNESSEE STATE UNIVERSITY

## Faculty Senate Agenda

October 7, 2019

2:45 p.m. Building 60 Lower Level Lecture Hall VA Campus

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1. Celebrations
2. Introductions of Guests
3. Announcements
4. Presentation:
  - a. Dr. Adam Green, Chief of Staff and Sec to BOT and Jennifer Clements, Chief Branding Officer - **Grand Challenge Overview and Application- ETSU Elevates Grant** and time for questions
  - b. Amy Johnson, Director Center for Teaching Excellence – **Events, Activities, Overview** and time for questions
  - c. Approval of minutes from September 23, 2019
  - d. Information item(s)
    - a. Sustainability Fee – Dr. Garris
    - b. College Elections – Dr. MacGarry / Dr. Epps
    - c. Handbook Committee update – Dr. Epps
    - d. Board of Trustees report – Dr. Foley
    - e. Faculty Sub Council Collaborative report – Mr. Hemphill
  - e. Action Item(s)
    - a. Motion to Commit to Committee for consideration 1) the proposal from Public Health regarding conversion of 1<sup>st</sup> year grades to P/F assuming requirements in later years are met, 2) The grade forgiveness proposal passed by SGA last year, 3) other similar processes in place at other institutions. This committee will consider if these or other policies are appropriate for ETSU, if the Senate wishes to propose policy revision at ETSU, and/or put forward policy amendment proposals – Dr. Brown
    - b. Committee on Committees – Dr. Epps
  - f. New Business
  - g. Old Business
    - a. Work Groups – select chair for 19/20, goals, etc.
  - a. Reminder about Safety Training Awareness
  - b. Comments from guests
  - h. Adjourn

Next meeting:

October 21, 2019

Fall Break October 14, 15



## FACULTY SENATE MINUTES

<b>Meeting Date:</b>	10/07/19	<b>Time:</b>	14:45 – 16:30	<b>Location:</b>	VA Campus, Building 60
<b>Next Meeting:</b>	10/21/19	<b>Scribe:</b>			Eric Sellers
<b>Present:</b>	Alsop, Fred; Anand, Rajani; Blackhart, Ginette; Brown, Patrick; Burford, Mike; Burns, Bracken; Byington, Randy; Chen, Yi-Yang; Cherry, Donna; Drinkard-Hawkshawe, Dorothy; Ellis, Jon; Emma, Todd; Epps, Susan; Evanshen, Pam; Flora, Bill; Foley, Virginia; Fraysier, Donna; Garris, Bill; Gray, Jeffrey; Hendrix, Stephen; Holmes, Alan; Johnson, Jeanna Michelle; Johnson, Michelle; Kim, Sookhyn; Livingston, James; Lyons, Renee; Mackara, Fred; Marek, Greta; McGarry, Theresa; Oh, Sunny; Olson, Nate; O'Neil, Kason; Owens, Bea; Pealer, Jennifer; Peterson, Jonathan; Ramsey, Priscilla; Sargsyan, Alex; Sellers, Eric; Silver, Ken; Smith, Samuel; Stone, William; Trogen, Paul				
<b>Absent:</b>					
<b>Excused:</b>	Alexander, Katelyn; Collins, Charles; Dunn, Andrew; Hagemeyer, Nick; Hemphill, Bill; Kostrzewa, Richard; Sarkodie, Olga; Sergiadis, Ashley; Taylor, Teresa Brooks				

### Agenda Items

Meeting called to order

1. Celebrations
2. Introductions
3. Announcements
4. Presentation
5. Approval of Minutes
6. Informational Items
7. Action Items
8. New Business
9. Old Business
10. Comments from Guests
11. Adjourn

### DISCUSSIONS

#### 1. Celebrations

- 1.1 **Epps** noted that the Budweiser Clydesdales will be at the Christmas parade on December 7.

#### 2. Introductions

- 2.1 Lilly Tran and Halley Chrome were present as guests; they are both 4th year pharmacy students.

