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2019 September 9 - Staff Senate Agenda and Minutes

Staff Senate, East Tennessee State University

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EAST TENNESSEE STATE
UNIVERSITY

Staff Senate

Staff Senate Agenda
September 9, 2019
Rogers-Stout Hall, Room 229
2:30 p.m.

- I. Call to order
- II. Approval of Minutes, August 2019 meeting
- III. President's Report- Candy Massey
- IV. Vice President's Report- Andrew Worley
- V. Treasurer's Report - Crystal Maupin
- VI. Committee Reports
- VII. Old Business
- VIII. New Business
 1. Confirmation of Parliamentarian - Senator Anthony Johnson
 2. Oath of Office for Officers - Administered by Past President Stefanie Murphy
 3. Oath of Office for Senators - Administered by President Candy Massey
 4. Staff Senate Pledge of Ethics for Everyone - Administered by Vice President Andrew Worley
- IX. Announcements
- X. Adjournment

Staff Senate Meeting Dates for the 2019-20 Term (all with start times of 2:30 p.m.):

Monday, October 7 (229 Rogers-Stout)	Monday, April 13
Monday, November 4 (229 Rogers-Stout)	Monday, May 11
Monday, December 9 (VA Bldg. 7, Room 103 - <i>new</i>)	Monday, June 8
Monday, January 13	Monday, July 13
Monday, February 10	Monday, August 10
Monday, March 9	

STAFF SENATE MEETING MINUTES

229 Rogers-Stout Hall

September 9, 2019

PRESENT: Yaritza Abdelnour, Gwen Bays, Becky Birdwell, Jessica Burleson, Allison Coley, Tim Dills, Joy Fulkerson, Kathi Horne, Anthony Johnson, Kimberlyn King, Candy Massey, Crystal Maupin, Jennifer Mayberry, Don McCarty, Jessica Miller, Kim Miller, Kathleen Moore, Skylar Moore, Amanda Mowell, Stefanie Murphy, Gina Osborne, Emily Redd, Hazel Robinson, NaKeisha Talley, Brian Thompson, Libby Tipton, Yvette Whittemore, and Andrew Worley.

EXCUSED: Jake Allen, Ben Bateson, Lisa Booher, Jake Drumm, Janet Green, Trish Lowe, Ronald Mann, Sandra Ritchie, Evelyn Roach, and David Robinson. **Resigned:** Sandra Ritchie.

I. **Call to Order:** Outgoing President Stefanie Murphy called the September meeting to order at 2:30 p.m. She transferred the gavel to 2019-2020 President Candy Massey for the remainder of the meeting.

II. **Approval of Minutes:** Past President Murphy moved to approve the August 2019 minutes as presented. Following a second from Senator Libby Tipton, the motion passed.

III. **President's Report:** President Massey presented the report from this morning's University Council meeting. She noted that ITS has indicated that the end of life for Windows 7 will be January 2020. She stated that Dr. Noland shared several items of interest. The Culp Center renovation has achieved all its benchmarks; the Martin Fine Arts Center should be under roof and glass in a few weeks and is scheduled to open in 2020. The Lamb Hall renovation plans are progressing in Nashville, while renovations to Gilbreath and the Millennium Center are completed. Plans are being developed to improve Brown Hall. The new on-campus locations for some of the fraternities were formally opened this past Saturday.

Dr. Noland further shared we have a balanced budget and are placing \$2 million in reserves. He expects a good year for funding at the state level, too. Dr. Noland reported that our lowest paid full-time employees will now receive \$9.25 per hour. Senator Kathleen Moore mentioned that other employees may receive adjustments, since those newly hired at this rate will be earning more than some seasoned employees. Senator Hazel Robinson commented that Dr. Noland had shared the reason for this change with the Executive Committee; under the lower pay rate, those employees would be below the poverty line if they had two children at home. President Massey mentioned that the Consensual Relationship Policy has been approved, and she shared that the Fall 2019 enrollment of 13,589 was announced at the morning meeting (a decline of 136 students from Fall 2018).

