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Graduate Council Meeting Minutes and Reports

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2003 September 29 - Graduate Council Minutes

College of Graduate and Continuing Studies, East Tennessee State University

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MINUTES: Graduate Council - September 29, 2003, 1:15 p.m., East Tennessee Room, DP Culp

ATTENDEES: Barrett, Bitter, Brown, Herrin, Champney, Pointer, Dixon, Hoover, Tedesco, Pike, Music, Scheuerman, Taylor

ABSENT: Ellis, Greer, Marrs, Norris-Thompson, Ziegler, Woodruff

GUEST: Smith, McCabe

I. Approval of Minutes - April 28, 2003

Action taken by Council: Approved.

II. Curriculum Sub-Committee - Lee Pike, Chair

A. College of Nursing

1. Department of Adult Nursing LU, three new courses
 - a. ALNU 5038 Pharmacology and Therapeutics for Older Adults, 1 credit
 - b. ALNU 4267/5267 Nursing Management of the Critically Ill Adult, 3 credits
 - c. ANLU 6016 Advanced Concepts in Pathophysiology, 3 credits
2. Department of Professional Roles & Mental Health Nursing, six new Courses:
 - a. PMNU 5404 Advanced Psychiatric Nursing Care I, 3 credits
 - b. PMNU 5405 Advanced Psychiatric Nursing Care I: Practicum, 3 Credits
 - c. PMNU 5408 Advanced Psychiatric Nursing Care II, 2 credits
 - d. PMNU 5409 Advanced Psychiatric Nursing Care II: Practicum, 2 Credits
 - e. PMNU 5410 Theories of Counseling for the Psychiatric Mental Health Nurse Practitioner, 3 credits
 - f. PMNU 5411 Theories of Counseling for the Psychiatric Mental Health Nurse Practitioner: Practicum, 3 credits

Action taken by Council: Approved.

3. Master of Science in Nursing Degree Program. Propose three changes in the program: 1) revise specific course requirements for each of the current specialties, 2) propose course requirements for a fourth specialty, and 3) propose a dual gerontology option for two specialties.

Action taken by Council: Approved.

B. College of Medicine - Department of Biochemistry & Molecular Biology

1. BIOC 5600/6600 - Molecular Biology and Genomics - Change in credit

hours from 4 credits to 3 credit hours.

**Action taken by Council: Approved by Graduate Council via email
Vote by Dr. Brown, 6/3/03.**

III. Graduate Faculty Sub-Committee

A. June 17, 2003 GF Sub-Committee, Pat Smith - Chair

New Appointments:

1. Dr. Yue Zou - Biochemistry
Recommend - Full Membership

Action Taken by Council: Approved.

Re-Appointments:

1. Dr. Faith Akin - Communicative Disorders
Associate Membership Expired - Spring 03
Recommend - Full Membership
2. Dr. Jafar Alavi - Economics, Finance and Urban Studies
Full Membership Expired - Summer 03
Recommend - Full Membership
3. Dr. Colin F. Baxter - History
Full Membership Expired - Summer 03
Recommend - Full Membership
4. Ms. Teresa Boggs - Communicative Disorders
Interim Membership Expired - Spring 03
Recommend - Interim Membership
5. Dr. Jack Branscomb - English
Full Membership Expired - Spring 03
Recommend - Associate Membership
6. Dr. Allison P. Deadman - Music
Associate Membership Expired - Fall 02
Recommend - Associate Membership
7. Dr. Ronald K. Giles - English
Full Membership Expired - Spring 03
Recommend - Associate Membership
8. Dr. Frederick S. Hipple - Economics, Finance and Urban Studies
Full Membership Expired - Spring 03
Recommend - Associate Membership
9. Dr. Chu-Ngi Ho - Chemistry
Interim Membership Expired - Spring 03
Recommend - Associate Membership
10. Ms. Christa I. Hungate - Foreign Languages
Interim Membership Expired - Spring 03
Recommend - Interim Membership
11. Dr. Don Johnson - English
Full Membership Expired - Fall 02

- Recommend - Associate Membership
12. Dr. Mary Langenbrunner - Applied Human Sciences
Full Membership Expired - Spring 03
Recommend - Associate Membership
 13. Dr. Rebecca Pyles - Arts & Sciences
Full Membership Expired - Spring 03
Recommend - Associate Membership
 14. Dr. Anna Duggins Roberts - Applied Human Sciences
Associate Membership Expired - Spring 03
Recommend - Associate Membership
 15. Dr. Rosalee J. Seymour - Professional Roles/Mental Health Nursing
Full Membership Expires - Summer 03
Recommend - Full Membership
 16. Dr. Karen Ann Tarnoff - Management and Marketing
Associate Membership Expired - Spring 03
Recommend - Associate Membership
 17. Dr. Neil Thomas - Computer and Information Sciences
Associate Membership Expires - Summer 03
Recommend - Associate Membership
 18. Mr. Primus Tillman - Technology
Associate Membership Expired - Spring 03
Recommend - Associate Membership
 19. Ms. Ruth D. Verhegge - Applied Human Sciences
Interim Membership Expired - Spring 03
Recommend - Interim Membership
 20. Dr. Ronal Weir - Management and Marketing
Associate Membership Expired - Spring 03
Recommend - Associate Membership

Action Taken by Council: Approved.