#### 3. Announcements

- 3.1 The next four meetings of Faculty Senate will be in Sam Wilson Hall Room 230.
- 3.2 The Executive Committee will not meet next Monday because it is fall break.



## DISCUSSIONS

3.3 **Flora** reminded senators that Andrew Worley will present on safety training awareness and Naloxone training at the 10/21/19 full meeting of the senate.

3.4 **Lyons** reminded senators that the Shared Governance Committee has an open online survey and to please remind constituents to complete it before October 15.

### 4. Presentation

4.1 Dr. Adam Green, Chief of Staff and Secretary of the BOT - Grand Challenge Overview and Application-ETSU Elevates Grant

The ETSU Elevates Service grants will be announced this Thursday. It is a grand challenge that will help to improve the quality of life of the people who live in our region. Ninety thousand dollars will be awarded. Eligible teams include faculty, staff, students, or a combination of people from these groups. There will be 15 \$5,000 awards and two \$7,500 awards. The applications are three pages and there will be a rolling deadline with applications due on the 10<sup>th</sup> of every month, for five months. The names of eligible grants will be entered into a fishbowl and five will be selected. The following week there will be a shark tank style presentation and three will be selected for funding each month (November, January, February, March, and April). The first grand prize will be picked by the committee based on impact and the second will be picked by the community using an online voting process.

Questions:

**Kim** asked if it is necessary to have community partners for the application. **Green** replied that it is not required but it is encouraged. However, the money will need to be awarded to a campus unit.

**Silver** suggested that an evaluation criteria includes prior efforts between ETSU and community group to enhance continuity.

**Byington** commented that the video is very Johnson City focused if the goal is to be regional.

**Sargsyan** asked whether any organization in the community can apply whether they are for-profit or non-profit, and where is the application located. **Green** replied that any entity can apply but it must have an ETSU eligible partner and the application is available at: <https://www.etsu.edu/etsuelevates/>.

4.2 Dr. Amy Johnson, Director Center for Teaching Excellence – Events, Activities, Overview

The Center for Teaching Excellence is now in its third year. It came from an initiative started by Dr. Bach as part of the Teaching Work Group about five years ago. The center was one of 10 recommendations made by the work group. The first year was spent running the quality enhancement plan and the center served about 190 faculty. The center exists to support faculty in the university's teaching mission. A major goal of the center is to run Faculty Learning Communities on a variety of topics. A new working community devoted to Civic Engagement will be launched in 2020. Many workshops and events are offered. A new workshop this semester is the Four Teaching Essentials, which is a four-part workshop. The workshop grew out of a literature review conducted by the Gen Ed renewal committee and four main themes were identified: respect for students as learners and people; community of learners; feedback early and often; and, collaborative learning. The Universal Design and Accessibility Series is another workshop that is a partnership between the center, Academic Technology, and Disability Services. A new partnership with campus sustainability called the Blue Ridge Project has also been launched. The project looks at four different aspects of sustainability and how it can be used in the classroom. Electronic resources and individual consultation are also available. Last year the center served 247 faculty members. There were 38 super-users (i.e., people who came to three or more events). In August 2019 the second annual Conference for High Impact Instructional Practices (CHIIPs) was held and 120 faculty participated in the workshop. This year the center has already served 209 faculty and has 22 super-users. This year the CHIIPs keynote speaker will be Jose Bowen and the workshop will be held on August 4.

Questions:

**Stone** asked if we have an institution wide license for interactive learning. **Johnson** replied we do not and that we used to have Turning Point but it is outdated and unreliable. It is something that ATS should look into.

**Lyons** asked how graduate students are targeted for online courses. **Johnson** replied it all goes through



## DISCUSSIONS

ATS. The center has a strong confidentiality policy and will not share information in regard to a visit with supervisors. Graduate student teachers and graduate faculty are welcome to come to any of the workshops. **Sargsyan** asked how a college can be included in a workshop. **Johnson** replied that she should be contacted directly.