III. **Vice President's Report:** Since President Massey reported on the University Council meeting earlier today, Vice President Andrew Worley had no report to present.

IV. **Treasurer's Report:** Treasurer Crystal Maupin mentioned that she has still not been authorized to view the Staff Senate accounts, but she is unaware of any expenditures thus far.

We will use the reported balances from last meeting: The main account balance is \$10,400; the balance in the Holiday Drive account is \$321.77; and the CBC account has a balance of \$3,281.25.

V. Committee Reports:

General Information: President Massey mentioned that she has distributed the listing of committees and their membership. Please contact her if there are any corrections to the committee rosters. She also mentioned that a question had arisen over whether to continue the Care Committee in Staff Senate. Senator Brian Thompson moved to open discussion on this matter, and Senator Libby Tipton seconded the motion. Since the Care Committee was appointed to deal with a specific local situation (the Gatlinburg fire recovery effort) and is not an officially recognized Senate Committee, following discussion, Senator Brian Thompson moved to no longer continue this committee's existence. Senator Emily Redd seconded the motion, which passed. It was agreed that should another local emergency arise, an ad hoc committee could easily be formed or Senators could participate in other assistance operations sponsored through the ETSU campus community.

Committee on Committees: Past President Murphy reported from the Parking Services Committee that six visitor spaces now exist on campus (three on the east side of campus and three on the west side). She reviewed details on how to reserve them for special guests to campus. She also shared that the Parking Enforcement officers began the semester with several days of warning notices rather than issuing actual tickets. Senator Joy Fulkerson questioned how the parking fines are used; Past President Murphy replied that they are used to purchase new technology for Parking Enforcement, help pay for extra officers monitoring the lots, etc.

VI. Old Business: None

VII. New Business:

1. Confirmation of Senator Anthony Johnson as Parliamentarian: President Massey introduced Senator Johnson as the Executive Committee's recommendation for Parliamentarian for the 2019-2020 term. He was confirmed without any opposition.

2. Oath of Office for Officers: Past President Murphy administered the oath of office to Treasurer Maupin, Secretary Dills, Vice President Worley, and finally to President Massey. President Massey in turn administered the oath to Past President Murphy.

3. Oath of Office for Senators: President Massey administered the oath of office to all Senators for the 2019-2020 term.

4. Staff Senate Pledge of Ethics: Vice President Worley recited the pledge for all Senators; all present accepted the responsibilities and ideals contained in the pledge.

VIII. Announcements: Senator Amanda Mowell reminded the Senate of the Regional Economic Forum tomorrow (9-10-19), which ETSU is hosting for the surrounding area. Admission is free, but participants must pre-register. Tennessee Governor Bill Lee plans to attend the event, which is 12:30 - 4:30 p.m. at the Millennium Center. Senator Fulkerson announced the Be Well Health Fair, which will be next Tuesday (9-17-19); she reminded Senators that a Marsh Blood Drive will be held in conjunction with the event. Senator Libby Tipton asked if a date has been set for the Senate's meal at Shelbridge with Dr. and Mrs. Noland.

President Massey mentioned that the Executive Committee had previously been told that the event may not be held, but Past President Murphy reported that Dr. Noland discussed this event with her at Saturday's football game and indicated that an invitation would be forthcoming to all members of the Senate. Senator Kimberlyn King announced the IDEAcademy will be held at the Millennium Center on Tuesday, September 17, from 2 - 4 p.m.; she encouraged Senators to spread the word to all ETSU students. The event is cosponsored by ETSU and Eastman Chemical, and the main guest speaker is Adam Savage, a best-selling author.

IX. Adjournment: Following a motion by Senator Brian Thompson and a second by Senator Libby Tipton, President Massey adjourned the meeting at 3:10 p.m.

Respectfully submitted,

Tim Dills, Secretary