B. July 29, 2003 Sub-Committee Meeting - Wallace Dixon - Chair

New Appointments:

1. Dr. Jasmine Renner
Recommend - Associate Membership

Action Taken by Council: Approved.

Re-Appointments:

1. Dr. Dan Brown
Associate Membership Expired
Recommend - Full Membership
2. Dr. Susan Hossler
Interim Membership Expired

- Recommend - Interim Membership
3. Dr. Michael McKinney
Associate Membership Expired
Recommend - Associate Membership
 4. Dr. Brian P. Rowe
Full Membership Expired
Recommend - Full Membership
 5. Dr. Walter Ed Stead
Full Membership Expired
Recommend - Full Membership
 6. Dr. Terrence A. Tollefson
Full Membership Expired
Recommend - Full Membership

Action Taken by Council: Approved.

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C. September 24, 2003 Sub-Committee Meeting - Wallace Dixon - Chair

New Appointments:

1. James Ayers
Recommend - Associate Membership
2. Paul Baggett
Recommend - Associate Membership
3. Jane Brady
Recommend Interim Membership
4. Thomas Jason Davis
Recommend Associate Membership
5. Gail Gerding
Recommend Associate Membership
6. Arun Goyal
Recommend Full Membership
7. Helene Halvorson
Recommend Associate Membership
8. Beth Hogan
Recommend Associate Membership
9. Thomas Laughlin
Recommend Associate Membership
10. Chul-Young Roh
Recommend Associate Membership
11. Mahipal Singh
Recommend Associate Membership

Action Taken by Council: Approved.

Re-Appointments:

1. Jennifer Borsch
Temporary Membership Expired
Recommend - Interim Membership

2. Douglas Dotterweich
Full Membership Expired
Recommend - Full Membership
3. Robert Leger
Associate Membership Expired
Recommend - Associate Membership
4. Laurelle Phillips
Associate Membership Expired
Recommend - Associate Membership
5. Jane Raulston
Associate Membership Expired
Recommend - Full Membership
6. Delanna Reed
Interim Membership Expired
Recommend - Interim Membership
7. Anna Roberts
Associate Membership Expired
Recommend - Associate Membership
8. Renee Shell
Associate Membership Expired
Recommend - Full Membership
9. Judith Slagle
Associate Membership Expired
Recommend - Full Membership
10. Joseph Sobol
Associate Membership Expired
Recommend - Associate Membership
11. Isabel Stanley
Full Membership Expired
Recommend - Associate Membership

12. Jean Stead
Full Membership Expired
Recommend - Full Membership
13. Kerry Swinehart
Associate Membership Expired
Recommend - Associate Membership

Action Taken by Council: Approved.

IV. Old Business

No Old Business.

V. New Business

- A. Election of a new Chair - Dr. Brown asked for nominations from the floor for a new Graduate Council Chair for FY 03-04. There being none, Dr. Brown asked Dr. Champney if he would agree to serve this year as the Graduate Council Chair. Dr. Champney accepted.

- B. Conditional Admission - Dr. Herrin discussed the proposed changes to the Conditional Admission policy requesting that the new policy state, "Conditional admission may not be granted when significant admission criteria (such as GRE, GMAT, letters of recommendation, or in the case of international students, proof of an undergraduate degree) are missing." After lengthy discussion a motion was made and seconded table until the October 27, 2003 Graduate Council Meeting. Dr. Herrin requested suggestions for improvement or changes to the wording of the policy be submitted to her before the next meeting.

**Action Taken by Council: Deferred Until October 27, 2003
Graduate Council Meeting.**

- C. Transfer Policy/Proof-of-Degree - Dr. Herrin reviewed the proposed amendment to ETSU's transfer policy stating that the new policy would require, "All non-ETSU transfer credit must be posted to the transcript prior to the term of graduation. Transfer of credit is not allowed in the graduation term." In addition, "In general, credit earned at international institutions cannot be transferred, and petitions to transfer international credit are reviewed only if accompanied by a professional course-by-course evaluation." After discussion of the amended policy, it was agreed that the language of the policy needed to be reviewed. It was agreed that Dr. Herrin would review the language in the policy and it would be acted on at the next meeting.

**Action Taken by Council: Deferred Until October 27, 2003
Graduate Council Meeting.**

- D. MSN-RODP Update - Dr. Brown informed Council Members that this would be an information item on the March, 2004 TBR agenda.
- E. Dr. Champney asked Dr. Brown to explain his new responsibilities as of November 1, 2003. Dr. Brown explained that he would still be doing some assignments as Dean of the Graduate School. He will be working on the Undergraduate Curriculum process as well as working with Academic Affairs and the Graduate School. Dr. Herrin will take on some of his current responsibilities in the School of Graduate Studies and there will be an internal search for an Assistant Dean.

V. Adjournment

The meeting was adjourned at 2:50 p.m.

Scott Champney, Chair