**O'Neil** asked if there are in-house needs analysis for ETSU students. **Johnson** replied not yet but it would be a good idea to do so in the future.

**Kim** asked if interactive technology workshops are offered. **Johnson** replied yes, they will be on the spring 2020 schedule.

**O'Neil** recommended that the center and its services are better promoted to the faculty because the center is a one-stop shop with a tremendous amount of resources.

**Foley** expressed a concern that pharmacy and COM start at different times of the year and their schedule should be accommodated so that they can also participate in new faculty orientation. **Johnson** replied that she has talked with Dr. Block about ways to incorporate the COM faculty.

**Peterson** noted that there is not a faculty resource link on the ETSU homepage (when accessed by mobile devices, there is a link when accessing the homepage via personal computer) and that it may be a good idea to invite second year faculty to the new faculty orientation because they ask questions that new faculty would not know to ask. **Johnson** replied that faculty orientation is two days and a lot of information. In the future it may be half a day orientation with other half day sessions offered at different times during the semester.

### 5. Approval of Minutes

**Flora** questioned whether there was an objection to approving the minutes from the 09/23/19 meeting.

**No Objection: Minutes Approved**

### 6. Informational Items

#### 6.1 Sustainability Fee – Dr. Garris

Students imposed a \$7 sustainability fee upon themselves, which results in approximately \$200,000 for sustainability efforts. If you have an interest in applying for a sustainability grant you can look at the announcement in the President's newsletter.

#### 6.2 College Elections – Dr. McGarry / Dr. Epps

The new senators from the COM are Mark Ransom and Rachel Walden.

#### 6.3 Handbook Committee update – Dr. Epps

Please look through the handbook and send comments to Dr. Epps. The committee will meet in the next two weeks.

#### 6.4 Board of Trustees report – Dr. Foley

Three policies are out for public comment. The Policy on Policies closes in three days. Flora added that it is important to contribute to the public comments and even though the Academic Council may not post how comments are addressed, they are considered, discussed at length, and sent back for revision.

#### 6.5 Faculty Sub Council Collaborative report – Mr. Hemphill

No report.

### 7. Action Items

#### 7.1 **Dr. Brown: Motion to Commit to Committee for consideration 1) the proposal from Public Health**



## DISCUSSIONS

regarding conversion of 1st year grades to P/F assuming requirements in later years are met, 2) The grade forgiveness proposal passed by SGA last year, 3) other similar processes in place at other institutions. This committee will consider if these or other policies are appropriate for ETSU, if the Senate wishes to propose policy revision at ETSU, and/or put forward policy amendment proposals – The motion was seconded by Hendrix

Discussion:

**McGarry** noted that feedback from the CAS was not to form the committee.

**Silver** stated that when he inquired about who in Public Health initiated the proposal he found out it was Dr. Wykoff and that by considering the proposal we are giving legitimacy to an issue that lacks legitimacy and it should not be considered.

**Epps** noted that the Academic Council received a grade forgiveness policy from the SGA last year and the issue is worth investigating. She has also asked GAs in her department to try and find what other institutions are doing so that we have a basis to work from.

**Vote: Yea – 21; Nay – 19**

**Motion passed. A committee will be formed.**

Epps, Olson, and Cherry volunteered to serve on the committee. Senators should notify constituents that the committee is open to faculty at large.

### 7.2 Committee on Committees – Dr. Epps

Epps needs to meet briefly with the committee after the meeting today.

### 8. New Business

None.

### 9. Old Business

9.1 Work Groups – select chair for 19/20, goals, etc.

Twenty-five people have already signed up for one of the four groups. Please sign-up if you have not already done so and meet after the meeting to select a chair for the group.

### 10. Comments from Guests

None.

### 11. Adjourn

**Motion to Adjourn: Brown**

**Second: Peterson**

**Meeting Adjourned**

Please notify Senator Eric Sellers ([sellers@etsu.edu](mailto:sellers@etsu.edu) or 9-4476, Faculty Senate Secretary, 2019-2020) of any changes or corrections to the minutes.